

CITY OF McMinnville
MINUTES OF DINNER MEETING
of the McMinnville City Council
Held at the Kent L. Taylor Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, March 11, 2017 at 6:00 p.m.

Presiding: Scott A. Hill, Mayor

Recording: Melissa Grace, City Recorder

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|-------------|---------------------------------|------------------------|
| Councilors: | <u>Present</u> | <u>Excused Absence</u> |
| | Remy Drabkin | Kevin Jeffries |
| | Adam Garvin | Wendy Stassens |
| | Kellie Menke, Council President | |
| | Alan Ruden | |

Also present were City Manager Jeff Towery, Parks and Recreation Director Jay Pearson, and a member of the new media, Tom Henderson of the *News Register*.

DINNER

CALL TO ORDER: Mayor Hill called the Dinner Meeting to order at 6:17 p.m. and welcomed all in attendance.

There was not a quorum of the Council until 6:24 p.m. when Councilor Garvin arrived.

DISCUSSION:

Mayor Hill asked for a volunteer to lead the Pledge of Allegiance and Councilor Drabkin volunteered.

Mayor Hill reviewed the agenda for the evening.

RESOLUTION NO. 2017-27: Mayor Hill stated that Council President Menke, City Manager Towery and he were able to meet with the three candidates for the Budget Committee: Kyle Lake, Drew Millegan, and Peter Hofstetter. He shared that all three were great candidates and are being recommended to be appointed to the Budget Committee.

RESOLUTION NO. 2017-28: Mayor Hill mentioned there will be a set amount dedicated for the new Community Contributions Program.

Parks and Recreation Director Pearson shared that he is retiring. He stated that he has spoken with the City Manager who has been supportive. His official last day will be May 1st, 2017; however, he will be available to assist the City until a new Parks and Recreation Director is hired. He thanked the Council for their support. He commented on his gratitude for a meaningful career over the past 40 years with the City of McMinnville.

The Council thanked Mr. Pearson for his hard work and passion. Discussion ensued regarding the history of parks and recreation in McMinnville and the community's remarkable commitment to volunteerism.

Councilor Drabkin mentioned that she might be interested in changing the time of the Council Meetings. She has heard that it is a difficult time for citizens to attend the meeting. Councilor Drabkin felt it may increase attendance if the meeting time is earlier in the day.

ADJOURNMENT: The Dinner Meeting was adjourned at 6:58 p.m.

s/s Melissa Grace
Melissa Grace, City Recorder

CITY OF McMinnville
MINUTES OF REGULAR MEETING
of the McMinnville City Council
Held at the Kent L. Taylor Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, March 11, 2017, at 7:00 p.m.

Presiding: Scott A. Hill, Mayor

Recording: Melissa Grace, City Recorder

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|-------------|---------------------------------|------------------------|
| Councilors: | <u>Present</u> | <u>Excused Absence</u> |
| | Remy Drabkin | Kevin Jeffries |
| | Adam Garvin | Wendy Stassens |
| | Kellie Menke, Council President | |
| | Alan Ruden | |

Also present were City Manager Jeff Towery, Parks and Recreation Director Jay Pearson, Police Captain Dennis Marks, and a member of the new media, Tom Henderson of the *News Register*.

AGENDA ITEM

1. CALL TO ORDER: Mayor Hill called the meeting to order at 7:00 p.m. and welcomed all in attendance.

2. PLEDGE OF ALLEGIANCE: Councilor Drabkin led the Pledge of Allegiance.

3. INVITATION TO CITIZENS FOR PUBLIC COMMENT: Mayor Hill invited the public to comment.

JW Millegan, 624 NE 2nd Street, shared that he believes in Urban Renewal Districts and the Atticus hotel and everyone behind it. He expressed concerns with the process of giving grants and asked for the development of criteria for the process.

Mark Davis, 652 SE Washington, stated that he shares some of the some concerns that Mr. Millegan expressed. He added that he would like to see more transparency from Atticus hotel.

Gary Propp, 2092 NE Lucy Belle Street expressed concern over the elimination of the Fire Safety and Education Program. He explained the benefits of the program to the community.

4. CONSENT AGENDA

4.a. Consider the Minutes of the February 28th, 2017 Dinner and Regular Meeting.

Councilor Ruden MOVED to adopt the consent agenda; SECONDED by Council President Menke. Motion PASSED unanimously.

5. RESOLUTIONS

5.a. **Resolution No. 2017-27:** A Resolution appointing _____, _____, and _____ as representatives of the City of McMinnville Budget Committee.

Mayor Hill shared that Council President Menke, City Manager Towery and he met with three candidates earlier in the day. He stated that they are all great candidates and they are being recommended to be appointed.

Council President Menke MOVED to adopt Resolution No. 2017-27 appointing Kyle Lake, Peter Hofstetter, and Drew Millegan as representatives of the City of McMinnville Budget Committee; SECONDED by Councilor Ruden. Motion PASSED unanimously.

5. b. **Resolution No. 2017-28:** A Resolution adopting a policy for the City of McMinnville Community Contributions Program.

City Manager Towery stated that the Community Contributions Program will be a straightforward application process where nonprofits will need to identify how they support City Council goals. The program will be advertised on the City's website and in the *News Register* and applications will be accepted until 5:00 p.m. on May 3rd, 2017.

Councilor Garvin MOVED to adopt Resolution No. 2017-28 adopting a policy for the City of McMinnville Community Contributions Program; SECONDED by Councilor Drabkin. Motion PASSED unanimously.

6. ADVICE/ INFORMATION ITEMS

6. a. Reports from Councilors on Committee and Board Assignments

Council President Menke mentioned that the bypass project is continuing to move forward.

Mayor Hill shared that there was recently a Town Hall meeting held with Senator Boquist and Representative Noble.

Councilor Drabkin shared that the next Affordable Housing Task Force will meet on May 26 at 10 a.m. in the Community Development Center.

6.b. Department Head Reports

City Manager Towery stated that the annual Employee Appreciation Breakfast will be tomorrow morning.

7. ADJOURNMENT: Mayor Hill adjourned the Regular City Council Meeting at 7:24 p.m.

s/s Melissa Grace
Melissa Grace, City Recorder