



McMinnville Airport Commission Meeting Minutes

McMinnville Airport,
Civic Hall

Tuesday, November 1, 2016

1. The meeting was called to order at 6:30pm by Chair Christensen. Commissioners present were Jody Christensen, Andy Benedict, Doug Hurl, John Lautenbach, and Bob Peacock. Staff in attendance included Mike Bisset (City of McMinnville); as well as Holly & Ingo Nehls (Konect Aviation - Airport Managers).
2. **Invitation to Citizens for Public Comment:** None.
3. **Consider Minutes of the September 6, 2016 Commission Meeting:** Chair Christensen asked for comments on the minutes from September 6, 2016 Commission meeting. Hearing none, she asked for a motion to approve. A motion to approve the minutes, as presented, was made by Commissioner Hurl and seconded by Commissioner Peacock; and the minutes were approved by unanimous vote of the Commissioners present.
5. **2017 Airport Goals Discussion:** Chair Christensen initiated the goals discussion by reporting on the results of a September 20th meeting she had w/ Commissioner Lautenbach and Mike Bisset. She noted that several ideas for potential goals were discussed at the meeting, including:
 - Completing an assessment of existing airport facilities and buildings to better understand their condition;
 - Holding an annual joint meeting with the City Council;
 - Completing a review of the Minimum Standards for Commercial Aeronautical Activities; and
 - Continuing support of the FBO and their plans for a new facility.

Commissioner Lautenbach asked if there was a plan where hangars could be built on the airport? Mike Bisset indicated that the Airport Layout Plan (ALP) includes that information.

Commissioner Peacock indicated his support for pushing for a new FBO building with the City Council. He noted that the FBO is a priority in the ALP. Holly Nehls indicated that the old FBO building has been vacated, and that they are working on potential designs for a new building. They will also be seeking investors for the project; and will do outreach to companies using the airport.

Commissioner Benedict noted that the Atlantic facility at PDX is a nice FBO.

Chair Christensen asked Konect Aviation how the Commissioner could support their efforts. Holly indicated that they need to finish their visioning work, and then they will be ready to talk about financing.

There was a brief discussion re: abandoned parts on airport property. Holly Nehls noted that the wing has been moved into a rented hangar space. Chair Christensen noted that Chapter 11 of the Municipal Code does include the process for dealing with abandoned property at the airport.

At the conclusion of the discussion, it was the consensus of the Commission that their goal for 2017 should be the continued support of the FBO and their plans for a new facility.

4. **Airport Manager's Report:** Airport Managers Holly & Ingo Nehls provided and reviewed a written Airport Manager's report (see attached). There was a brief discussion of the fly friendly program. Roger Ray (380 NE Kingwood St) noted that he's noticed a reduction in number of repetitive flights over the Kingwood area since the program was implemented
5. **Items from Commissioners:**
 - Chair Christensen thanked Konect Aviation for their help with the McMinnville | MADE event that was held at the airport on October 7th.

The meeting was adjourned at 7:24pm.