McMinnville Committee for Public Art

Meeting Minutes

Community Development Center

Wednesday, December 22, 2016

1. The meeting was called to order at 9:05 a.m. by Chair Rupp. In attendance: Steve Rupp, Rob Stephenson, Stuart Jacobson, Edwina Castle, Sharon Morgan, Jenny Berg, guest David Koch, McMinnville City Attorney.
2. Future of committee handout from Steve Rupp attached.
3. David Koch went over Rules and Regulations for a public committee as not everyone was informed when the committee became a City Committee.
	* If quorum of committee is present and there is committee business discussed, then it must be a public meeting.
	* Public meeting requires agenda, location must be in city limits and ADA accessible, and reasonable time for public notification prior to meeting.
	* Brainstorming and retreats are considered public meetings.
	* There are very narrow exceptions where a meeting can be considered an “executive session”.
	* Subcommittees are subject to public meeting law.
	* Minutes must be available to public and subject to inspection.
	* All records of the committee are public- notes, emails, if personal email is used it can all be open for scrutiny.
	* Public contracting law must be followed for purchases in excess of $10,000, required to go through competitive process.
	* Contract must be awarded at a public meeting.
4. Question was asked if the committee can go back to being a committee under MDA instead of a City Committee. Yes, we can “uncreate” the committee as a City committee.
5. David mentioned that it would be likely that the committee would continue the funding that it has received from the City as a City committee or another type of committee.
6. David departed at 9:55.
7. Committee discussed the possibility of returning under the MDA umbrella.
	* Comment about whether or not the committee would have as much clout under the MDA as opposed to a City committee.
	* Possibility of going back to the MDA short term and looking for a long term solution.
	* Concern about being part of the MDA yet working outside of the historic district.
	* Mention that in a previous City Council meeting there was a resolution that the MDA Committee for Public Art would take on projects throughout the City as dictated by the City Council.
	* Agreement for Steve to talk with MDA about possibility of rejoining the MDA.
8. Motion made by Steve Rupp to submit letter to MURAC requesting 1% of urban renewal dollars to go to public art. Stuart Jacobson seconded. Motion approved unanimously.
9. Stuart showed plan for sculpture at Presbyterian Church and discussed funding.

The meeting was adjourned at 10:15 a.m.