



Kent Taylor Civic Hall
200 NE Second Street
McMinnville, OR 97128

City Council Meeting Agenda

Tuesday, October 13, 2020

6:00 p.m. – Work Session

7:00 p.m. – Regular Council Meeting

Executive Session– to immediately follow the Regular City Council meeting (CLOSED TO THE PUBLIC)

*Welcome! The public is welcome to attend, however if you are not feeling well, please stay home and take care of yourself. In accordance with Governor Kate Brown's Executive Order we are limiting the amount of people at Civic Hall and if we meet capacity we may ask you to leave. **With new face covering mandate all who wish to attend public meetings must wear a face mask or some kind of face covering is required.***

The public is strongly encouraged to relay concerns and comments to the Council in one of three ways:

- *Email at any time up to 12 p.m. the day of the meeting to Claudia.Cisneros@mcminnvilleoregon.gov;*
- *If appearing via telephone only please sign up prior to the meeting by emailing the City Recorder at Claudia.Cisneros@mcminnvilleoregon.gov as the chat function is not available when calling in zoom;*
- *Join the zoom meeting; send a chat directly to City Recorder, Claudia Cisneros, to request to speak and use the raise hand feature in zoom to request to speak, once your turn is up we will announce your name and unmute your mic.*

You can live broadcasts the City Council Meeting on cable channels Xfinity 11 and 331, Frontier 29 or webstream here:

www.mcm11.org/live

CITY COUNCIL WORK SESSION & REGULAR MEETING:

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/91323641404?pwd=bWxNUFNzOGN0OWIFdUVPWXBUMjRQT09>

Zoom ID: 913-2364-1404

Zoom Password: 883764

Or you can call in and listen via zoom: 1-253- 215- 8782

ID: 913-2364-1404

6:00 PM – COUNCIL WORK SESSION – VIA ZOOM & COUNCIL CHAMBERS

1. CALL TO ORDER
2. URBAN GROWTH BOUNDARY (UGB) REMAND UPDATE PROCESS PRESENTATION
3. ADJOURNMENT

7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM & COUNCIL CHAMBERS

1. CALL TO ORDER & ROLL CALL
2. INVITATION TO CITIZENS FOR PUBLIC COMMENT – *The Mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 3 minutes per person for a total of 30 minutes. The Mayor will read comments emailed to City Recorded and then any citizen participating via Zoom.*

3. ADVICE/ INFORMATION ITEMS

- a. Reports from Councilors on Committee & Board Assignments
- b. Department Head Reports
 1. Update on Fire Department Call Volume (Fire Chief Rich Leipfert, staff report in packet)
 2. Update on Fire Department Consolidation Feasibility Study (Fire Chief Rich Leipfert, staff report in packet)
- c. June 2020 Cash and Investment Report (in packet)

4. RESOLUTION

- a. Consider **Resolution No. 2020-60**: A Resolution authorizing the City Manager to enter into a Personal Services Contract with Landis Consulting Engineering Services, Inc. in the amount “not to exceed” \$64,800 for engineering design and construction support services for the WRF and RSPS Emergency Stand-by Generator Installation, Project No. 2020-2.
- b. Consider **Resolution No. 2020-62**: A Resolution Adopting a Reserve and Fund Balance Policy.
- c. Consider **Resolution No. 2020-63**: A Resolution appointing Hadleigh Heller as a youth liaison to the McMinnville Historic Landmarks Committee.

5. ORDINANCE

- a. Consider first with possible second reading of **Ordinance No. 5097**: An Ordinance Adopting a New McMinnville Municipal Code Chapter 2.35, Establishing a Diversity, Equity, and Inclusion Committee.

6. ADJOURNMENT

EXECUTIVE SESSION – IMMEDIATELY FOLLOW THE CITY COUNCIL REGULAR MEETING - VIA ZOOM (NOT OPEN TO THE PUBLIC)

1. CALL TO ORDER

2. **Executive Session pursuant to ORS 192.660(2)(e) and (h)**: To conduct deliberations with persons designated by the governing body to negotiate real property transactions and To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

3. ADJOURNMENT

Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice: Kent Taylor Civic Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made a least 48 hours before the meeting to the City Recorder (503) 435-5702 or Claudia.Cisneros@mcminnvilleoregon.gov.

Executive Sessions: The McMinnville City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statute. All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660 but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.