



**McMinnville Building Division**  
 231 NE 5<sup>th</sup> Street  
 McMinnville, OR 97128  
 (503) 434-7314

<https://www.mcminnvilleoregon.gov/building>

<b>APPLICATION FOR ALARM/SPRINKLER/ SUPPRESSION SYSTEMS</b>	<b><u>DEPARTMENT USE ONLY</u></b>
	Permit #:

This permit is issued under OAR 918-440-0050. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.

Projects designed by a professional engineer or architect are handled as a Deferred Submittal, use the Deferred Submittal Application for these submittals. Deferred Submittals are required to have said professional sign-off that the documents are in general conformance to the design of the building.

<b>PROJECT INFORMATION</b>	
Address:	
Job Description:	
Project Name:	
Type of Work: <input type="checkbox"/> Com'l <input type="checkbox"/> Ind'l <input type="checkbox"/> New <input type="checkbox"/> Addition/Remodel <input type="checkbox"/> Sprinkler <input type="checkbox"/> Alarm <input type="checkbox"/> Suppression <input type="checkbox"/> Hood	
Occupancy:	
Valuation of Project: \$ _____ Permit fees are based on the value of the work performed.	
Construction Type:	
<b>CONTRACTOR INFORMATION</b>	
CCB License#:	
Name:	
Address:	
City/State/ZIP:	
Phone:	
Email:	
<b>APPLICANT INFORMATION</b>	
Name:	
Address:	
City/State/Zip:	
Phone:	
Email:	
Signature:	
<b>OWNER INFORMATION</b>	
Name:	
Address:	
City/State/Zip:	
Phone:	
Email:	
<b>FIRE ALARM SUBMITTAL'S ONLY – SIGNATURE REQUIRED</b>	
Electrical Supervisor's License No.	
Electrical Supervisor's Name:	Signature:
Electrical Supervisor's Email:	

## **FIRE ALARM PLAN CHECKLIST**

Shop drawings for fire alarm systems shall be submitted for review and approval prior to system installation, and shall include, but not be limited to, all of the following, per OSSC Section 907.1.2.

- \_\_\_\_\_ Floor plan that indicates the use of all rooms.
- \_\_\_\_\_ Locations of alarm-initiating devices.
- \_\_\_\_\_ Locations of alarm notification appliances, including candela ratings for visible alarm notification appliances.
- \_\_\_\_\_ Location of fire alarm control unit, transponders and notification power supplies.
- \_\_\_\_\_ Location of annunciators.
- \_\_\_\_\_ Location of power connection.
- \_\_\_\_\_ Battery calculations.
- \_\_\_\_\_ Conductor type and sizes.
- \_\_\_\_\_ Voltage drop calculations.
- \_\_\_\_\_ Manufacturer's data sheets indicating model numbers and listing information for equipment, devices, and materials.
- \_\_\_\_\_ Details of ceiling height and construction.
- \_\_\_\_\_ Interface of fire safety control functions.
- \_\_\_\_\_ Classification of the supervising station.
- \_\_\_\_\_ Provide Electrical Supervisor's Information (on front of application)