



City of McMinnville
Public Works Department
231 NE 5th Street
McMinnville, OR 97128
503.434.7312
www.mcminnvilleoregon.gov

**Airport Commission Meeting
Wednesday, July 5, 2023**

*This is a **Zoom Only** meeting*

3:00 pm Regular Meeting:

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/83207541908>

Meeting ID: 832 0754 1908
Passcode: None

Or you can call in and listen via zoom: 1- 253 215 8782

MEETING MINUTES

***Note – Minutes are abbreviated. See video link for full meeting.
Video:**

[Airport Commission Meeting July 2023 - Zoom](#)

**Chairman: Grayson Barrows
Vice-Chairman: John Stanislaw**

**City Councilor Adam Garvin
Commissioner Richard Martinez
Commissioner Michael Griffiths**

**Commissioner Mark Fowle
Commissioner (vacant)**

Public Participation:

Public Comments: If you wish to address the Airport Commission on any item not on the agenda, you may respond as the Airport Commission Chair calls for "Invitation to Citizens for Public Comment."

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*Please note that these documents are also on the City's website, www.mcminnvilleoregon.gov. You may also request a copy from the Community Development Department.

AGENDA

1. **CALL TO ORDER** (Chairman Barrows)
2. **CONSIDER MINUTES OF THE May 15, 2023 COMMISSION MEETING**
 - Commission Action Required: **By MOTION and VOTE, the Commission shall approve the minutes from the May 15, 2023 meeting.**

Meeting Minutes approved unanimously.

3. **INVITATION FOR PUBLIC COMMENT**
 - *This section of the agenda allows for the public to address the Airport Commission regarding any issue not on the agenda. The Chair will also invite airport users and business owners to report on current activities at the airport. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up at a future meeting.*

There were no public comments.

4. **AIRPORT COMMISSION REPORT AND COMMENTS** (Chairman Barrows & Commissioners)

Chairman Barrows announced that Commissioner Mark Fowle will be the Airport Commission representative for the Airport Master Plan project.

Vice Chairman Stanislaw provided positive feedback on the hangar inspections. Tenants stating it is a “nothing burger”.

5. **DISCUSSION ITMES**

Oregon International Air Show Bill provided a detailed overview of this year's event with additional rehearsal times. Blue Angles this year	Bill Braack
Hangar Compliance & Fire Inspection Inspections where accomplished with no operational concerns, but there are several being used for non-aeronautical activities.	Airport Administrator
Airport Capital Improvement Plan The 2023 Airport Capital Improvement Plan has been submitted and includes 2029 asphalt projects.	Airport Administrator

Airport Commission Representative for AMP Public Advisory Committee Mark Fowle will be the Airport Commission Representative on the Public Advisory Committee (PAC). The Airport Administrator provided an overview of what the PAC is, the members, etc.	Airport Administrator and Airport Commission Chairman
Consider Standard Meeting Schedule Change Airport Commissioners decided to continue to use the present schedule.	Airport Administrator

6. **AIRPORT MANAGER COMMENTS** (Potcake Aviation, Dehner)
7. **AIRPORT ADMINISTRATOR COMMENTS** (Airport Administrator, Williamson)
8. **ROUND TALBE COMMENTS** (All)

Discussion about attendance at Airport Commission meetings

9. **ADJOURNMENT** (Chairman Barrows)

NOTE: The next regularly scheduled Airport Commission meeting is tentatively set for **Tuesday, September 5, 2023 @ 3:00 pm**. Information regarding the meeting will be posted on the City's website.