

**2017 City Council Goals and Objectives
McMinnville, Oregon**

**A 'Tuscan Estate
800 NE Evans Street**

**February 3, 2017
6:00 p.m. Dinner & Team Building**

1. CALL TO ORDER
2. AGENDA
3. TEAM BUILDING
4. REVIEW AND DISCUSS COUNCIL'S WORKING AGREEMENTS
5. ADJOURNMENT



City Council Goals and Objectives

Meeting Date: 02/03/2017

Subject: Agenda Details

From: Melissa Grace, City Recorder / Legal
Assistant

Information

AGENDA ITEM:

AGENDA

BACKGROUND:

Attachments

Agenda Details

AGENDA

CITY OF McMINNVILLE City Council Goal-Setting Worksession 2017 - 2018

**Friday, February 3rd, 2017
6:00pm - 9:30pm
A Tuscan Estate**

Dinner & Team-Building

6:00 Gather for the session opening and dinner

7:30 "Where I'm Coming From:"

Continuing in Council's tradition of using this time set aside for team-building to learn more about "what's going on" in each other's lives and to develop a deeper understanding of individual values and motivations as well as intentions and aspirations as a Council member:

- *What's going on in my life – as an individual or as a member of Council - that is front-and-center in my thinking now?*

8:30 Council Working Agreements

- Overview and discussion of Council's guiding agreements.
- Update & add to the agreements as needed.
- Sharing of the factors that have enabled this Council to remain cohesive and collegial.

If time allows: Review of 2016 Intentions for a "Tune-Up" of the Council Meeting

9:30 Session Closing



City Council Goals and Objectives

Meeting Date: 02/03/2017

Subject: Review & Discuss Council's Working Agreements

From: Melissa Grace, City Recorder / Legal Assistant

Information

AGENDA ITEM:

REVIEW AND DISCUSS COUNCIL'S WORKING AGREEMENTS

BACKGROUND:

Attachments

Group Agreement
Working Agreements



CITY COUNCIL GROUP AGREEMENT

1. I will individually support the collective decision-making of the Council. If I disagree with the decision made by the council, I will exercise my convictions without personalizing the issue and without eroding the collective reputation of the council. Once the decision is made, I will generally support that decision.
2. If I disagree with a Council action, I will tell the members what I'm going to do about it. If I am not sure of my future actions, I will say, "I disagree, and I will figure out what I am going to do about it." I will notify the Council first of my intended action.
3. I will use and follow the process of the problem-solving strategy adopted by the Council.
4. I will respect the other members of the Council, even though they may differ philosophically; i.e., listening, ask for rationale, accommodate periodically.
5. I will present my rationale for my points of view and when asked for a rationale, I will act positively and offer my data for my conclusion.
6. If I am asked to respond or give my rationale to an issue and I am unready, I will say so, but will provide an approximate time when I will be.
7. I will say what I mean with no underlying messages in a positive manner.
8. I will not personalize issues or decisions.
9. If I have a concern or issue with another Council member or Administrator, I will go to that person first and in a positive, private, and timely manner, and share that concern. I will present my feelings and how those feelings affect me.
10. I will focus on the present and the future and use the past only as data for the present and the future.
11. If I am approached by someone, I will be open and positive and do my best to respond to his/her concerns.

12. I will not blame others for situations that I have opportunity to resolve.
13. I will recognize that the Council's role is to set policy and not to be administrators.
14. I will give other Council members and the Mayor and Administrator "advance" notice of significant matters to be introduced at Council meetings so as to preclude stressful surprises at Council meetings. "Advance" means at least time to review the data.
15. I will not lobby for a point of view at the exclusion of other Council members.
16. I will feel free to call all the other Council members on my point of view, ask for their points of view, and share my rationale (my best case, your best case).
17. I will follow the intention and the law concerning doing Council business outside of Council meetings.
18. If I feel that the issues I may discuss with another Council member has implications for all Council members, I will attempt to share in a timely manner with the other Council members.

WORKING AGREEMENTS

How're we doing?

Not
getting it

Struggling

Getting it
sometimes

Getting it

Got it!

As team members we agree to:

Most important Agreements	We agree to disagree. ▪ We will respect other members of Council even though we may differ philosophically. We will listen, ask for and provide rationale, and be open to accommodation. We will fully debate issues, but leave our meetings as friends.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	We will, as individuals, support the collective decision-making of Council. ▪ If as individuals we disagree with a decision made by Council, we will exercise our convictions without personalizing the issue or eroding the collective reputation of the Council. Once the decision is made, we will generally support that decision.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	We value, and will maintain, civility.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	We recognize the Council's role is to set policy, and not to be administrators.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Working Agreements	We will not blame others for situations that we, as individuals, have the ability to resolve.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	We will not personalize issues or decisions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	We will sustain and build on Council's high level of communication and cooperation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If we have issues or concerns with each other or the City Manager, we will go to that person first in a private, positive, timely manner and share the concern.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	When approached by someone with concerns or feedback, we will be open and positive, and do our best to respond to his/her issues and concerns.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	We will give other Council members, the Mayor, and City Manager advance ¹ notice of significant matters to be introduced at Council meetings, to preclude stressful surprises at Council meetings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	We will be inclusive of all members in our actions, communication, and information-sharing, and will be mindful of potential "blind spots" to inclusivity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	During Council discussion we will strive for brevity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	We will foster involvement, taking the initiative to communicate and create links with the community.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	We will say what we mean, without underlying messages, and in a positive manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If we have questions about a fellow Council member's perspective, we will not make assumptions, but will "pick up the phone" and discuss it directly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
We will focus on the future and on the present, and leave the past behind.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

¹ "Advance" = at least time to review the data.