

Kent Taylor Civic Hall Council Chambers 200 NE Second Street McMinnville, OR 97128

# Urban Renewal Agency Budget Committee Meeting Agenda Wednesday, May 19, 2021 6:00 p.m.

Welcome! The public is strongly encouraged to participate remotely but there is limited seating at Civic Hall for those who are not able to patriciate remotely. However, if you are not feeling well, please stay home and take care of yourself. In accordance with State of Oregon guidelines, all who wish to attend public meetings must wear a face mask or some kind of face covering is required while in the building and you must maintain six feet apart from others.

Submitting public comment prior to the meeting is encouraged. Comments or questions regarding the budget or the use of state shared revenues received by Monday May 17, 2021 will be compiled and distributed to the Budget Committee members prior to the meeting. www.mcminnvilleoregon.gov/finance/webform/budget-public-comment

Public comment may also be given in real time by joining the zoom meeting. If appearing via telephone only please sign up prior to the meeting by emailing the City Recorder at <a href="Claudia.Cisneros@mcminnvilleoregon.gov">Claudia.Cisneros@mcminnvilleoregon.gov</a> as the chat function is not available when calling in. All others may join zoom and send a chat directly to City Recorder, Claudia Cisneros, to request to speak and use the raise hand feature in zoom to request to speak, once your turn is up we will announce your name and unmute your mic.

You can live broadcasts the City Council Meeting on cable channels Xfinity 11 and 331,

Frontier 29 or webstream here:

www.mcm11.org/live

You may join online via Zoom Meeting:

https://mcminnvilleoregon.zoom.us/j/96851308166?pwd=dElkNkJBZHpubHFqOWJwdmY3RzFmQT09

Zoom ID: 968-5130-8166

Zoom Password: 282685

Or you can call in and listen via zoom: 1-253-215-8782 ID: 968-5130-8166

- 1. CALL TO ORDER
- 2. ROLL CALL
- ELECTION OF URBAN RENEWAL BUDGET COMMITTEE CHAIRPERSON
- 4. APPROVAL OF MAY 18, 2020 URBAN RENEWAL BUDGET COMMITTEE MEETING MINUTES
- 5. PRESENTATION ON BUDGET MESSAGE BY CITY MANAGER
- 6. PUBLIC TESTIMONY ON PROPOSED 2021-2022 BUDGET
- 7. REVIEW AND DISCUSSION OF PROPOSED 2021-2022 BUDGET

| 8. | BUDGET COMMITTEE RECOMMENDATION TO APPROVE THE 2021-2022 BUDGET AS |
|----|--|
|    | PROPOSED OR AMENDED AND TAX INCREMENT                              |

| <ol><li>IF NEEDED; MOTION TO CANCEL MEETING SCHEDULED MAY 24, 2021, 6:00 P</li></ol> |
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|--|

10. ADJOURNMENT

Kent Taylor Civic Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made a least 48 hours before the meeting to the City Recorder (503) 435-5702. For TTY services, please dial 711.

# CITY OF McMINNVILLE MINUTES OF URBAN RENEWAL BUDGET COMMITTEE MEETING Held via Zoom Video Conference and at the Civic Hall on Gormley Plaza McMinnville, Oregon

Wednesday, May 18, 2020 at 6:00 p.m.

Presiding: Scott A. Hill, Mayor

Recording Secretary: Claudia Cisneros

Councilors: <u>Present</u> Absent

Adam Garvin Kellie Menke Wendy Stassens Sal Peralta Zack Geary Remy Drabkin

Budget Committee: <u>Present</u> <u>Absent</u>

Jerry Hart Leanna Gautney

Alison Seiler John Mead Cherry Haas Peter Hofstetter Wendy Phoenix

Also present were City Manager Jeff Towery, City Recorder Claudia Cisneros, Community Development Director Mike Bisset, Finance Director Jennifer Cuellar, Fire Chief Rich Leipfert, Police Chief Matt Scales, Planning Director Heather Richards, Library Director Jenny Berg, Information Systems Director Scott Burke, Parks and Recreation Director Susan Muir, Senior Accountant Ronda Gretzon, Public Works Superintendent David Renshaw, and Human Resources Manager Kylie Bayer.

# **AGENDA ITEM**

- 1. CALL TO ORDER: Chair Menke via Zoom called the meeting to order at 10:01 p.m.
- 2. ROLL CALL: City Recorder Cisneros called roll. It was noted that Budget Committee Member Gautney was absent.

# 3. ELECTION OF URBAN RENEWAL BUDGET COMMITTEE CHAIR:

Councilor Garvin MOVED to elect Kellie Menke as Urban Renewal Budget Committee Chair and further MOVED that the nominations be closed; SECONDED by Councilor Stassens. Motion PASSED unanimously.

# 4. APPROVAL OF MAY 15, 2019 URBAN RENEWAL BUDGET COMMITTEE MEETING MINUTES

Committee Member Haas MOVED to approve the May 15, 2019 Urban Renewal Budget Committee meeting minutes; SECONDED by Mayor Hill. Motion PASSED unanimously.

5. PRESENTATION ON BUDGET MESSAGE BY CITY MANAGER: City Manager Towery stated this was the seventh year of the Urban Renewal District. Revenues were beginning to grow based on investments made in the district. There was a \$28 million increase in value over the district since FY 2012-13. This fiscal year the budget included proposed expenditures of \$399,302 and \$187,293 for debt service.

#### 6. PUBLIC TESTIMONY ON PROPOSED 2020-2021 BUDGET:

There were no public comments.

# 7. REVIEW AND DISCUSSION OF PROPOSED 2020-2021 BUDGET:

Councilor Drabkin disclosed she operated a business within the Urban Renewal District but it would not affect her vote this evening.

Councilor Stassens said she owned property within the Urban Renewal District but it would not affect her vote this evening.

The Committee reviewed the budget.

8. BUDGET COMMITTEE RECOMMENDATION TO APPROVE THE 2020-2021 BUDGET AS PROPOSED OR AMENDED AND TAX INCREMENT:

It was moved by Committee Member Haas and seconded by Councilor Stassens that the Budget Committee of the McMinnville Urban Renewal District reviewed and approved the budget for the 2020-2021 fiscal year in the amount of \$960,123 with no amendments. The Committee also approved tax increment for the maximum amount of revenue that may be raised by combining the taxes for the McMinnville Urban Renewal Plan

area under Section 1C, Article IX out of the Oregon Constitution and ORS Chapter 457. The motion PASSED unanimously.

9. IF NEEDED, MOTION TO CANCEL MEETING SCHEDULED MAY 20, 2020, 6:00 PM

Councilor Geary MOVED to cancel the May 20 meeting; SECONDED by Councilor Garvin. Motion PASSED unanimously.

10. ADJOURNMENT: Budget Committee Chair Menke adjourned the Urban Renewal Budget Committee meeting at 10:09 p.m.



# CITY OF MCMINNVILLE URBAN RENEWAL DISTRICT 2021 - 2022 PROPOSED BUDGET

# BUDGET MESSAGE & SUPPLEMENTAL INFORMATION



GRANARY ROW, a new development under construction in the NE Gateway District funded in part by a McMinnville Urban Renewal Agency property assistance loan.

# McMINNVILLE URBAN RENEWAL DISTRICT 2021 – 2022 BUDGET MESSAGE

May, 2021

Honorable Chairperson, Board members and Budget Committee members of the McMinnville Urban Renewal Agency

It is my pleasure to present the McMinnville Urban Renewal District's Proposed Budget for Fiscal Year (FY) 2021 – 2022. The District was established in July 2013 to carry out the objectives of the McMinnville Urban Renewal Plan to foster economic growth and revitalization within a 175 acre area including historic downtown and neighboring property to the northeast of the downtown area.

The Urban Renewal District is a separate entity from the City, requiring its own budgeting process and, while the budget development process and governance involved may mirror the City's, Urban Renewal requires a distinct governing body and budget committee.

To fulfill this requirement, the Mayor and the six council members of the McMinnville City Council have been designated to act as the McMinnville Urban Renewal Agency Board. The City's Budget Committee has been designated to act as the Agency's Budget Committee.

This is the Urban Renewal District's eighth year and revenues are continuing to grow based on investments made in the district. This is based on a \$32.3 million increase in value over the Districts "frozen" 2012-2013 base of \$86,331,273.

Projected funding includes a planning factor of 7.5% for uncollectable taxes.

In this fiscal year, the Urban Renewal Fund proposes expenditures of \$480,659. The Property Assistance Program includes \$100,000 to incentivize new construction and building improvements in the District. The Third Street Improvement project (\$150,000) was initiated in FY2018-19 and will continue this year. An update of the 2000 Downtown Improvement Plan (\$35,000) and planning for Housing

downtown (\$15,000) will be started as well. Resources for project administration and Planning Department staff support (\$46,113) will be transferred to the General Fund.

Urban Renewal Debt Service Fund resources in the 2021-22 budget include an estimated beginning fund balance of \$219,204 and projected tax increment revenues of \$446,200. These resources will be used to pay for annual interest and principal payment of the bank loan acquired in 2016-17. The balance of the revenue received is held in the ending fund balance and carried forward for future debt service payments.

The District continues to show enormous potential and a number of significant private sector investments are underway and anticipated in the near future. The Urban Renewal Agency along with its Advisory Committee remain focused on maximizing this potential by leveraging private funding, borrowing capacity and through collaboration with other local partners like the McMinnville Downtown Association to ensure a vibrant and thriving area.

Respectfully submitted,

Jeffrey R. Towery Budget Officer City Manager

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# **Urban Renewal**

# **Budget Highlights**

The McMinnville Urban Renewal Agency (Agency) oversees the administration and implementation of McMinnville's Urban Renewal program. The purpose of the agency is to eliminate blight and encourage new private investment through the use of tax increment financing. (Tax increment financing is a method by which taxes are reallocated; it is not a new or additional tax). The agency is governed by an Urban Renewal Board, comprised of the seven City Council members.

On July 23, 2013, the McMinnville City Council, acting in its capacity as the Urban Renewal Agency's governing body, adopted the McMinnville Urban Renewal Plan (Plan). This plan charts a long-term path designed to foster economic growth and revitalization within a nearly 175 acre area that includes the historic downtown and neighboring lands to the northeast, the NE Gateway District. There are thirteen (13) projects authorized for funding in the Plan with a focus on public infrastructure and development assistance programs as outlined below.

### MCMINNVILLE URBAN RENEWAL PLAN PROJECTS

- 1. Alpine Avenue
- 2. 3<sup>rd</sup> Street Streetscape and District Identity Improvements
- 3. Adams / Baker Couplet
- 4. 5<sup>th</sup> Street
- 5. 1st and 2nd Street Improvements
- 6. Lafayette Avenue
- 7. Downtown Signal Improvements
- 8. Public Off-Street Parking
- 9. 2<sup>nd</sup> Street Project
- 10. Public Infrastructure
- 11. Planning and Development Assistance Programs
- 12. Debt Service and Project Administration
- 13. Property Acquisition

Funding for these improvements will be provided through a combination of private and public resources, with the primary source being tax increment financing.



Rendering of Granary Row, a new construction project in the NE Gateway District, that is revitalizing a lot with a fire damaged structure and an adjacent vacant lot on Lafayette Avenue. Under construction in 2021. Recipient of Property Assistance Funds.

#### 2020 ACCOMPLISHMENTS:

| PUBLIC-PRIVATE DEVELOPMENT PROJECTS:                    |                            |                      |   |  |  |  |  |  |  |
|---|----------------------------|----------------------|---|--|--|--|--|--|--|
| Business<br>Recovery<br>Façade<br>Improvement<br>Grants | 28 Grants Awarded \$93,000 | Development<br>Loans | \$71,000 in development loans, leveraging \$750,000 new investment in the Urban Renewal Area. |  |  |  |  |  |  |

Part of the Urban Renewal concept is to issue debt to invest in redevelopment of blighted areas which among other positive impacts, such as job creation and economic development, will increase the assessed/taxable value of properties in the area. The tax revenue from these higher values pays debt obligations and over the long haul leads to more tax revenue available to general government activities when a district "sunsets". The McMinnville Urban Renewal Plan has a maximum indebtedness of \$30,000,000, and is expected to be retired by 2039-40.

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#### Maximum Indebtedness:

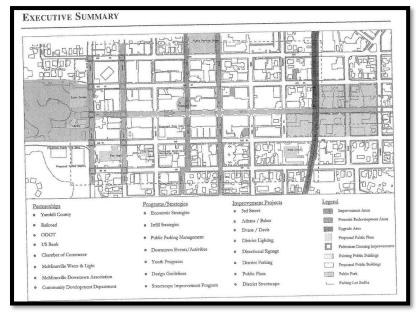
|                                   | Formal Indebtedness | Other<br>Expenditures | TOTAL<br>INDEBTEDNESS |
|-----------------------------------|---------------------|-----------------------|-----------------------|
| Authorized Maximum                |                     |                       | \$30,000,000          |
| Indebtedness                      |                     |                       |                       |
| Administration, Projects, Plans   |                     | \$480,659             |                       |
| Alpine Avenue (Chase)             | \$2,192,300         |                       |                       |
| Design Work (City of McMinnville) | \$35,000            |                       |                       |
| TOTAL                             | \$2,227,300         | \$480,659             | \$2,707,959           |
| REMAINING INDEBTEDNESS            |                     |                       | \$27,292,041          |

To help guide and direct the Plan's implementation, the Urban Renewal Agency Board established the McMinnville Urban Renewal Advisory Committee. A budget committee has been appointed to review the Urban Renewal District's annual budget.

Consistent with State law, the budget for the McMinnville Urban Renewal program is composed of two funds: the Urban Renewal Fund and the Urban Renewal Debt Service Fund. The Urban Renewal Fund receives revenue from the issuance of debt and expends those funds on projects, administration, and contracts for other services and supplies. The Debt Service Fund accounts for the collection of tax increment (property tax) revenues and the payment of principal and interest on outstanding debt.

In this fiscal year, the Urban Renewal Fund proposes expenditures of approximately \$350,000 to advance forward the Plan's projects. \$100,000 in the Property Assistance Program to incentivize new construction and building improvements in the Urban Renewal District. \$150,000 to continue the discussion of the Third Street Streetscape Improvement project and work towards a shovel ready design package. \$35,000 to start to update the 2000 Downtown Improvement Plan, and \$15,000 for downtown Housing planning. Lastly, \$46,113, is budgeted for project administration, including a transfer to the General Fund for Planning Department staff support.

Urban Renewal Debt Service Fund resources in the 2021-22 budget include an estimated beginning fund balance of \$219,204 and projected tax increment revenues of \$446,200. These resources will be used to pay for annual interest and principal payment of the bank loan acquired in 2016-17. The balance of the revenue received is held in the ending fund balance and carried forward for future debt service payments.



2000 Downtown Improvement Plan scheduled to be updated in 2022.

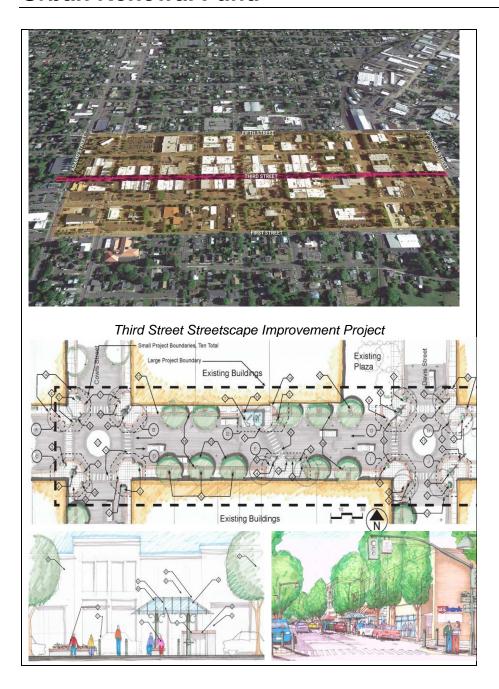
# **Future Challenges and Opportunities**

# Near Term

 Review and modify as necessary the Urban Renewal Plan's short and longer term project schedule to match current financial forecasts and opportunities. Priority should be given to projects/programs that address the Plan's adopted goals.

# **Longer Term**

 Maintain an ability to effectively manage an evolving and growing urban renewal program while balancing other assigned duties with currently available staff.



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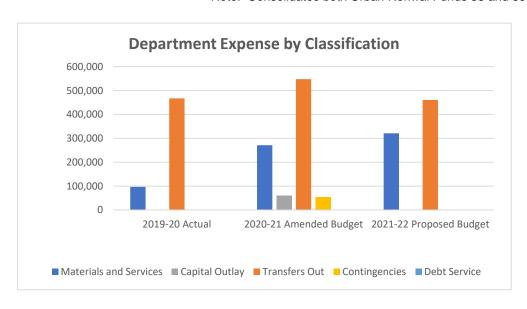
2021 - 2022 Proposed Budget

# Urban Renewal Funds

| Fund | Cost | Summar | ١ |
|------|------|--------|---|
|      |      |        |   |

|                        | 2019-20 Actual | 2020-21 Amended<br>Budget | 2021-22 Proposed<br>Budget | Budget Variance |
|------------------------|----------------|---------------------------|----------------------------|-----------------|
| Revenue                |                | Buagot                    | Duagor                     | Baagot variance |
| Beginning Fund Balance | 487,660        | 292,874                   | 347,340                    | 54,466          |
| Charges for Services   | 0              | 0                         | 0                          | 0               |
| Intergovernmental      | 0              | 0                         | 0                          | 0               |
| Miscellaneous          | 11,893         | 14,950                    | 15,650                     | 700             |
| Transfers In           | 191,485        | 291,799                   | 227,077                    | -64,722         |
| Other Financing Source | 0              | 0                         | 0                          | 0               |
| Property Taxes         | 346,416        | 360,500                   | 446,200                    | 85,700          |
| Revenue Total          | 1,037,454      | 960,123                   | 1,036,267                  | 76,144          |
| Expenses               |                |                           |                            |                 |
| Materials and Services | 96,466         | 270,850                   | 320,750                    | 49,900          |
| Capital Outlay         | 0              | 60,000                    | 0                          | -60,000         |
| Transfers Out          | 467,258        | 547,488                   | 460,487                    | -87,001         |
| Contingencies          | 0              | 53,314                    | 0                          | -53,314         |
| Debt Service           | 0              | 0                         | 0                          | 0               |
| Expenses Total         | 563,724        | 931,652                   | 781,237                    | -150,415        |
| Ending Fund Balance    | 473,730        | 28,471                    | 255,030                    | 226,559         |

Note: Consolidates both Urban Renwal Funds 58 and 59.



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# **Urban Renewal Fund**

Work begins on the drafting of a state funded Northeast Gateway Plan and Implementation Strategy.



2011 Council and other interested parties begin exploration of Tax Increment Financing (TIF) as possible source of funds for improvements in the Northeast Gateway District and downtown McMinnville.

2012 An Urban Renewal Feasibility
Study is initiated to examine the
possible creation of an urban
renewal district.

Based upon findings of the Feasibility Study, the Council initiates work on a draft Urban Renewal Plan for a 175-acre area that includes the historic downtown and Northeast Gateway area.

2013 City Council appoints itself as the "McMinnville Urban Renewal Agency;" and, acting in its capacity as the Agency, adopts the McMinnville Urban Renewal Plan.

2014 McMinnville Urban
Renewal Advisory
Committee (MURAC)
appointed to help guide
and advise Agency on
urban renewal issues.

2015 Urban Renewal Agency adopts its first budget; realizes TIF revenue of \$80,550 based upon \$6.5 million increment of growth ("frozen base" of \$86.3 million).

2016 Urban Renewal Agency secures a bank loan for \$2.2 M to support Alpine Avenue project and breaks

# **Historical Highlights**

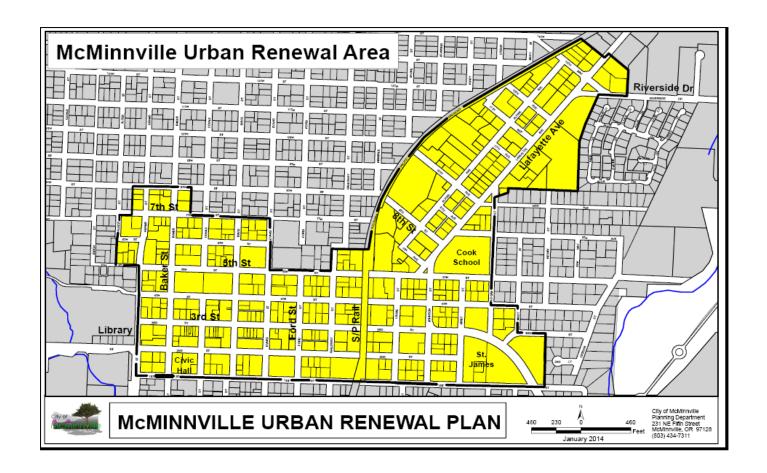
ground on the street improvement project in March, 2017.



Urban Renewal Agency cuts the ribbon on the Alpine Avenue Street Improvement Project and loans \$100,000 to the Atticus Hotel project, a new 36 room boutique hotel on the corner of Fourth and Ford.



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# **URBAN RENEWAL FUND**

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# 58 - URBAN RENEWAL FUND

|                |                |                           |                              | 00 011D/111 11E11E11/1E 1 011D  |                            |          |                           |
|----------------|----------------|---------------------------|------------------------------|---|----------------------------|----------|---------------------------|
| 2019<br>ACTUAL | 2020<br>ACTUAL | 2021<br>AMENDED<br>BUDGET |                              | Department : <b>N/A</b><br>Section : <b>N/A</b><br>Program : <b>N/A</b> | 2022<br>PROPOSED<br>BUDGET | APPROVED | 2022<br>ADOPTED<br>BUDGET |
|                |                |                           |                              | RESOURCES   |                            |          |                           |
|                |                |                           |                              | BEGINNING FUND BALANCE  |                            |          |                           |
| 278,824        | 256,376        | 151,611                   | <b>4090</b><br>Estimated Jul | Beginning Fund Balance<br>y 1 carryover from prior year                 | 128,136                    | 0        | 0                         |
| 278,824        | 256,376        | 151,611                   |                              | TOTAL BEGINNING FUND BALANCE  | 128,136                    | 0        | 0                         |
|                |                |                           |                              | CHARGES FOR SERVICES  |                            |          |                           |
| 150            | 0              | 0                         | 5800-05                      | Urban Renewal - Design Assistance Program Fee                           | 0                          | 0        | 0                         |
| 150            | 0              | 0                         |                              | TOTAL CHARGES FOR SERVICES  | 0                          | 0        | 0                         |
|                |                |                           |                              | MISCELLANEOUS   |                            |          |                           |
| 27             | 224            | 50                        | 6310<br>Estimated into       | Interest<br>erest income earned   | 50                         | 0        | 0                         |
| 7,237          | 5,773          | 2,500                     | 6310-02                      | Interest - Loan Proceeds  | 5,000                      | 0        | 0                         |
| 658            | 1,305          | 6,600                     | 6515                         | Developer Assistance Loan Repayment                                     | 6,600                      | 0        | 0                         |
| 7,922          | 7,302          | 9,150                     |                              | TOTAL MISCELLANEOUS   | 11,650                     | 0        | 0                         |
|                |                |                           |                              | TRANSFERS IN  |                            |          |                           |
| 182,630        | 0              | 0                         | 6900-01                      | Transfers In - General Fund   | 0                          | 0        | 0                         |
| 0              | 146,895        | 291,799                   | 6900-59                      | Transfers In - Urban Renewal Debt Service                               | 227,077                    | 0        | 0                         |
|                |                |                           | <u>Descripti</u>             | <del></del> -   | <u>Total</u>               |          |                           |
|                |                |                           |                              | enewal current year expenses 1 227,077                                  | 227,077                    |          |                           |
| 0              | 0              | 0                         | 6900-85                      | Transfers In - Insurance Services                                       | 0                          | 0        | 0                         |
| 182,630        | 146,895        | 291,799                   |                              | <b>TOTAL TRANSFERS IN</b>   | 227,077                    | 0        | 0                         |
| 469,526        | 410,573        | 452,560                   |                              | TOTAL RESOURCES   | 366,863                    | 0        | 0                         |
|                |                |                           |                              |   |                            |          |                           |

# **58 - URBAN RENEWAL FUND**

| 2019 2020 2021 Department : N/A ACTUAL ACTUAL AMENDED Section : N/A BUDGET Program : N/A  |                                  |  |  | 2022<br>PROPOSED<br>BUDGET | 2022<br>APPROVED<br>BUDGET | 2022<br>ADOPTE<br>BUDGE |
|---|----------------------------------|--|--|----------------------------|----------------------------|-------------------------|
| REQUIREN  | IENTS                            |  |  |                            |                            |                         |
| MATERIALS AND SERVICES  |                                  |  |  |                            |                            |                         |
| 1,445 1,860 1,500 <b>7520 Public Notices &amp; Printing</b> Legal notices for public meetings, printing of plan document                                  | nts, and info                    | rmational ma   | terials.                                       | 1,500                      | 0                          | 0                       |
| 300 200 200 <b>7610-05</b> Insurance - Liability  | ,                                |  |  | 100                        | 0                          | C                       |
| 1,089 683 0 <b>7660 Materials &amp; Supplies</b>  |                                  |  |  | 0                          | 0                          | (                       |
| 7,738 2,613 44,150 <b>Professional Services</b> Contract services for annual audit, project management, described to urban renewal projects and programs. | esign, legal,                    | , and other se   | rvices   | 69,150                     | 0                          | (                       |
| Description Audit Fee Allocation City-wide Professional Services Legal Services Downtown Master Plan AORA/OEDA Dues Transcriptionist for MURAC Housing    | <u>Units</u> 1  1  1  1  1  1  1 | Amt/Unit<br>11,300<br>100<br>5,000<br>35,000<br>750<br>2,000<br>15,000 | Total 11,300 100 5,000 35,000 750 2,000 15,000 |                            |                            |                         |
| 0 88 0 7750-63 Professional Services - Financing I  | ssuance C                        | Cost   | •  | 0                          | 0                          | (                       |
| 0 0 7750-65 Professional Services - Parking   |                                  |  |  | 0                          | 0                          | (                       |
| 0 0 7770-72 Professional Services - Projects - A  | Ipine Ave                        | nue  |  | 0                          | 0                          | (                       |
| 27,672 2,742 50,000 <b>7770-80 Professional Services - Projects - 3</b>   | rd Street I                      | mproveme   | nts  | 150,000                    | 0                          | (                       |
| 0 12,189 0 <b>7775-05 Professional Services - UR Projects</b> Parking Improvements  | s - Public (                     | Offstreet Pa   | arking   | 0                          | 0                          | (                       |
| 0 0 Professional Services - UR Projects Improvements  | s - District                     | Identity   |  | 0                          | 0                          | (                       |
| 128,200 76,092 175,000 <b>8225 Development Assistance Program</b> Program designed to provide assistance to eligible develo                               | pers and pro                     | operty owners  | <b>3</b>                                       | 100,000                    | 0                          |                         |
| 166,444 96,466 270,850 <u>TOTAL MATERIALS</u>   | AND SER                          | RVICES   |  | 320,750                    | 0                          |                         |
| CAPITAL OUTLAY  |                                  |  |  |                            |                            |                         |
| 0 0 8920 Land Improvements  |                                  |  |  | 0                          | 0                          | (                       |
| 2,675 0 40,000 <b>8930-05</b> Urban Renewal Projects - Public Of  | fstreet Pa                       | rking  |  | 0                          | 0                          | (                       |
| 0 0 20,000 <b>8930-10 Urban Renewal Projects - District Id</b> Rooftop Lighting Wayfinding  | dentity Imp                      | provements   | <b>3</b>                                       | 0                          | 0                          | (                       |
|   |                                  |  |  |                            |                            |                         |

City of McMinnville Budget Document Report

# 58 - URBAN RENEWAL FUND

|                           |                            |                            | OU ORBAN KENEWAL I ONB   |         |         |         |  |  |
|---------------------------|----------------------------|----------------------------|--|---------|---------|---------|--|--|
| 2022<br>ADOPTED<br>BUDGET | 2022<br>APPROVED<br>BUDGET | 2022<br>PROPOSED<br>BUDGET | 2019 2020 2021 Department : N/A ACTUAL ACTUAL AMENDED Section : N/A BUDGET Program : N/A   |         |         |         |  |  |
| 0                         | 0                          | 0                          | TOTAL CAPITAL OUTLAY   | 60,000  | 0       | 2,675   |  |  |
|                           |                            |                            | TRANSFERS OUT  |         |         |         |  |  |
| 0                         | 0                          | 46,113                     | Plan Administration  | 68,396  | 66,231  | 44,031  |  |  |
|                           |                            |                            | <u>Description</u> <u>Units Amt/Unit Total</u> Planning & Finance personnel services support 1 46,113 46,113   |         |         |         |  |  |
| 0                         | 0                          | 0                          | 9700-59 Transfers Out - Urban Renewal Debt Service Costs were incurred in prior years that could have been paid for with loan proceeds; this transfer out reduces funds in Urban Renewal Fund to "true up" amount of loan proceeds remaining after taking into account these costs | 0       | 44,590  | 0       |  |  |
| 0                         | 0                          | 46,113                     | TOTAL TRANSFERS OUT  | 68,396  | 110,821 | 44,031  |  |  |
|                           |                            |                            | <u>CONTINGENCIES</u>   |         |         |         |  |  |
| 0                         | 0                          | 0                          | <b>Contingencies</b> Contingency is primarily proceeds and interest from 2016 loan. Loan proceeds are spent on capital outlay projects in the urban renewal district.  | 53,314  | 0       | 0       |  |  |
| 0                         | 0                          | 0                          | TOTAL CONTINGENCIES  | 53,314  | 0       | 0       |  |  |
|                           |                            |                            | ENDING FUND BALANCE  |         |         |         |  |  |
| 0                         | 0                          | 0                          | 9999 Unappropriated Ending Fd Balance All funds remaining at fiscal year end are proceeds from 2016 loan and are appropriated as contingency   | 0       | 203,286 | 256,376 |  |  |
| 0                         | 0                          | 0                          | TOTAL ENDING FUND BALANCE  | 0       | 203,286 | 256,376 |  |  |
| 0                         | 0                          | 366,863                    | TOTAL REQUIREMENTS   | 452,560 | 410,573 | 469,526 |  |  |
|                           |                            |                            |  |         |         |         |  |  |

City of McMinnville Budget Document Report

4/20/2021

# **58 - URBAN RENEWAL FUND**

| 2019<br>ACTUAL |         |         | Department : <b>N/A</b><br>Section : <b>N/A</b><br>Program : <b>N/A</b> | 2022<br>PROPOSED<br>BUDGET | 2022<br>APPROVED<br>BUDGET | 2022<br>ADOPTED<br>BUDGET |
|----------------|---------|---------|---|----------------------------|----------------------------|---------------------------|
| 469,526        | 410,573 | 452,560 | TOTAL RESOURCES   | 366,863                    | 0                          | 0                         |
| 469,526        | 410,573 | 452,560 | TOTAL REQUIREMENTS  | 366,863                    | 0                          | 0                         |

# **URBAN RENEWAL DEBT SERVICE FUND**

# 59 - URBAN RENEWAL DEBT SERVICE FUND

|                |   | 39 - ORBAN RENEWAL DEBT SERVICE FO  |  |  |  |
|----------------|---|---|--|--|--|
| 2020<br>ACTUAL | 2021<br>AMENDED<br>BUDGET   | Geolion . N/A   | 2022<br>PROPOSED<br>BUDGET                                       | 2022<br>APPROVED<br>BUDGET   | 2022<br>ADOPTE<br>BUDGE  |
|                |   | RESOURCES   |  |  |  |
|                |   | REGINNING FLIND RALANCE   |  |  |  |
| 231,283        | 141,263   | Designated Begin Fd Balance-Urban Renewal - Reserved for Debt Service   | 219,204  | 0  | (  |
| 0              | 0   |   | 0  | 0  | (  |
| 231,283        | 141,263   | TOTAL BEGINNING FUND BALANCE  | 219,204  | 0  |  |
|                |   | PROPERTY TAXES  |  |  |  |
| 340,970        | 355,000   |   | 440,200  | 0  | (  |
| 5,446          | 5,500   | 4100-10 Property Taxes - Prior Collection of delinquent taxes from prior year Division of Tax.  | 6,000  | 0  | (  |
| 346,416        | 360,500   | TOTAL PROPERTY TAXES  | 446,200  | 0  |  |
|                |   | INTERGOVERNMENTAL   |  |  |  |
| 0              | 0   | 5010-01 Yamhill County - Other County Distributions   | 0  | 0  |  |
| 0              | 0   | TOTAL INTERGOVERNMENTAL   | 0  | 0  |  |
|                |   | MISCELLANEOUS   |  |  |  |
| 4,591          | 5,800   | 6310 Interest   | 3,000  | 0  |  |
| 0              | 0   | 6310-01 Interest - Property taxes   | 1,000  | 0  | (  |
| 4,591          | 5,800   | TOTAL MISCELLANEOUS   | 4,000  | 0  |  |
|                |   | TRANSFERS IN  |  |  |  |
| 44,590         | 0   | 6900-58 Transfers In - Urban Renewal  Costs were incurred in prior years that could have been paid for with loan proceeds but were instead paid for with property tax dollars; this transfer "trues up" the amount of loan proceeds remaining in the Urban Renewal Fund after taking into account these costs | 0  | 0  |  |
|                |   |   |  |  |  |
| 44,590         | 0   | TOTAL TRANSFERS IN  | 0  | 0  | (  |
|                | 231,283<br>0<br>231,283<br>340,970<br>5,446<br>346,416<br>0<br>0<br>4,591<br>0<br>4,591 | ACTUAL AMENDED BUDGET  231,283 141,263  0 0  231,283 141,263  340,970 355,000  5,446 5,500  346,416 360,500  0 0  4,591 5,800 0 0  4,591 5,800 0 0  | Department : N/A   Section : N/A   Program : N/A   Program : N/A | Department : N/A   Section : N/A   Section : N/A   Section : N/A   Program : | Department : N/A   Section : N/A   Section : N/A   Section : N/A   Section : N/A   Program : |

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# **59 - URBAN RENEWAL DEBT SERVICE FUND**

| J              | •              |                           |                                     | 39 - ONDAN NENE  | WAL DLD                | I OLIV                        |                                   | ND                         |                            |                           |
|----------------|----------------|---------------------------|-------------------------------------|--|------------------------|-------------------------------|-----------------------------------|----------------------------|----------------------------|---------------------------|
| 2019<br>ACTUAL | 2020<br>ACTUAL | 2021<br>AMENDED<br>BUDGET |                                     | Department : <b>N/A</b><br>Section : <b>N/A</b><br>Program : <b>N/A</b>  |                        |                               |                                   | 2022<br>PROPOSED<br>BUDGET | 2022<br>APPROVED<br>BUDGET | 2022<br>ADOPTED<br>BUDGET |
|                |                |                           |                                     |  | UIREMENTS              |                               |                                   |                            |                            |                           |
|                |                |                           |                                     | MATERIALS AND SERVIC   | ES .                   |                               |                                   |                            |                            |                           |
| 0              | 0              | 0                         | 7750-25                             | Professional Services - Cour   | nty charges            |                               |                                   | 0                          | 0                          | 0                         |
| 0              | 0              | 0                         |                                     | TOTAL MATER  | RIALS AND SE           | RVICES                        |                                   | 0                          | 0                          | 0                         |
|                |                |                           |                                     | TRANSFERS OUT  |                        |                               |                                   |                            |                            |                           |
| 320,137        | 0              | 0                         | 9700-01                             | Transfers Out - General Fund   | d                      |                               |                                   | 0                          | 0                          | 0                         |
| 0              | 146,895        | 291,799                   | 9700-58                             | Transfers Out - Urban Renew  | val                    |                               |                                   | 227,077                    | 0                          | 0                         |
|                |                |                           | <u>Descrip</u><br>Urban F           | tion<br>Renewal current year expenses  | <u>Units</u><br>1      | Amt/Unit<br>227,077           | <u>Total</u><br>227,077           |                            |                            |                           |
| 0              | 209,542        | 187,293                   | 9701-01                             | Transfers Out - Interfund Del  | bt - General Fun       | d                             | •                                 | 187,297                    | 0                          | 0                         |
|                |                |                           |                                     | <u>tion</u><br>an payment - Principal<br>an payment - Interest   | <u>Units</u><br>1<br>1 | Amt/Unit<br>152,120<br>35,177 | <u>Total</u><br>152,120<br>35,177 |                            |                            |                           |
| 320,137        | 356,437        | 479,092                   |                                     | TOTAL T  | RANSFERS OL            | <u>JT</u>                     |                                   | 414,374                    | 0                          | 0                         |
|                |                |                           |                                     | ENDING FUND BALANCE  |                        |                               |                                   |                            |                            |                           |
| 228,608        | 262,104        | 28,471                    | 9959-05 All tax increr debt service | Designated Ending Fund Balance - Urban Renewal - Reserved for Debt Service ent dollars carried forward to subsequent fiscal year are designated for future ayments |                        |                               | 0                                 | 0                          | 0                          |                           |
| 2,675          | 8,340          | 0                         | 9999                                | Unappropriated Ending Fd B   | alance                 |                               |                                   | 255,030                    | 0                          | 0                         |
| 231,283        | 270,444        | 28,471                    |                                     | TOTAL ENDI   | NG FUND BAL            | ANCE                          |                                   | 255,030                    | 0                          | 0                         |
| 551,420        | 626,881        | 507,563                   |                                     | TOTAL R  | REQUIREMENT            | S                             |                                   | 669,404                    | 0                          | 0                         |
|                |                |                           |                                     |  |                        |                               |                                   |                            |                            |                           |

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# 59 - URBAN RENEWAL DEBT SERVICE FUND

| 2019<br>ACTUAL | 2020<br>ACTUAL | 2021<br>AMENDED<br>BUDGET | Department : <b>N/A</b><br>Section : <b>N/A</b><br>Program : <b>N/A</b> | 2022<br>PROPOSED<br>BUDGET | 2022<br>APPROVED<br>BUDGET | 2022<br>ADOPTED<br>BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 551,421        | 626,880        | 507,563                   | TOTAL RESOURCES   | 669,404                    | 0                          | 0                         |
| 551,420        | 626,880        | 507,563                   | TOTAL REQUIREMENTS  | 669,404                    | 0                          | 0                         |