



McMinnville Airport Commission Meeting Minutes

McMinnville Airport,
Civic Hall
Tuesday, July 1, 2014

1. The meeting was called to order at 6:30pm by Jody Christensen. Commissioners present were, Jody Christensen, Doug Hurl, John Lautenbach, Andy Benedict and Brad Berry. Staff present were Mike Bisset and Rich Spofford (City of McMinnville); and Graham Goad (Airport Manager)
2. The minutes from the February 24, 2014 meeting were reviewed by the Commission, and were approved by motion and vote (with all commissioners voting in favor with no corrections).
3. **MUNICIPAL CODE CHAPTER 11 REVIEW**

Mike Bisset displayed and reviewed Chapter 11 of the Municipal Code, and explained that it must be re-adopted by the City Council prior to November 7, 2014. There were no questions or comments from the commissioners.

Airport user Alan Zanuzoski asked to speak. Alan stated that he was disappointed that the Commission did not want to change to code before it was re-adopted. He felt there should be more work sessions to present changes. Alan stated that he felt the code, as written, still had many problems and that it gave the Airport Manager too much power. He also stated that he would take this matter to the FAA and he felt the City Council was not qualified to adopt this type of document.

Chair Jody Christensen asked Alan for all his comments in writing prior to the next scheduled meeting of the commission, and noted that his comments would be considered at that time.
4. **ITEMS FROM STAFF**
 - Graham Goad gave his Airport Manager's report.
 - Rich Spofford talked about the Connect Oregon grant, and noted that it appeared that the City would be successful in getting the grant. He also noted that we had received our first FAA grant for the project, which would be used to start on the project environmental and pre-design work. Commissioner Doug Hurl asked some questions; Commissioner Andy Benedict asked that increasing the strength on the overrun area on the southwest end of runway 4/22 be considered in part of the pre-design work.
 - Mike Bisset announced the resignation of Commissioner Joe Mollahan, and noted that Joe resigned due to his employer's policy about possible conflict of interest.
 - Mike spoke about a meeting he had in May with some residents of Oak Road and Loop Road near the airport to discuss noise issues the residents had with airport traffic. Mike stated that we will be working with Century West to develop a "Fly Friendly" program and noise abatement procedures.

5. ITEMS FROM COMMISSIONERS

- Jody Christensen and John Lautenbach asked about noise complaints, these questions were answered by Mike and Graham.
- Brad Berry stated he had recently visited the airport and looked around and inspected the new deck and wall on the pilots lounge.
- Jody Christensen gave a brief update regarding the disposition of the Evergreen properties.

6. PUBLIC COMMENTS

- Holly Nehls (Konekt Aviation) asked the Commission and City staff if, due to the noise complaints, the upcoming runway project, and talk on a new terminal building, there was any consideration given to the installation of a control tower. Mike Bisset responded that there was no talk of a tower either with the airport consultants or the FAA, and that he felt that there would not be any need for a tower any time in the foreseeable future.
- Holly Nehls asked about a permit process for operating within City limits, and noted that correspondence with the City Manager had not yet been replied to. Mike Bisset said he would follow up on that issue.
- Alan Zanuzoski requested that he be included on any discussion about noise restrictions at the airport. He also requested a meeting with Mike Bisset, and possibly Graham Goad, to discuss how noise issues should be handled.
- Donna Cunningham spoke of her meeting with Mike Bisset and said she felt the helicopters were getting lower and lower in their flight patterns, She thanked the Commission for their time
- Cheryl Ray spoke of the increase in airplane and helicopter noise over the last couple years. Andy Benedict responded with some information and questions about traffic patterns and instrument routes. Doug Hurl asked her to get the "N" number and call the FAA.
- Lora Lyons noted that the Commission was made up of pilots and airport persons, and she asked if the next commissioner could be a representative of concerned citizens. The Commission told her that any resident of the city could apply for the position, and that up to two non-residents (living in Yamhill County) could be appointed to the Commission.
- Paul Groh spoke briefly about increased helicopter noise and felt he may have been targeted for complaining about the noise.

The meeting was adjourned at 7:35 pm