



McMinnville Airport Commission Meeting Minutes

Kent L. Taylor Civic Hall
Tuesday, May 2, 2017

1. The meeting was called to order at 6:30pm by Chair Christensen. Commissioners present were Jody Christensen, Andy Benedict, Brad Berry, Doug Hurl, and Bob Peacock. Councilor Alan Ruden joined the meeting late. Staff in attendance included Mike Bisset & Rich Spofford (City of McMinnville), and Ingo Nehls (Konect Aviation - Airport Manager).
2. **Invitation to Citizens for Public Comment:** None.
3. **Consider Minutes of the March 7, 2017 Commission Meeting:** Chair Christensen asked for comments on the draft minutes from March 7, 2017 Commission meeting. Hearing none, she asked for a motion to approve. A motion to approve the minutes, as presented, was made by Commissioner Benedict and seconded by Commissioner Peacock; and the minutes were approved by unanimous vote of the Commissioners present.
4. **McMinnville Airshow Proposal Discussion:** Bill Braack, President of the Oregon International Air Show (OIAS), outlined the proposal to enter into an agreement with the City to hold an annual airshow event at the airport. He noted that the first planned event would be in 2018, and OIAS would use that event to test the logistics of the event including the capacity for ingress/egress, law enforcement needs, etc.

Bill noted that in 2019, and beyond, OIAS is interested in bringing a premier jet team, such as the USN Blue Angels, to the event. He noted that there is a two-year rolling schedule for the jet teams, and the paperwork for 2019 shows is due in July of 2017.

Staff noted that the City Council will be considering the OIAS proposal at the May 9th City Council meeting.

After a question/answer period between the Commissioners, public present, and Bill Braack, Chair Christensen asked for a motion regarding the airshow proposal. A motion to recommend that City Council approve the concept of an agreement with OIAS was made by Commissioner Berry and seconded by Commissioner Peacock. The motion was approved by unanimous vote of the Commissioners present.

5. **Fixed Base Operator Facility Update:** Holly Nehls (Konect Aviation) noted that she was not feeling well, and that she would like to defer her presentation to a later Commission meeting.

6. Items from Staff:

- A. **Airport Manager's Report:** Airport Manager Ingo Nehls provided and reviewed a written Airport Manager's report, answered questions re: the report from Commissioners.
- B. **Runway 4-22 Construction Update:** Rich Spofford provided a brief update re: the project, and noted that the work had commenced on May 1st. Staff answered questions re: the update from Commissioners.

7. Items from Commissioners:

- Commissioner Benedict made a request to raise the pattern at the airport by 200' to 1200' (1000' AGL), and noted that he felt the change would reduce airport noise and increase safety. After a brief discussion, the Commission directed staff to bring back an outline of the process to change the pattern elevation, pro/cons of the proposed change, and a recommendation, for the Commission's consideration at the next Commission meeting.
- Commissioner Benedict asked about the process for landing planes that exceed the published runway weight rating. Ingo indicated that pilots would need to contact the Airport Manager, who would review the weight rating and indicate that the landing would be at the pilot's discretion.
- Commissioner Benedict read a motion from Commissioner Lautenbach requesting that "all matters and issues related to the McMinnville Airport Activities must be presented to the Airport Commissioners....reviewed by the Airport Commissioners PRIOR to being forwarded to the City Council for their review and deliberations and decision. Members of the Airport Commission will continue to advise when needed." After discussion amongst the Commission, staff, and the public, Chair Christensen tabled the request until a future meeting when Commissioner Lautenbach could be present.
- Staff noted that the next regularly scheduled Commission meeting will be cancelled due to the July 4th holiday. Staff noted that there is a need for the Commission to schedule a special meeting to consider pending leases of airport property. The Commissioners present set June 6, 2017 @ 6:30pm in Kent L. Taylor Civic Hall as the date/time for the next Commission meeting.

The meeting was adjourned at 7:51pm.