



City of McMinnville

AIRPORT COMMISSION MEETING

KENT L. TAYLOR CIVIC HALL

200 NE Second Street

Thursday, June 29, 2017

6:30 p.m.

Chair Jody Christensen

Commissioner Andy Benedict

Commissioner Doug Hurl

Commissioner Bob Peacock

Commissioner Brad Berry

Vice-Chair John Lautenbach

Councilor Alan Ruden

Welcome! All persons addressing the Airport Commission will please use the table at the front of the Board Room. If you desire to speak on any agenda item, please raise your hand to be recognized after the Chair calls the item. If you wish to address the Commission on any item not on the agenda, you may respond as the Chair calls for the “*Invitation to Citizens for Public Comment*” agenda item.

AGENDA

1. **CALL TO ORDER** (Chair Christensen)
2. **INVITATION TO CITIZENS FOR PUBLIC COMMENT**
 - *This section of the agenda allows for citizens to address the Airport Commission regarding any issue not on the agenda. The Chair will also invite airport users and business owners to report on current activities at the airport. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up at a future meeting.*
3. **CONSIDER MINUTES OF THE MAY 2, 2017 COMMISSION MEETING**
 - Commission Action Required: **By MOTION and VOTE, the Commission shall approve the minutes from the May 2nd meeting.**
4. **KAUER FAMILY FARMS, LLC LEASE REQUEST** (Rich Spofford)
 - Consideration of the proposed lease with Kauer Family Farms, LLC for the farming of various Airport Property parcels.
 - Commission Action Required: **By MOTION and VOTE, the Commission shall make a recommendation to the City Council regarding the proposed lease.**

The Kent L. Taylor Civic Hall building is accessible to handicapped individuals. Assistance with communications (visual, hearing) must be requested 24 hours in advance by contacting the City Recorder (503) 434-5702. For TTY services, please dial 711.

*Please note that these documents are also on the City's website, www.mcminnvilleregon.gov. You may also request a copy from the Community Development Department.

5. **REDTAIL SOARING LEASE REQUEST** (Rich Spofford)
- Consideration of the proposed ground lease with Retail Soaring for glider operations at the McMinnville Municipal Airport.
 - Commission Action Required: **By MOTION and VOTE, the Commission shall make a recommendation to the City Council regarding the proposed lease.**
6. **POTCAKE FARMS LLC LEASE REQUEST** (Mike Bisset)
- Consideration of the proposed ground lease with Potcake Farms LLC to construct two hangars at the McMinnville Municipal Airport.
 - Commission Action Required: **By MOTION and VOTE, the Commission shall make a recommendation to the City Council regarding the proposed lease.**
7. **ITEMS FROM STAFF**
- A. Airport Manager's Report (Konect Aviation)
- B. Runway 4-22 Construction Update (Rich Spofford)
8. **ITEMS FROM COMMISSIONERS** (All)
- A. Flight Pattern Elevation Change Discussion (Commissioner Benedict)
9. **ADJOURNMENT**

<p>NOTE: The next Airport Commission meeting will be on Tuesday, September 5, 2017 @ 6:30pm in the Kent L. Taylor Civic Hall Building, 200 NE Second Street.</p>
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