

Part Time Plus Firefighter/Paramedic

FLSA Status – Non-Exempt

EEO Code – D/Protective Service Workers

Class Code – E414

GENERAL DESCRIPTION OF THE DUTIES

These positions perform advanced life support emergency medical services in response to calls; performs fire suppression, rescue, hazardous materials and natural disaster operations and prevention duties; and cleans and maintains fire equipment and facilities.

SUPERVISION RECEIVED

Works under the general supervision of a shift supervisor.

SUPERVISORY RESPONSIBILITIES

Supervision is not a typical function assigned to this position. May provide training and orientation to newly assigned personnel on department policies and practices.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties and responsibilities listed should not be construed to be all-inclusive. The essential job duties will include other responsibilities as assigned and required.

1. Responds to emergency medical calls requiring a thorough understanding of paramedic services. Operates equipment to provide rescue and emergency medical services, following all protocols as established for situation.
2. Responds to fire and other emergency calls which may include laying hose and connecting to hydrants; directing streams of water or chemicals onto fires using ladders and fire suppression tools and equipment; ventilating structures; searching buildings; and rescuing individuals from buildings or other hazardous situations.
3. Operates fire apparatus, which may include driving to and from fires and other emergency calls; positioning apparatus; regulating water pressure; and, operating trucks and aerials.
4. Checks and maintains fire department apparatus, equipment and facilities, including routine housekeeping and maintenance duties.
5. Oversees and monitors assigned special areas, e.g. purchasing, resident volunteers, etc., which may require specific knowledge, skills and abilities unique to area of assignment. Develops and recommends appropriate procedures and work methods affecting area.
6. Trains and drills on fire, rescue and emergency medical related subjects, techniques and procedures.
7. Follows all safety rules and procedures established for work areas.

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OTHER JOB FUNCTIONS

1. May be assigned shift/incident command responsibilities as staffing levels dictate.
2. Maintains records, logs, and reports.
3. Maintains proficiency and certifications by attending training conferences and meetings, reading materials, and meeting with others in areas of responsibility.
4. Maintains work areas in a clean and orderly manner.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge

- Considerable knowledge of fire suppression and prevention principles and practices; the operation and maintenance of fire apparatus and equipment; emergency medical response methods and procedures.

Ability

- Ability to communicate effectively with the public, members of outside agencies, and employees.

EXPERIENCE AND EDUCATION

Equivalent to high school plus additional specialized training, and over two years experience in EMS, fire ground operations, rescue, hazmat, and fire prevention programs, or any satisfactory combination of experience and training which demonstrates the knowledge, skills and abilities to perform the above duties.

SPECIAL REQUIREMENTS/LICENSES

Possession of EMT-Paramedic, NFPA Firefighter I, NFPA Driver, and Advanced Cardiac Life Support certifications. Hazardous material and biohazard handling training. Possession of valid driver's license.

DESIRABLE REQUIREMENTS

Completion of Associate's degree in Fire Science; possession of Apparatus Operator certification; bi-lingual (English/Spanish). Experience in Incident Command situations.

PHYSICAL DEMANDS OF POSITION

While performing the duties of this position, the employee is frequently required to stand, kneel, sit, communicate, reach and manipulate objects, tools or controls. The position requires mobility and the ability to operate firefighting, rescue and EMS equipment. Duties involve moving materials weighing up to 30 pounds on a regular basis and will require moving adult individuals, fire hoses, and fire/rescue equipment, which will weigh over 100 pounds more than once per day. Manual dexterity and coordination are required over 50% of the work period while operating equipment such as motor vehicles, and emergency medical, fire suppression and rescue equipment, etc. Reasonable accommodation will be made to otherwise qualified individuals with disabilities and known limitations.

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WORKING CONDITIONS

Most work occurs under usual fire station/indoor working conditions. Approximately 40% of the work period is at medical/fire/rescue sites or training with exposure to fire, smoke, and typical hazards and noise levels associated with medical/fire/rescue service. The noise level in the fire station is higher than typical of most office environments, however does not require hearing protection. This position will normally work an eight-hour day, Monday through Friday; however, the position may be assigned to a 24-hour on/48-hour off work schedule or rotational days-off schedule and may be required to carry a pager during off duty hours.

Approved By _____ Date _____
(Department Director)

Adopted By _____ Date _____
(City Manager)

Established: 05/16