



McMinnville Airport Commission Meeting Minutes

McMinnville Airport,
Civic Hall
Monday February 24th, 2014

1. The meeting was called to order at 6:30pm by Jody Christensen.

Commissioners present were Jody Christensen, Doug Hurl, John Lautenbach, and Brad Berry. Others present were Mike Bisset, Rich Spofford (City of McMinnville) and Graham Goad (Airport Manager).

2. The minutes from January 7th, 2014 meetings were reviewed by the Commission, and were approved by motion and vote (with all commissioners voting in favor with no corrections).

3. AIRPORT BUDGET REVIEW

Mike Bisset presented and explained the proposed airport budget and answered Commissioner's questions. Brad Berry expressed an interest in seeing a capital reserve line in the budget that could be used to address the FBO replacement. After discussion on the matter, it was agreed that the Commission would discuss the idea with the City Council at their upcoming joint work session.

A motion to recommend the budget be approved by the City Council/Budget Committee was made by Brad Berry; this motion was seconded by Doug Hurl; and all commissioners voted in favor.

4. ITEMS FROM STAFF

Graham Goad gave the airport manager's report:

- He noted the dry rot repairs that were necessary as part of the Pilot's Lounge deck replacement on the west hangar;
- He reported on the concern regarding iron measured by City pretreatment staff in a recent airport storm water sample;
- He discussed the airport closure due to a heavy snow fall from February 7th to February 10th and explained the reasons for the closure decision; and
- He discussed the possibility of an outside contractor wanting to use a part of the airport property to demolish a Boeing 747.

Mike Bisset announced a joint work session meeting between the Airport Commission and the City Council scheduled for April 8th at 7pm.

5. ITEMS FROM COMMISSIONERS

Jody Christensen discussed the work she is doing with the Economic Development Partnership and the Evergreen trustees.

The meeting was adjourned at 7:20 pm.