



City of McMinnville

AIRPORT COMMISSION MEETING

McMINNVILLE CIVIC HALL
200 NE Second Street

Tuesday, March 1, 2016
6:30 p.m.

Chair Jody Christensen

Commissioner Andy Benedict
Commissioner Doug Hurl
Commissioner Bob Peacock

Commissioner Brad Berry
Vice-Chair John Lautenbach
Councilor Alan Ruden

Welcome! All persons addressing the Airport Commission will please use the table at the front of the Board Room. If you desire to speak on any agenda item, please raise your hand to be recognized after the Chair calls the item. If you wish to address the Commission on any item not on the agenda, you may respond as the Chair calls for the *“Invitation to Citizens for Public Comment”* agenda item.

AGENDA

1. **CALL TO ORDER** (Chair Christensen)
2. **INVITATION TO CITIZENS FOR PUBLIC COMMENT**
 - *This section of the agenda allows for citizens to address the Airport Commission regarding any issue not on the agenda. The Chair will also invite airport users and business owners to report on current activities at the airport. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up at a future meeting.*
3. **ELECTION OF OFFICERS** (All)
 - Per Section 2.28.020(D) of the Airport Commission rules, at its first meeting each year, the Commission shall elect a chairperson and a vice chairperson.
 - Commission Action Required: **By MOTION and VOTE, the Commission shall elect a Chair and Vice-Chair for calendar year 2016.**
4. **CONSIDER MINUTES OF THE NOVEMBER 3, 2015 COMMISSION MEETING**
 - Commission Action Required: **By MOTION and VOTE, the Commission shall approve the minutes from the November 4th meeting.**

- 5. **AIRPORT FUND BUDGET REVIEW** (Mike Bisset)
 - Review of the proposed FY16/17 Airport Fund budget.
 - Commission Action Required: **By MOTION and VOTE, the Commission shall make a recommendation to the City Council / Budget Committee regarding the proposed FY16/17 Airport Fund budget.**

- 6. **ITEMS FROM STAFF**
 - A. Airport Manager’s Report (Graham Goad)
 - B. Runway 4-22 Project Update (Rich Spofford)
 - C. Fly Friendly Program Development Update (Rich Spofford)

- 7. **ITEMS FROM COMMISSIONERS** (All)

- 8. **ADJOURNMENT**

NOTE: The next Airport Commission meeting will be on **Tuesday, May 3, 2016 @ 6:30pm** in the Civic Hall Building, 200 NE Second Street.