



Budget Committee Meeting

May 15, 2019

ROLL CALL

ELECTION OF BUDGET COMMITTEE CHAIRPERSON

PRESENTATION OF BUDGET MESSAGE BY CITY MANAGER

Work Force Support



- Expenses allocated largely to maintain capacity at current levels of service.
- Carefully manage expenses and address cost recovery in many instances.
- Set aside limited funds to address emerging needs based on priorities from the adopted Strategic Plan.
- A classification and compensation study will be initiated soon and be completed early in FY19-20.

Rebuild Core Services



Administration: With the announced retirement of the Finance Director and the departure of the Deputy City Attorney, we have started a thoughtful organizational review with the goal of strengthening and supporting efficient and effective services for the City's externally facing departments.

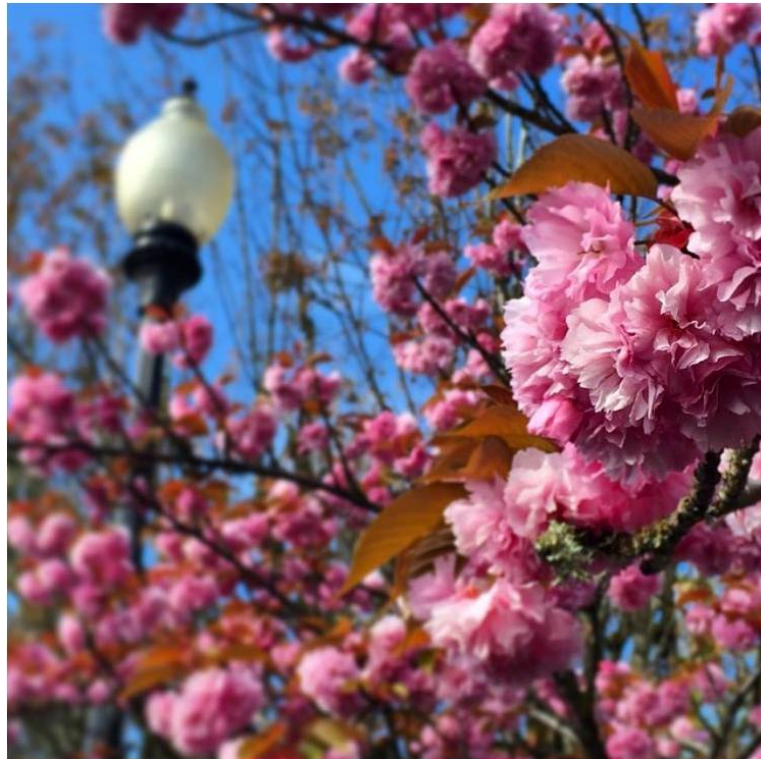
Community Development: In the second step in a two year approach, an additional Utility Worker and supporting materials and services costs are included in the budget. This will incrementally increase service levels and positively impact park users.

Finance: The proposed budget reflects the City's decision to contract with a third party provider for ambulance billing services, resulting in the elimination of 1.8 FTE. This decision addresses two Mac-Town 2032 goals: City Government Capacity and Community Safety & Resiliency.

Fire: This budget will implement an intergovernmental agreement with Amity Fire District that will allow the two departments to fund a new Training Officer while the City provides for Administration and Training for the District. We will also evaluate opportunities for consolidation with other departments, including the concept of creating a new District.

Parks and Recreation: A Recreation Building Master Plan and Feasibility Study began in 2018-19 and will continue in 2019-20. A fee analysis funded in 2018-19 will be implemented in 2019-20.

Stabilize General Fund Reserves



- Maintaining a healthy reserve allowed the City to weather the last recession without deep cuts.
- The City has maintained a very favorable bond rating.
- This budget will have slightly declining and still adequate reserves.

- The Government Finance Officers Association indicates that a 17% reserve level meets best practices.
- Based on current forecasts and a continued effort to identify new revenues and alternate service delivery models the City expects be able to moderate the decline and stabilize the reserves.

STRATEGIC PLANNING



Vision

A collaborative and caring city inspiring an exceptional quality of life.

Mission

The City of McMinnville delivers high-quality services in collaboration with partners for a prosperous, safe, and livable community.

Values

Stewardship - We are responsible caretakers of our shared public assets and resources. We do this to preserve the strong sense of community pride which is a McMinnville trademark.

Equity - We are a compassionate and welcoming community for all—different points of view will be respected. Because not all members of our community are equally able to access our services or participate in public process, we commit ourselves to lowering these barriers.

Values

Courage - We are future-oriented, proactively embracing and planning for change that is good for our community and consistent with our values.

Accountability - We believe healthy civil discourse is fostered through responsive service and clear, accurate, useful information.

Strategic Priorities

The following strategic priorities require special focus by the City in the next fifteen years. In order to move McMinnville toward its Vision, the City believes it will need to make disproportionate investments in time and financial resources in these areas.



CITY GOVERNMENT CAPACITY -

Strengthen the City's ability to prioritize and deliver municipal services with discipline and focus




CIVIC LEADERSHIP - Encourage a variety of leadership development opportunities to foster a culture of civic pride and involvement




COMMUNITY SAFETY & RESILIENCY -
Proactively plan for and responsively maintain a safe and resilient community




ECONOMIC PROSPERITY – Provide economic opportunity for all residents through sustainable growth across a balanced array of traditional and innovative industry sectors



ENGAGEMENT & INCLUSION – Create a culture of acceptance and mutual respect that acknowledges differences and strives for equity



GROWTH & DEVELOPMENT
CHARACTER – Guide growth and development strategically, responsively, and responsibly to enhance our unique character



HOUSING OPPORTUNITIES (ACROSS THE INCOME SPECTRUM) – Create diverse housing opportunities that support great neighborhoods

PUBLIC TESTIMONY ON PROPOSED 2019-2020 BUDGET

PUBLIC HEARING - ON POSSIBLE USES OF STATE REVENUE SHARING

**City of McMinnville
City's Possible Uses of State Revenue Sharing
2019 - 2020 Proposed Budget**

Revenue - State Revenue Sharing **\$ 481,000**

Expenditures - State Revenue Sharing

Administration

- General Fund Building master plan 50,000
- General Fund classification/compensation analysis 25,000

Engineering

- Vehicle 13,000

Planning

- Equal Opportunities Analysis update 40,000

Police

- MDT's for patrol cars 36,900
- Annual payment for patrol car lease 56,100

Fire

- Districting consultant 45,000
- Brush rig vehicle (\$130,000 total, McMinnville Rural Fire District contributing 50% of cost 65,000

Parks & Recreation

- Recreation buildings master plan 100,000

Library

- Smoke alarm system upgrade 50,000

Total Proposed Expenditures **\$ 481,000**

REVIEW AND DISCUSSION OF PROPOSED 2019-2020 BUDGET

Possible Budget Amendments

Airport/Wastewater Capital Loan:

- Airport Fund - Appropriation for transfer out to Wastewater Capital Fund for \$21,680
- Wastewater Capital Fund - Transfer in from Airport Fund for \$21,680

Possible Budget Amendments

Community Development Block Grant (subject to Council and HUD action):

- Special Assessment Fund – Increase intergovernmental revenue by \$500,000 and appropriation in materials and services by \$500,000

Possible Budget Amendments

Wastewater Franchise Fee (subject to Council action):

- Wastewater Services Fund – Include Licenses & Permits revenue of \$500,000, increase appropriation for transfer out to General Fund by \$500,000

Possible Budget Amendments

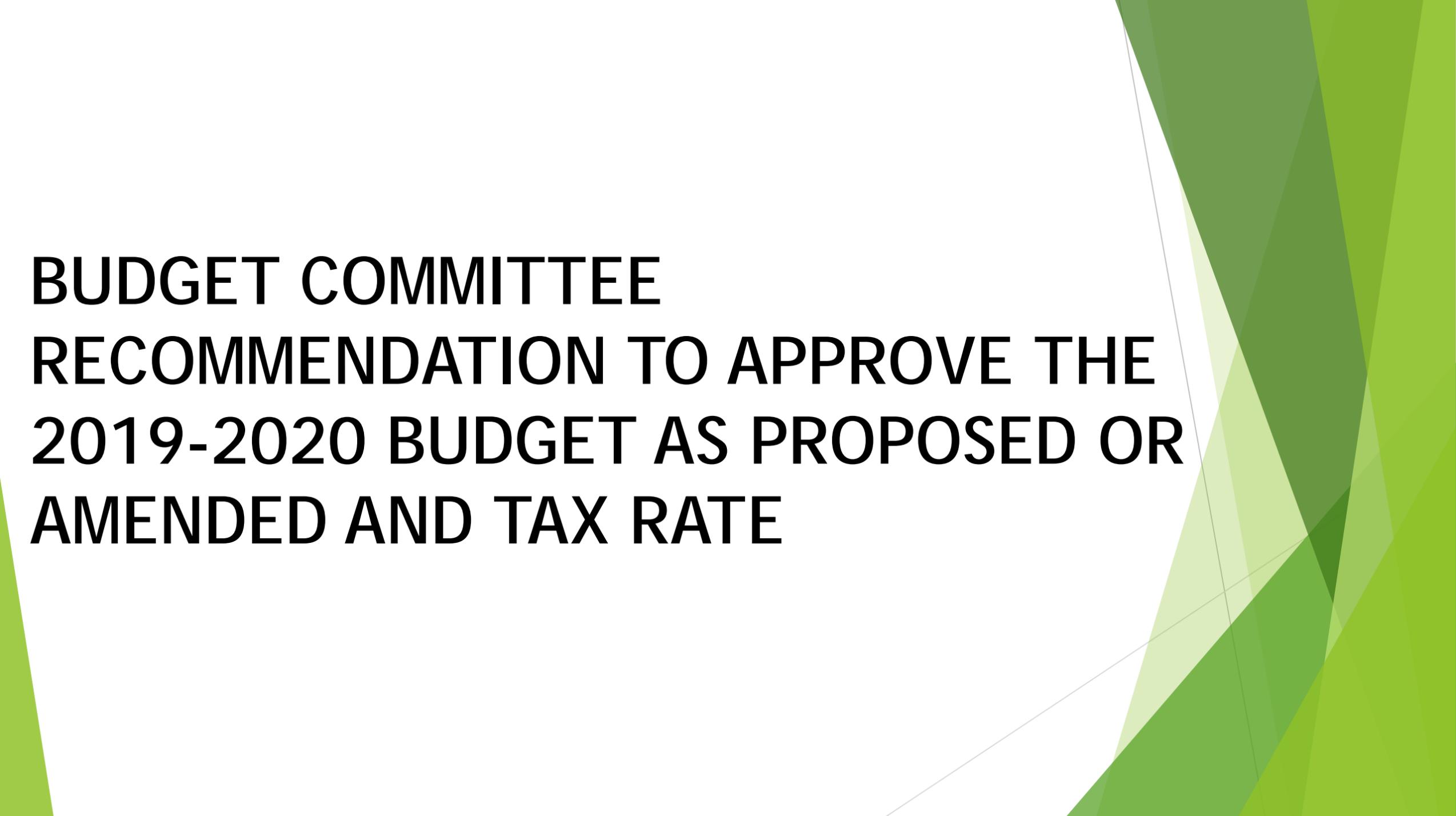
Wastewater Franchise Fee (subject to Council action):

- General Fund - Increase transfers in from the Wastewater Services Fund by \$500,000 and contingency by \$500,000.

Possible Budget Amendments

Specialty Business License - Care Facilities:

- General Fund - Increase revenue in Fire budget by \$100,000 (\$200,000 total) and ending fund balance by \$100,000

The background features abstract, overlapping green geometric shapes, primarily triangles and polygons, in various shades of green, creating a modern, dynamic look. The shapes are concentrated on the right side and bottom of the frame, leaving the left side mostly white.

**BUDGET COMMITTEE
RECOMMENDATION TO APPROVE THE
2019-2020 BUDGET AS PROPOSED OR
AMENDED AND TAX RATE**



**Urban Renewal Agency
Budget Committee Meeting
May 15, 2019**

ROLL CALL

The background features abstract, overlapping green geometric shapes in various shades of green, primarily on the right side of the slide. The text is centered on the left side of the slide.

ELECTION OF URBAN RENEWAL BUDGET COMMITTEE CHAIRPERSON

PRESENTATION OF BUDGET MESSAGE BY CITY MANAGER

PUBLIC TESTIMONY ON PROPOSED 2019-2020 BUDGET

REVIEW AND DISCUSSION OF PROPOSED 2019-2020 BUDGET

**BUDGET COMMITTEE
RECOMMENDATION TO APPROVE
THE 2019-2020 BUDGET AS
PROPOSED OR AMENDED AND TAX
INCREMENT**