



McMinnville Airport Commission Meeting Minutes

McMinnville Airport,
Civic Hall
Tuesday, March 3, 2015

1. CALL TO ORDER

The meeting was called to order at 6:30pm by Jody Christensen. Commissioners present were, Jody Christensen, Doug Hurl, Andy Benedict, Bob Peacock and John Lautenbach, others present were Martha Meeker, Mike Bisset, Rich Spofford (City of McMinnville) and Graham Goad (Airport Manager).

2. INVITATION TO CITIZENS FOR PUBLIC COMMENT

Alan Zanuzoski registered a complaint regarding a comment he alleged Airport Manager Goad made. Airport Manager Goad indicated that the comment had been made in jest, and apologized.

Jody Lucich mentioned she had complained about helicopter noise again and was told that one time at least it was the National Guard. Jody Christensen asked Mike Bisset about the Fly Friendly program and Mike responded by saying the public meetings with residents should be happening later in the year.

3. CONSIDER MINUTES OF JAN. 6, 2015 COMMISSION MEETING

The minutes from January 6, 2015 meeting were reviewed by the Commission, and were approved by motion and vote (with all commissioners voting in favor with no corrections).

4. AIRSTRIP EXHIBITION EVENT PROPOSAL DISCUSSION

Rich Spofford introduced Ryan Fisher from Shift-S3ctor LLC. Ryan gave a little history of Shift-S3ctor and outlined the proposal for a car race event planned to be held at the McMinnville airport in August 2015. Ryan introduced and showed a 5-minute video with clips and comments from past events held at other airports in California and Colorado. Ryan detailed how the event would work and the benefits it would bring to the community.

Jody Christensen spoke of her prior meeting with Ryan and the museum personnel. She asked Ryan to detail their safety rules and record, and Ryan spoke in detail of the safety rules and said their safety record was very good.

Andy Benedict suggested to Ryan that they consider using local vendors and caterers for the event. Jody mentioned she would put Ryan in contact with local vendors.

Doug Hurl asked about the events affect on air traffic. Ryan assured Doug that the events logistics would accommodate any air traffic requirements, and if necessary the event runway could be cleared in a matter of minutes if an approaching aircraft requested the use of the longer runway.

Jody asked Rich Spofford what the next step was. Rich responded by telling the Commission that staff was in the process of drafting an Airport Use Agreement for the event.

5. AIRPORT FUND BUDGET REVIEW

Mike Bisset reviewed the proposed FY2015-16 Airport Fund budget, and answered questions from Doug Hurl and Alan Zanuzoski. Upon conclusion of the discussion, the Commission, by motion and vote, unanimously recommended that the City Council / Budget Committee approve the budget proposal.

6. ITEMS FROM STAFF

Graham Goad gave his Airport Manager's report. He discussed FAA's commissioning of the PAPI lights on runway 22.

He also noted the receipt of noise complaints since the last meeting. Bob Peacock suggested to Graham that he provide the location of Jody Lucich's house to the National Guard in Salem so they can be considerate of their noise signature on her location.

Andy asked about the frequency change project, Graham responded by talking about taking a survey of airport users to find out how many users want to change it.

Alan Zanuzoski asked that a survey be taken on the width of the runway to provide the FAA with justification to maintain the current width during the proposed runway reconstruction.

7. ITEMS FROM COMMISSIONERS

Andy Benedict talked about the improvements at the Tillamook airport and the benefits to the surrounding community. He said they used a project manager and financial advisor and suggested that the McMinnville airport could use a financial manager. Martha Meeker said that those duties would be part of the RFP for the next FBO operator.

The meeting was adjourned at 7:28