

CITY OF McMinnville
Building Division
231 NE 5th Street, McMinnville, OR 97128
503) 434-7314 FAX 503) 474-4955

The following is a list of guidelines and requirements for an **Accessory Structure**:

An accessory structure is a building, the use of which is incidental to that of the main building and which is located on the same lot.

An accessory structure that is 10 feet or less in height (to the highest peak) does not require a building permit. Any accessory structure over 10 feet in height (to the highest peak) requires a building permit.

If the accessory structure is 100 square feet or less:

A building permit is **not** required.

Does not have to meet your property setbacks (must be placed behind the house, please check with the Planning Department (503-434-7311) to determine where your rear yard is located, if the property is on a corner lot).

If the accessory structure is between 100 and 200 square feet:

A building permit is **not** required.

Must meet the required setbacks from the property line for placement (must be placed behind the house).

If the accessory structure is over 200 square feet:

A building permit **is** required.

Must meet the required setbacks from the property line for placement (must be placed behind the house).

The following is a list of information that must be submitted at permit application:

3 plot (site) plans - 8 ½" x 11"

Indicate scale, actual setback of buildings from ALL property lines, topographical elevations (including all corners). If lot is flat, please indicate. Also indicate easements or street widths adjacent to property lines, complete address or street, north direction arrow, and lot dimensions. *Location and extent of fill on lot must also be noted.*

2 complete sets of construction plans with the following information. Please do not make changes to the plans in red. (All plans must be 1/4" scale.)

Scale should be indicated on each type of drawing.

Please note square footages

Framing plan should include wall, roof, and floor framing if not on a slab.

Foundation plan should include foundation and footing sizes. Bolt and holdown information (if applicable).

Floor plan should include doors and windows.