



**FIREFIGHTER/EMERGENCY MEDICAL TECHNICIAN
MCMINNVILLE FIRE DEPARTMENT
Part Time Plus**

\$16.74 - \$21.39 per hour

Introduction

The City of McMinnville, Oregon is seeking to fill a current part time plus vacancy for Firefighter/Emergency Medical Technician (EMT) at the McMinnville Fire Department.

Responsibilities of the Position

Essential duties and responsibilities for Firefighter/EMT include: The duties and responsibilities listed should not be construed to be all-inclusive. The essential job duties will include other responsibilities as assigned and required.

- Responds to emergency medical calls requiring a thorough understanding of emergency medical services. Operates equipment to provide rescue and emergency medical services following all protocols based on EMS certification as established for situation.
- Responds to fire and other emergency calls which may include laying hose and connecting to hydrants; directing streams of water or chemicals onto fires using ladders and fire suppression tools and equipment; ventilating structures; searching

buildings; and rescuing individuals from buildings or other hazardous situations.

- Checks and maintains fire and EMS department apparatus, equipment and facilities, including routine housekeeping and maintenance duties.
- Trains and drills on fire, rescue, and emergency medical related subjects, techniques, and procedures.
- Follows all safety rules and procedures.



Knowledge, Skills, and Abilities

- Considerable knowledge of fire suppression and prevention principles and practices; the operation and maintenance of fire apparatus and equipment;

emergency medical response methods and procedures.

- Ability to communicate effectively with the public, members of outside agencies, and employees.

Experience and Education

Equivalent to high school plus additional specialized training, and over two years experience in EMS, fire ground operations, rescue, hazmat, and fire prevention programs, or any satisfactory combination of experience and training which demonstrates the knowledge, skills, and abilities to perform the above duties.

Special Requirements and Licenses

The applicant must possess the following certifications: NFPA Firefighter I, NFPA Driver, and EMT Basic. Additionally, the applicant must have hazardous material and biohazard handling training and must possess a valid driver's license.

Desirable Requirements

Desirable requirements include Advanced Cardiac Life Support certification, completion of Associate's degree in Fire Science; Apparatus Operator certification; bi-lingual (English/Spanish), and experience in Incident Command situations.

Physical Demands of the Position

While performing the duties of this position, the employee is frequently required to stand, kneel, sit, communicate, reach and manipulate objects, tools, or controls. The position requires mobility and the ability to operate firefighting, rescue, and EMS equipment. Duties involve moving materials weighing up to 30 pounds on a regular basis and will require moving adult individuals, fire hoses, and fire/rescue equipment, which will weigh over 100 pounds more than once per day. Manual dexterity and coordination are required over 50% of the work period while operating equipment such as motor vehicles, and emergency medical, fire suppression and rescue equipment, etc. Reasonable accommodation will be made to otherwise qualified individuals with disabilities and known limitations.

Working Conditions

Most work occurs under usual fire station/indoor working conditions. Approximately 40% of the work period is at medical/fire/rescue sites or training with exposure to fire, smoke, and typical hazards and noise levels associated with medical/fire/rescue service. The noise level in the fire station is higher than typical of most office environments; however, it does not require hearing protection. The typical work week will be 24 hours on duty followed by 48 hours off duty and may be required to carry a pager during off-duty hours.



Compensation

The pay scale for Part Time Plus Firefighter/EMT is \$16.74 - \$21.39 per hour. The City of McMinnville provides a benefit package that includes:

- Medical, dental, and vision insurance in which the City and employee share in premium costs;
- City-paid life insurance;
- City-paid long-term disability insurance;
- Full, City-paid participation in the Oregon Public Employees Retirement System (PERS) after meeting eligibility requirements;
- Opportunities for on-going professional development; and
- Options to participate in the credit union, deferred compensation plan, and other employee-paid insurance.

Tentative Recruitment and Selection Schedule

- May 9, 2017 – June 2, 2017– Recruitment Open.
- June 2, 2017- Recruitment Closes at 5:00 p.m. Applications received after 5:00 p.m., will not be accepted.
- June 2017 – Interviews will be scheduled.



How to Apply

The McMinnville Fire Department offers full testing services for the position of Firefighter/EMT through National Testing Network, Inc. To fill out an application and schedule a test, go to: www.nationaltestingnetwork.com, select “Fire” and sign up for the McMinnville Fire Department.

What to expect at the www.nationaltestingnetwork.com website:

- Completion of the application process;
- Review all information related to the McMinnville Fire Department firefighter position, including minimum requirements, salary, and benefits;
- Detailed information about the testing process for both the entry level test and CPAT testing;
- Opportunity to take online practice tests at: www.fireteamtest.com ;
- Schedule your own convenient test time. Tests are offered multiple times per week, including Saturdays;
- Take high quality job simulation tests in a standardized, fair testing environment.

Upon completion of the entry level exam and CPAT testing, all candidate scores are automatically forwarded to the McMinnville Fire Department. Candidates who attain a passing score on both the entry level exam and the physical abilities test will be placed on the Department’s eligibility list. McMinnville Fire Department will contact candidates on the list and will invite them to continue to participate in other stages of the Department’s selection process. **PLEASE NOTE: the written test, PHQ (Personal History Questionnaire) and the CPAT must be completed prior to the end of the recruitment period (June 2, 2017 at 5:00 p.m.).**

National Testing Network is a service provided to conduct entry level testing and CPAT testing in a standardized, professional environment. National Testing Network does not replace the McMinnville Fire Department’s responsibility and decision-making in the testing process. All candidate results are provided to McMinnville Fire Department where the final decisions are made.



The City of McMinnville is an equal opportunity employer. Applicants with disabilities who need reasonable accommodation to participate in the recruitment and selection process should request assistance by calling Erica Thomas at 503.434.2328, or by e-mailing her at erica.thomas@mcminnvilleoregon.gov.

Note: This announcement is intended as a general description of the position and hiring process; and is subject to change. It does not constitute either an expressed or implied contract.