



Kent Taylor Civic Hall
Council Chambers
200 NE Second Street
McMinnville, OR 97128

**Urban Renewal Agency Budget Committee Meeting Agenda
Wednesday, May 18, 2020
6:00 p.m.**

Welcome! The public is welcome to attend, however if you are not feeling well, please stay home and take care of yourself. In accordance with Governor Kate Brown's Executive Order 2020-12 we are limiting the amount of people at Civic Hall and if we meet capacity we may ask you to leave.

Submitting public comment prior to the meeting is encouraged. Comments or questions regarding the budget or the use of state shared revenues received by Wednesday May 13, 2020 will be compiled and distributed to the Budget Committee members prior to the meeting. www.mcminnvilleoregon.gov/finance/webform/budget-public-comment

Public comment may also be given in real time by joining the zoom meeting. If appearing via telephone only please sign up prior to the meeting by emailing the City Recorder at Claudia.Cisneros@mcminnvilleoregon.gov as the chat function is not available when calling in. All others may join zoom and send a chat directly to City Recorder, Claudia Cisneros, to request to speak and use the raise hand feature in zoom to request to speak, once your turn is up we will announce your name and unmute your mic.

*You can live broadcasts the City Council Meeting on cable channels Xfinity 11 and 331, Frontier 29 or webstream here:
www.mcm11.org/live*

*You may join online via Zoom Meeting:
<https://mcminnvilleoregon.zoom.us/j/96702121648?pwd=UjAzd0RXOWILVEdmT05MV2q1Mm5HUT09>
Zoom ID: 967-0212-1648
Zoom Password: 482627*

*Or you can call in and listen via zoom: 1-253- 215- 8782
ID: 967-0212-1648*

1. CALL TO ORDER
2. ROLL CALL
3. ELECTION OF URBAN RENEWAL BUDGET COMMITTEE CHAIRPERSON
4. APPROVAL OF MAY 15, 2019 URBAN RENEWAL BUDGET COMMITTEE MEETING MINUTES
5. PRESENTATION ON BUDGET MESSAGE BY CITY MANAGER
6. PUBLIC TESTIMONY ON PROPOSED 2020-2021 BUDGET

Kent Taylor Civic Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made a least 48 hours before the meeting to the City Recorder (503) 435-5702. For TTY services, please dial 711.

7. REVIEW AND DISCUSSION OF PROPOSED 2020-2021 BUDGET
8. BUDGET COMMITTEE RECOMMENDATION TO APPROVE THE 2020-2021 BUDGET AS PROPOSED OR AMENDED AND TAX INCREMENT
9. IF NEEDED; MOTION TO CANCEL MEETING SCHEDULED MAY 20, 2020, 6:00 P.M.
10. ADJOURNMENT

Kent Taylor Civic Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made a least 48 hours before the meeting to the City Recorder (503) 435-5702. For TTY services, please dial 711.

CITY OF McMinnville
MINUTES OF URBAN RENEWAL BUDGET COMMITTEE MEETING
Held at the Civic Hall on Gormley Plaza
McMinnville, Oregon

Wednesday, May 15, 2019 at 6:00 p.m.

Presiding: Scott A. Hill, Mayor

Recording Secretary: Melissa Bisset

Councilors: Present Absent

Adam Garvin	Remy Drabkin
Kellie Menke	
Wendy Stassens	
Sal Peralta	
Zack Geary	

Budget Committee: Present Absent

Jerry Hart	Peter Hofstetter
Kyle Lake	Drew Millegan
John Mead	
Leanna Gautney	
Cherry Haas	

Also present were City Manager Jeff Towery, City Attorney David Koch, Community Development Director Mike Bisset, Finance Director Marcia Baragary, Fire Chief Rich Leipfert, Police Chief Matt Scales, Planning Director Heather Richards, Library Director Jenny Berg, Library Services Manager Wendy Whitesitt, Information Systems Director Scott Burke, Parks and Recreation Director Susan Muir, Engineering Services Manager Rich Spofford, Wastewater Services Manager Leland Koester, Youth & Adult Sports Manager Steve Ganzer, Kids on the Block Manager Janet Adams, Community Center Manager Katie Noyd, Senior Center Manager Anne Lane, Aquatic Center Manager Rob Porter, Senior Accountant Ronda Gretzon, Payroll Accountant Chris Secrist, Public Works Superintendent David Renshaw, Library Services Manager Wendy Whitesitt

AGENDA ITEM

1. CALL TO ORDER: Mayor Hill called the meeting to order at 9:11 p.m.

2. ROLL CALL: City Recorder Bisset called roll. It was noted that Councilor Drabkin and Budget Committee Members Hofstetter and Millegan were absent.
3. ELECTION OF URBAN RENEWAL BUDGET COMMITTEE
CHAIRPERSON: Councilor Garvin MOVED to elect Kellie Menke as Urban Renewal Budget Committee Chair and further MOVED that the nominations be closed; SECONDED by Councilor Geary. Motion PASSED unanimously.
4. PRESENTATION ON PROPOSED BUDGET OF BUDGET MESSAGE:
City Manager Towery stated in the proposed budget, they expected to spend \$395,000 which included \$100,000 to incentivize new construction and building improvements in the Urban Renewal District. They were currently underway with the Third Street Streetscape Improvement Project. They would continue to implement the Parking Management Study and improvements to the Fifth Avenue Parking Garage. They would be updating the 2000 Downtown Improvement Plan and district identity improvements. When the Urban Renewal District was adopted in 2013 it was identified as a 25 year plan.
5. PUBLIC TESTIMONY ON PROPOSED 2019-2020 BUDGET:
There were no public comments.
6. REVIEW AND DISCUSSION OF PROPOSED 2019-2020 BUDGET:
None
7. BUDGET COMMITTEE RECOMMENDATION TO APPROVE THE 2019-2020 BUDGET AS PROPOSED OR AMENDED AND TAX INCREMENT:
It was moved by Budget Committee Member Mead and seconded by Budget Committee Member Hart that the Budget Committee of the McMinnville Urban Renewal District reviewed and approved the budget for the 2019-2020 fiscal year in the amount of \$584,854 with no amendments. The Committee also approved tax increment for the maximum amount of revenue that may be raised by combining the taxes for the McMinnville Urban Renewal Plan area under Section 1C, Article IX out of the Oregon Constitution and ORS Chapter 457. The motion PASSED unanimously.

8. ADJOURNMENT: Budget Committee Chair Menke adjourned the Urban Renewal Budget Committee meeting at 9:16 p.m.

Claudia Cisneros, City Recorder

DRAFT