



2008 – 2009 Proposed Budget --- Budget Summary Emergency Communications Fund

2008 – 2009 Emergency Communications Fund Budget Highlights

➤ **Verizon NW – Local E-911 Fee** --- The continued erosion of telephone franchise fees seems likely due movement toward cellular phone usage away from land line usage. The Emergency Communications Fund receives a 3% allocation of the Verizon NW telephone franchise fee which was instituted when the telephone franchise fee was raised from 4% to 7% to help fund emergency communications, in particular E-911 service.

➤ **State – 911 Emergency Service** --- The State of Oregon shared revenues distributed from telephone system tax revenues assessed at a flat rate of 75 cents per month on every retail telephone subscriber, including cellular and other wireless technologies to support 911 emergency services. Due to some anomalies/distribution mistakes at Oregon Emergency Management over the last several years it has been very difficult to project the level of funding. For 2008-2009, no increase is projected. All these revenues are “passed-through” to YCOM.



➤ **Transfers From Other Funds** --- Total transfers from City Funds increased by \$55,000 to \$555,000 which funds the City's Yamhill Communications Agency (YCOM) member contribution. The City's support is distributed as follows:

- Transfer - General Fund --- 90%
 - Police support --- 85%
 - Fire support --- 5%
- Transfer - Ambulance Fund --- 10%
- **YCOM – Other Governmental Services** --- A ~\$11,000 increase in City of McMinnville's support of YCOM is projected.

➤ **Emergency Operations Center (EOC)** --- No dollars are specifically budgeted in 2008 – 2009 to set up a City EOC, although in the construction budget of the new Public Safety Facility an EOC is supplied with telephones, data source, and an emergency power generator in the large training room.

➤ **Contingency and Ending Fund Balance** --- These two accounts provide the funds for the subsequent fiscal year's Beginning Fund Balance.

Short- and Long-Term Issues

➤ **Short-Term Issues**

- Addressed by 2008 – 2009 Proposed Budget.

➤ **Long-Term Issues**

- Future development of a City of McMinnville Emergency Operations Center (EOC) in the new Public Safety Facility.
- General Fund, Fire Fund, and Ambulance Fund support for YCOM will likely need to continue to increase.

Core Services

➤ City of McMinnville's YCOM membership provides the most significant portion of YCOM's funding – 43%. The next largest member contribution is paid by Yamhill County – 38%.

➤ City of McMinnville must establish an Emergency Operations Center to be able to respond to large natural disasters or public safety incidences.

The YCOM funding formula is based on a distribution of YCOM costs:

85% law enforcement

15% fire protection and emergency medical services





Emergency Communications Fund --- Historical Highlights

- 1987** Yamhill Communications Agency (YCOM) is formed under ORS 190. Previously Yamhill County and City of McMinnville operated joint emergency communication center in the basement of Yamhill County Courthouse. During this time, emergency communication expenses are a department in the General Fund.

- 1988** YCOM moves into a remodeled portion of the Police Department rent and primarily utility free.

- 1990** July 1, 1990, telephone franchise fee increased from four percent to seven percent. Franchise fee increase allowed by State of Oregon to fund enhanced 911 telephone service.

- 1990** July 1, 1990, Emergency Communications Fund implemented to receive additional three percent of telephone franchise fee dedicated to enhanced 911 with original four percent of telephone franchise fee continuing as General Fund revenues.

- 1990** State of Oregon shared revenues distributed from telephone tax revenue moved from General Fund to the new Emergency Communication Fund.

- 1990** YCOM City of McMinnville membership contribution made from the new Emergency Communication Fund.

- 1990** Emergency Communications Fund balanced by an annual transfer from the General Fund. Transfer funded 75% from General Fund property taxes, 8.75% Fire Fund property taxes, and 16.25% Ambulance Fund emergency medical service fees.

- 1992** City funds YCOM equipment purchase to move toward providing enhanced 911 - \$86,800.

- 2002** YCOM Policy Board revises funding formula to allocate costs 85% to police member entities and 15% to fire member entities.

- 2004** City's first budgets to implement its Emergency Operations Center (EOC).



<u>Fiscal Year</u>	<u>YCOM City Contribution</u>
1989 – 1990	133,400
1990 – 1991	167,447
1991 – 1992	206,019
1992 – 1993	231,069
1993 – 1994	237,459
1994 – 1995	261,759
1995 – 1996	295,466
1996 – 1997	317,427
1997 – 1998	282,158
1998 – 1999	300,762
1999 – 2000	382,240
2000 – 2001	378,240
2001 – 2002	388,725
2002 – 2003	400,387
2003 – 2004	437,700
2004 – 2005	458,800
2005 – 2006	525,100
2006 – 2007	528,920
2007 – 2008	542,610
2008 – 2009	553,505



Emergency Communications Fund --- Historical Highlights

2006

YCOM Policy Board votes to change the YCOM 190 inter-governmental agreement reorganizing the YCOM Policy Board management structure to a 5-member Executive Board. The Executive Board is comprised of one County Commissioner, one City of McMinnville representative, one "at-large" fire district member, one "at-large" city member, and the County Sheriff who also serves as Board Chairperson.



2006

At the time of the re-organization, Janis Cameron, prior Deputy Director, appointed YCOM Director.



2007

City Council appoints Norm Hand, retired Yamhill County Sheriff and City of McMinnville Deputy Police Chief, to the YCOM Executive Board representing the City.

2008

YCOM prepares to move into the City of McMinnville's new Public Safety Building.



Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET												
RESOURCES																		
<u>BEGINNING FUND BALANCE</u>																		
47,912	89,078	145,000	4090 Beginning Fund Balance Estimated July 1, 2008 cash carryover from the 2007-2008 fiscal year.	160,000	160,000	160,000												
47,912	89,078	145,000	<u>TOTAL BEGINNING FUND BALANCE</u>	160,000	160,000	160,000												
<u>LICENSES AND PERMITS</u>																		
57,332	54,486	54,500	4205-10 Franchise Fees - Verizon NW-Telephone 3% allocation of the Verizon Northwest franchise fee, which was increased July 1, 1990 to help fund the development and operation of the "enhanced 911" emergency communication system. Budget Note: Original 4% franchise fee allocated to General Fund operations, revenue account, Non-Departmental: Franchise Fee-Verizon NW-Telephone.	45,000	45,000	45,000												
57,332	54,486	54,500	<u>TOTAL LICENSES AND PERMITS</u>	45,000	45,000	45,000												
<u>INTERGOVERNMENTAL</u>																		
123,104	162,284	165,000	4760 OR State 911 Emergency Services State of Oregon shared revenues distributed from telephone system tax revenues which are assessed at a flat rate of 75 cents per month on every retail telephone subscriber, including Yamhill Communications Agency through expenditure account, YCOM-State of Oregon E911 Emergency System.	165,000	165,000	165,000												
123,104	162,284	165,000	<u>TOTAL INTERGOVERNMENTAL</u>	165,000	165,000	165,000												
<u>MISCELLANEOUS</u>																		
2,429	7,507	6,800	6310 Interest	5,300	5,300	5,300												
2,429	7,507	6,800	<u>TOTAL MISCELLANEOUS</u>	5,300	5,300	5,300												
<u>TRANSFERS IN</u>																		
0	0	0	6900 Transfers In	0	0	0												
393,750	393,750	375,000	6900-01 Transfers In - General Fund Transfer from General Fund for support of police & fire dispatching emergency communication services provided by Yamhill Communications Agency (YCOM).	500,890	500,890	500,890												
<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Description</u></th> <th style="text-align: center;"><u>Units</u></th> <th style="text-align: center;"><u>Amt/Unit</u></th> <th style="text-align: center;"><u>Total</u></th> </tr> </thead> <tbody> <tr> <td>Police portion of YCOM City support - 85%</td> <td style="text-align: center;">1</td> <td style="text-align: right;">471,750</td> <td style="text-align: right;">471,750</td> </tr> <tr> <td>Fire portion of YCOM City support - 5%</td> <td style="text-align: center;">1</td> <td style="text-align: right;">29,140</td> <td style="text-align: right;">29,140</td> </tr> </tbody> </table>							<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	Police portion of YCOM City support - 85%	1	471,750	471,750	Fire portion of YCOM City support - 5%	1	29,140	29,140
<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>															
Police portion of YCOM City support - 85%	1	471,750	471,750															
Fire portion of YCOM City support - 5%	1	29,140	29,140															
45,925	45,925	43,750	6900-32 Transfers In - Fire With the Fire Fund "folding into" the General Fund, this separate transfer is eliminated.	0	0	0												

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET								
85,325	85,325	81,250	6900-79 Transfers In - Ambulance Transfer from General Fund - 85% Police and 5% Fire, completes the City's support of YCOM's emergency dispatching services cost to the City.	54,110	54,110	54,110								
			<table border="1"> <thead> <tr> <th>Description</th> <th>Units</th> <th>Amt/Unit</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Ambulance Fund portion of YCOM City support - 10%</td> <td>1</td> <td>54,110</td> <td>54,110</td> </tr> </tbody> </table>	Description	Units	Amt/Unit	Total	Ambulance Fund portion of YCOM City support - 10%	1	54,110	54,110			
Description	Units	Amt/Unit	Total											
Ambulance Fund portion of YCOM City support - 10%	1	54,110	54,110											
525,000	525,000	500,000	TOTAL TRANSFERS IN	555,000	555,000	555,000								
755,778	838,355	871,300	TOTAL RESOURCES	930,300	930,300	930,300								

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET
REQUIREMENTS						
<u>MATERIALS AND SERVICES</u>						
0	0	0	8180 YCOM	0	0	0
525,100	528,920	542,610	8180-05 YCOM - Other Governmental Services The major portion of the City's share of the Yamhill Communications Agency's (YCOM) central dispatch center funding. The YCOM Board decided in 2002-2003 that police member entities fund 85% and fire member entities fund 15% of YCOM member contributions.	553,505	553,505	553,505
141,600	164,073	165,000	8180-10 YCOM - State of OR E911 Emergency Sys The smaller portion of the City's share of the YCOM central dispatch center funding which is a "pass through" of the State of Oregon 911 emergency telephone system tax collected in revenue account, OR State 911 Emergency Services.	165,000	165,000	165,000
666,700	692,993	707,610	<u>TOTAL MATERIALS AND SERVICES</u>	718,505	718,505	718,505
<u>CONTINGENCIES</u>						
0	0	75,000	9800 Contingencies	75,000	75,000	75,000
0	0	75,000	<u>TOTAL CONTINGENCIES</u>	75,000	75,000	75,000
<u>ENDING FUND BALANCE</u>						
89,078	145,363	88,690	9999 Unappropriated Ending Fd Balance Budgeted undesignated cash carryover for July 1, 2009. Actual cash carryover will also include all remaining money from the Contingency account and the excess (deficit) of revenues over (under) expenditures from 2008-2009 operations.	136,795	136,795	136,795
89,078	145,363	88,690	<u>TOTAL ENDING FUND BALANCE</u>	136,795	136,795	136,795
755,778	838,356	871,300	<u>TOTAL REQUIREMENTS</u>	930,300	930,300	930,300

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET
755,778	838,355	871,300	TOTAL RESOURCES	930,300	930,300	930,300
755,778	838,356	871,300	TOTAL REQUIREMENTS	930,300	930,300	930,300