

CITY OF MCMINNVILLE
MINUTES OF THE DINNER MEETING of the McMinnville City Council
Held at the Kent L. Taylor Civic Hall on Gormley Plaza
McMinnville, Oregon
July 14, 2015 at 6:00 p.m.

Presiding: Rick Olson, Mayor

Recording: Rose A. Lorenzen, Recording Secretary

Councilors:	<u>Present</u>	<u>Excused Absence</u>
	Remy Drabkin	Kevin Jeffries
	Scott Hill	Kellie Menke
		Alan Ruden
		Larry Yoder

Also present were City Manager Martha Meeker, City Attorney Candace A. Haines, Planning Director Doug Montgomery, McMinnville Economic Development Partnership Executive Director Jody Christensen, and members of the news media, Don Iler of the *News Register* and Dave Adams of KLYC Radio.

DINNER

CALL TO ORDER: Mayor Olson called the Dinner Meeting to order at 6:30 p.m. and welcomed all in attendance. He advised that Councilors Ruden and Yoder had been excused from the evening's meetings.

BRIEF AGENDA OVERVIEW: Mayor Olson briefly overviewed the Regular Meeting's agenda items. He noted that McMinnville Economic Development Partnership (MEDP) Executive Director Christensen would present the Council with an economic update. Parks and Recreation Director Pearson would be in attendance at the Regular Meeting and would present the new NW Park Master Plan to the Council. Mayor Olson noted that Mr. Pearson would also have staff available to give an update on summer programs.

CITY ATTORNEY RECRUITMENT: City Manager Meeker and Administrative Assistant / HR Analyst Lorenzen gave a brief update on suggested recruitment activities for filling the soon-to-be vacant City Attorney position. It was determined that the recruitment would be done in-house and that City Manager Meeker would contact two or three firms in McMinnville to inquire about interim legal counsel after City Attorney Haines retired and before the new City Attorney could be on board.

ADJOURNMENT: Mayor Olson adjourned the Dinner Meeting at 6:58 p.m.

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that the website is a living document and through it, they have processes over 30 leads. In addition, MEDP received the Oregon Economic Development Association 2014 Collaborative Partnership award, and Cascade Steel won the Community Involvement Award. All of these types of recognition help the local companies and help put McMinnville "on the map." She publicly thanked Creative Company and Ellipsis Company for the website development and McMinnville Industrial Promotions for the added investment it gave MEDP.

Following a brief questions and answer period, each of the Councilors thanked Ms. Christensen for the work she has put into MEDP and the community. Mayor Olson echoed the Councilors' thoughts and added a comparison of the McMinnville Downtown Association, MEDP, and Visit McMinnville. He noted that the City could not do the job it does without those three excellent partner organizations.

2 NEW BUSINESS

2 a NEW NW NEIGHBORHOOD PARK MASTER PLAN REVIEW: Parks and Recreation Director Pearson thanked the Council for the opportunity to showcase the new NW Neighborhood Park Master Plan. He gave a PowerPoint presentation that was compiled by Mackay and Sposito. He noted that this was the same PowerPoint presentation that he had shown to the State Parks and Recreation Department. He reviewed the park's design and noted that there has been tremendous community support for the park. The Kiwanis Club has pledged \$115,000 to the park project. He noted that following the design workshops, the preferred concept was "Diagram B." The park components consist of wide open spaces, a basketball court, a barrier-free playground, a nature-themed play area, and a small water feature with sand. He discussed the barrier-free playground and stated there are many inclusive type structures, including sensory panels and "touch and feel" experiences that go toward the developmental experience. There will also be checkerboards, teeter-totters, a climbing rock, and chair swings. He added that a family shelter will be incorporated into the park and that static fitness stations will be available.

Following a brief comment period, Mayor Olson and each of the Council members thanked Mr. Pearson for the presentation.

2 b PARKS AND RECREATION PROGRAMS REVIEW: Community Center Supervisor Aaron Johnson and Kids on the Block Recreational Specialist Jody Anderson reported on the summer programming for Kids on the Block and activities through the Community Center.

Ms. Anderson reported on four new programs - habitat for exotic animals; proper care for pets and other animals at

home; Local Artist in Residence; and the Humlie School of Music came to teach the children. She stated that an anti-bullying Ventriloquist also performed for the kids. She reported on this year's STARS day camp activities and advised that students go to the pool, library, City Park, and out of town field trips, to name just a few of the fun and educational activities.

Ms. Anderson overviewed the middle school summer programs which include babysitting certification classes, American Heart Association certification, food handling, and CPR training. She stated that this program is a revolving camp for students who want to continue their role as junior leaders. They have partnered with the SNAP program to provide healthy snacks for participants.

Mr. Johnson highlighted the summer programs at the Community Center. He said that they have been holding week-long survival camps during which instructors teach participants how to build a shelter, which tools to use to build a fire, and how to use compasses for orienteering. He said that a popular pre-kindergarten program is the themed music and sing-along class.

Mr. Johnson reported on a new program called Rec Mobile. He explained that the idea for the program came from Baton Rouge, Louisiana. They have been going out to various parks within the City to play pick-up" style games, many of which are themed around water. The new program is being well received by park attendees.

Mr. Johnson stated that there has been exciting growth in the tennis program, especially since they began partnering with Linfield College. He also noted that the gymnastics classes continue to expand. New Community Center rentals this summer included the American Legion's state convention.

Following a brief question and answer period, Mayor Olson and each of the Councilors expressed their thanks to both Ms. Anderson and Mr. Johnson for the work that they do.

- 3 ADVICE / INFORMATION ITEMS
- 3 a REPORTS FROM COUNCILORS ON COMMITTEE AND BOARD ASSIGNMENTS:
Each Councilor present gave a brief report.
- 3 b DEPARTMENT HEAD REPORTS: Each department head present gave
a brief report.
- 4 ADJOURNMENT: Mayor Olson adjourned the meeting at 8:30
p.m.

Rose A. Lorenzen, Recording Secretary