



**GENERAL FUND
NON-DEPARTMENTAL**





2009 – 2010 Proposed Budget --- Budget Summary General Fund – Non-Departmental

2009 – 2010 General Fund – Non-Departmental

Revenues

- **Property Taxes - Current** --- The City's permanent rate is \$5.02 per thousand dollars of assessed value.
 - ~\$487,000 increase in operating property taxes due to an estimated 5.0% assessed value increase compared to 2008 - 2009 assessed value.

- **McMinnville Water & Light Payment In-Lieu of Tax** ---

Significant decrease in Estimated 2008 – 2009 and Proposed 2009 – 2010 revenue.

- McMinnville Water & Light's payment in-lieu of tax for the 2009 – 2010 budget is projected to be 16% less than the 2008 – 2009 budget due to a significant reduction in production projected for Cascade Steel Rolling Mills.



- **State Shared Revenues** --- Oregon state shared revenues provide a significant supplement to the General Fund property tax supported operations.

- **Oregon State Cigarette Taxes** --- \$50,000
- **Oregon State Revenue Sharing** --- \$250,000
- **Oregon State Liquor Taxes** --- \$355,000

- **Transfers In:**

- **Transfers In from other operating funds** --- for General Fund support department personnel, primarily Administration, Finance, Engineering - \$857,029.
- **Transfers In from other operating funds** --- to support the Community Development Center's (CDC) operating costs --- \$17,100.

Expenditures

- **Transfers Out:**

- **Transfer Out – Emergency Communications Fund** --- transfer of Police and Fire support of YCOM for 911 Emergency Dispatch services.
- **Transfer Out – Ambulance Fund** --- The property tax subsidy for the Ambulance Fund is \$500,000 which allows for sufficient contingency and Ending Fund Balance in the Ambulance Fund.

Short- and Long-Term Issues

- **Short-Term Issues** --- Addressed by 2009 - 2010 Proposed Budget.

- **Long-Term Issues** --- The City's tax base has grown rapidly over the last several years, resulting in increasing property tax revenue. However, due to local economic conditions and corresponding lack of building activity that increase will not continue at the same rate.



General Fund – Non-Departmental --- Historical Highlights

1876 McMinnville incorporates as a town on October 20, 1876 with a Board of Trustees.

1882 McMinnville incorporates as a city with a Mayor and City Council.



1916 Voters establish original operating property tax base which could rise 6% per year and by 1988, the last year of the levy, has risen to \$257,070.

1980 First library operations 3-year serial levy passed - \$45,000 per year.

1985 Second library operations 3-year serial levy passed - \$65,000 per year.

1986 First police, library, and transportation 3-year serial levy passed. - \$300,000 per year.

1988 March election passed library operations 1-year serial levy - \$80,000 per year.

1988 November 1988 general election, "Life McMinnville Style" new tax base passed - \$1,775,000.



Replaced original City tax base and several serial levies routinely used to supplement operations for police, library, transportation, street repair, traffic signals, community center operations, and parks and recreation.

1990 November 1990 general election, Oregon voters passed Measure 5 limiting non-school property tax rates to \$10.00 per thousand of assessed value.

1996 November 1996, Oregon voters passed Measure 47 rolling back assessed values two years and limiting yearly assessed value increases to 3% unless significant improvements made to property.

1997 January and February 1997, City Council, Budget Committee, and Department Heads review city provided services and develop a budget reduction plan to address Measure 47/50 which included significant budget cuts and fee increases.

1997 May 1997, Oregon voters passed Measure 50 to "clean up" Measure 47 inconsistencies. Measure 50 established district permanent tax rates to be computed by the infan  "black box".

1997 Fall 1997, City receives results of Measure 47/50 "black box" - City's permanent rate \$5.02

2000 First year City levies entire \$5.02 per thousand assessed value permanent rate.

2002 November 2002 general election local option levy proposal of \$1.78 per thousand of assessed value fails.



General Fund – Non-Departmental --- Historical Highlights

2003 Due to extreme financial pressures in the steel industry and rising power costs, Cascade Steel Rolling Mills requested a limit to the heavy industrial user class franchise fee growth to 2002 – 2003 plus 3% annual growth. City Council ratified request with Resolution 2003-14, which called for review in May 2006.



2005 Transfers of ~\$328,000 into the General Fund from Funds that the Engineering and Planning Departments provide service helped purchase the OMI Regional Building for a total of \$1,065,000; which will become the new Community Development Center.

2006 Following the Community Choices Project, the 2006 – 2007 Proposed Budget added three police officer positions and one planning position. These staff additions have required a re-adjustment of the property tax allocation raising the General Fund levy by \$200,000 over the 3% normal growth factor.

2006 First year in recent memory that the McMinnville Water & Light (W&L) payment in-lieu of tax budgeted a lower dollar amount than previous year. Research indicates trend due to extensive conservation initiatives W&L has undertaken over the last several years.



2007 Implementation of Logos.net financial system established “non-assigned” revenues in Non-Departmental classification.

2008 All operating permanent rate, **\$5.02**, property tax supported funds folded into the General Fund; i.e., Fire, Parks & Recreation, and Improvements Funds.

2009 McMinnville Water & Light (W&L) payment in lieu of tax budgeted is again a lower dollar amount than previous year. This is due to a significant reduction in production projected for Cascade Steel Rolling Mills.

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01 - GENERAL FUND

2007 ACTUAL	2008 ACTUAL	2009 AMENDED BUDGET	Department :99 - NON-DEPARTMENTAL Section :N/A Program :N/A		2010 PROPOSED BUDGET	2010 APPROVED BUDGET	2010 ADOPTED BUDGET
RESOURCES							
PROPERTY TAXES							
0	0	0	4100	Property Taxes	0	0	0
3,857,650	4,001,576	8,774,960	4100-05	Property Taxes - Current \$10,219,000 2009-2010 Permanent operating property tax levy, \$5.02 per thousand (\$817,515) Less: Uncollectible taxes - 8%. \$9,401,485 2009-2010 Current Property Taxes	9,401,485	9,401,485	9,401,485
167,397	102,159	250,000	4100-10	Property Taxes - Prior Collections on delinquent property taxes due from prior year permanet rate property tax levies.	215,000	215,000	215,000
4,025,048	4,103,735	9,024,960	TOTAL PROPERTY TAXES		9,616,485	9,616,485	9,616,485
LICENSES AND PERMITS							
0	0	0	4205	Franchise Fees	0	0	0
1,685,421	1,722,090	1,675,000	4205-05	Franchise Fees - McMinnville Water & Light McMinnville Water and Light Department payment-in-lieu-of property tax: 6% residential, commercial, and "regular" industrial users, 3% special class of heavy industrial users - presently only Cascade Steel Rolling Mills and Liquide Air.	1,400,000	1,400,000	1,400,000
72,648	65,027	60,000	4205-10	Franchise Fees - Verizon NW-Telephone Original Verizon NW telephone 4% franchise fee with additional E-911 3% franchise fee dedicated to the Emergency Communications Fund.	55,000	55,000	55,000
0	966	2,000	4205-11	Franchise Fees - Verizon NW-Cable General Fund Verizon NW 2.75% cable franchise fee allocation with the remaining 2.25% cable franchise fee allocated to the Telecommunications Fund to support McMinnville Community Media's operation of a local public access channel.	18,000	18,000	18,000
127,616	136,868	130,000	4205-15	Franchise Fees - Comcast Communications-Cable General Fund Comcast Communications 2.75% cable franchise fee allocation with the remaining 2.25% cable franchise fee allocated to the Telecommunications Fund to support McMinnville Community Media's operation of a local public access channel.	130,000	130,000	130,000
115,483	122,700	120,000	4205-20	Franchise Fees - Western Oregon Waste - Valley Western Oregon Waste - Valley waste collection franchise fee is 5%.	120,000	120,000	120,000
159,946	167,022	170,000	4205-25	Franchise Fees - Northwest Natural NW Natural gas franchise fee is 3%.	170,000	170,000	170,000
2,985	3,263	3,000	4490	Licenses & Permits - Misc Finance Department collects fees for liquor licenses, taxi service licenses, bicycle licenses, vehicle permits, etc.	3,000	3,000	3,000
2,164,100	2,217,936	2,160,000	TOTAL LICENSES AND PERMITS		1,896,000	1,896,000	1,896,000

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<u>INTERGOVERNMENTAL</u>																																			
1,270	0	0	4545	Federal FEMA Grant		0	0	0																											
54,331	57,826	55,000	4720	OR State Cigarette Taxes State Shared Revenue --- Statutory distribution of 1.7 percent of state imposed taxes on cigarette sales allocated on a per capita tbasis to Oregon cities		50,000	50,000	50,000																											
216,319	246,515	245,000	4730	OR State Revenue Sharing State Shared Revenue --- Statutory distribution of 14% of the state's liquor receipts allocated to cities on a formula basis		250,000	250,000	250,000																											
317,832	358,579	350,000	4750	OR State Liquor Taxes State Shared Revenue --- Statutory distribution of 20% of the state's liquor receipts allocated to cities on a per capita basis		355,000	355,000	355,000																											
589,753	662,919	650,000	<u>TOTAL INTERGOVERNMENTAL</u>			655,000	655,000	655,000																											
<u>MISCELLANEOUS</u>																																			
256,707	212,604	257,700	6310	Interest		135,400	135,400	135,400																											
38,786	20,027	500	6600	Other Income Miscellaneous City revenue.		3,500	3,500	3,500																											
295,493	232,631	258,200	<u>TOTAL MISCELLANEOUS</u>			138,900	138,900	138,900																											
<u>TRANSFERS IN</u>																																			
0	0	0	6900	Transfers In		0	0	0																											
8,155	4,938	7,143	6900-05	Transfers In - Special Assessments Transfer from Special Assessment Fund for personnel cost allocations for Administration and Finance support services.		6,530	6,530	6,530																											
128,393	131,550	131,702	6900-20	Transfers In - Street		129,169	129,169	129,169																											
<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Description</u></th> <th style="text-align: right;"><u>Units</u></th> <th style="text-align: right;"><u>Amt/Unit</u></th> <th style="text-align: right;"><u>Total</u></th> <th colspan="5"></th> </tr> </thead> <tbody> <tr> <td>Engineering, Admin, & Finance personal services support transfer</td> <td style="text-align: right;">1</td> <td style="text-align: right;">125,749</td> <td style="text-align: right;">125,749</td> <td colspan="5"></td> </tr> <tr> <td>Street Fund support of Community Development Center operations</td> <td style="text-align: right;">1</td> <td style="text-align: right;">3,420</td> <td style="text-align: right;">3,420</td> <td colspan="5"></td> </tr> </tbody> </table>									<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>						Engineering, Admin, & Finance personal services support transfer	1	125,749	125,749						Street Fund support of Community Development Center operations	1	3,420	3,420					
<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>																																
Engineering, Admin, & Finance personal services support transfer	1	125,749	125,749																																
Street Fund support of Community Development Center operations	1	3,420	3,420																																
28,189	27,418	33,730	6900-25	Transfers In - Airport		33,047	33,047	33,047																											
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Engineering, Admin, & Finance personal services support transfer	1	32,363	32,363																																
Airport Fund support of Community Development Center operations	1	684	684																																
125,000	125,000	1,060,000	6900-31	Transfers In - Improvements Starting with the 2008-2009 fiscal year, all the City's permanent property tax operating rate of \$5.02 per thousand of assessed valuation is allocated 100% to General Fund.		0	0	0																											

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31,237	39,318	1,925,000	6900-32	Transfers In - Fire		0	0	0
				Starting with the 2008-2009 fiscal year, all the City's permanent property tax operating rate of \$5.02 per thousand of assessed valuation is allocated 100% to General Fund.				
76,580	70,304	1,475,000	6900-34	Transfers In - Parks & Recreation		0	0	0
				Starting with the 2008-2009 fiscal year, all the City's permanent property tax operating rate of \$5.02 per thousand of assessed valuation is allocated 100% to General Fund.				
0	30,528	40,851	6900-40	Transfers In - Public Safety Facilities Const		0	0	0
101,131	107,239	108,551	6900-45	Transfers In - Transportation		105,527	105,527	105,527
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Engineering, Planning, Admin,& Finance personal services support	1	101,936	101,936	
				Transportation Fund support of Community Develop Ctr operations	1	3,591	3,591	
18,868	15,676	55,955	6900-50	Transfers In - Park Development		51,120	51,120	51,120
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Parks Admin & Maint, Admin, & Finance personal services support	1	50,094	50,094	
				Park Develop. Fund support of Community Develop. Ctr operations	1	1,026	1,026	
0	0	51,166	6900-70	Transfers In - Building		31,996	31,996	31,996
				Transfer from the Building Fund for personnel cost allocations for Administration, Finance, and Engineering services.				
170,076	183,009	190,530	6900-75	Transfers In - Wastewater Services		196,687	196,687	196,687
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Engineering, Admin, & Finance personal services support transfer	1	191,557	191,557	
				WWS Fund support of Community Development Center operations	1	5,130	5,130	
100,774	115,033	122,102	6900-77	Transfers In - Wastewater Capital		137,701	137,701	137,701
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Engineering, Admin, & Finance personal services support transfer	1	134,452	134,452	
				WW Capital Fund support of Community Development Ctr operations	1	3,249	3,249	
128,654	145,423	149,533	6900-79	Transfers In - Ambulance		141,886	141,886	141,886
				Transfer from Ambulance Fund for personnel cost allocations for Administration and Finance services. This transfer includes 1.00 FTE for the A/R Billing Coordinator and .60 FTE for A/R Billing Specialist who bill and collect for all EMS transports and Fire Fees.				

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85,105	84,234	46,051	6900-85 Transfers In - Insurance Services Transfer from Insurance Services Fund for personnel cost allocations for Administration and Finance support services.	40,466	40,466	40,466
1,002,162	1,079,670	5,397,314	TOTAL TRANSFERS IN	874,129	874,129	874,129
8,076,555	8,296,890	17,490,474	TOTAL RESOURCES	13,180,514	13,180,514	13,180,514

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REQUIREMENTS								
DEBT SERVICE								
0	0	0	9450	2002 Public Safety COP		0	0	0
0	0	205,000	9450-05	2002 Public Safety COP - Principal - June 1		0	0	0
0	0	3,845	9450-10	2002 Public Safety COP - Interest - Dec 1		0	0	0
0	0	3,845	9450-15	2002 Public Safety COP - Interest - June 1		0	0	0
0	0	212,690	TOTAL DEBT SERVICE			0	0	0
TRANSFERS OUT								
0	0	0	9700	Transfers Out		0	0	0
393,750	375,000	525,590	9700-15	Transfers Out - Emergency Communications City YCOM support also funded 10% by Ambulance Fund.		555,760	555,760	555,760
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Police portion of YCOM support - 85% of City support	1	523,430	523,430	
				Fire portion of YCOM support - 5% of City support	1	32,330	32,330	
6,470	5,284	0	9700-20	Transfers Out - Street		0	0	0
180,890	0	0	9700-31	Transfers Out - Improvements		0	0	0
16,044	12,215	0	9700-34	Transfers Out - Parks & Recreation		0	0	0
0	0	50,050	9700-40	Transfers Out - Public Safety Facilities Constrt		0	0	0
0	0	800,000	9700-70	Transfers Out - Building		0	0	0
0	0	155,000	9700-79	Transfers Out - Ambulance Property tax subsidy to Ambulance Fund is calculated to ensure sufficient Contingency and Ending Fund Balance in the Ambulance Fund. This is the sixth year of a property tax subsidy to the Ambulance Fund.		500,000	500,000	500,000
180,929	178,328	211,914	9700-80	Transfers Out - Information Systems Transfer to Information Systems and Services Fund for personnel cost allocations for computer support for the General Fund departments.		199,528	199,528	199,528
778,083	570,827	1,742,554	TOTAL TRANSFERS OUT			1,255,288	1,255,288	1,255,288
CONTINGENCIES								
0	0	408,820	9800	Contingencies		750,000	750,000	750,000
0	0	408,820	TOTAL CONTINGENCIES			750,000	750,000	750,000
ENDING FUND BALANCE								
0	0	0	9901	Designated End FB - General Fd		0	0	0

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557,761	762,980	0	9901-05 Designated End FB - General Fd - Building Division	0	0	0
23,230	23,230	23,230	9901-10 Designated End FB - General Fd - Lanouette Endowment Designated Ending Fund Balance for the Lanouette Nonexpendable Trust corpus established to benefit Library Children's Programs.	23,230	23,230	23,230
0	0	200,000	9901-15 Designated End FB - General Fd - Fire - Vehicle Reserve Designated cash carryover "saved" from the 2008-2009 fiscal year as a vehicle reserve toward a future fire engine purchase. The next fire engine scheduled to be purchased will cost approximately \$900,000.	300,000	300,000	300,000
0	0	100,000	9901-20 Designated End FB - General Fd - Aquatic Center Designated cash "saved" toward future Aquatic Center's major mechanical systems replacements - second year of savings - presently estimated ~\$300,000 - \$500,000.	200,000	200,000	200,000
3,955,139	3,705,238	4,905,626	9999 Unappropriated Ending Fd Balance Budgeted undesignated cash carryover for July 1, 2010. Actual cash carryover will also include all remaining money from the Contingency account and the excess (deficit) of revenues over (under) expenditures from 2009-2010 operations.	4,046,566	4,035,901	4,018,970
4,536,130	4,491,448	5,228,856	<u>TOTAL ENDING FUND BALANCE</u>	4,569,796	4,559,131	4,542,200
5,314,213	5,062,275	7,592,920	<u>TOTAL REQUIREMENTS</u>	6,575,084	6,564,419	6,547,488

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2007 ACTUAL	2008 ACTUAL	2009 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2010 PROPOSED BUDGET	2010 APPROVED BUDGET	2010 ADOPTED BUDGET
14,562,021	15,146,284	24,625,509	TOTAL RESOURCES	22,777,132	22,777,132	23,595,621
14,562,021	15,146,284	24,625,509	TOTAL REQUIREMENTS	22,777,132	22,777,132	23,595,621