



**City Council Meeting Agenda**

**Tuesday, December 14, 2021**

**5:15 p.m. – City Council EXECUTIVE SESSION (CLOSED TO THE PUBLIC)**

**6:00 p.m. – City Council Work Session**

**7:00 p.m. – City Council Regular Meeting**

**REVISED 12/13/2021**

*Welcome! Civic Hall will be closed to the public. Until improvements of COVID cases in Yamhill County improve meetings will be held via Zoom and live broadcast ONLY.*

*The public is strongly encouraged to relay concerns and comments to the Council in one of three ways:*

- *Email at any time up to 12 p.m. the day of the meeting to [Claudia.Cisneros@mcminnvilleoregon.gov](mailto:Claudia.Cisneros@mcminnvilleoregon.gov);*
- *If appearing via telephone only please sign up prior to the meeting by emailing the City Recorder at [Claudia.Cisneros@mcminnvilleoregon.gov](mailto:Claudia.Cisneros@mcminnvilleoregon.gov) as the chat function is not available when calling in zoom;*
- *Join the zoom meeting; send a chat directly to City Recorder, Claudia Cisneros, to request to speak and use the raise hand feature in zoom to request to speak, once your turn is up we will announce your name and unmute your mic. **You will need to provide your First and Last name, Address, contact information (email or phone) to the City Recorder. You do not need to state your address for the record when called to speak.***

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*You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331, Frontier 29 or webstream here:*

[www.mcm11.org/live](http://www.mcm11.org/live)

**CITY COUNCIL WORK SESSION AND CITY COUNCIL REGULAR MEETING:**

*You may join online via Zoom Meeting:*

<https://mcminnvilleoregon.zoom.us/j/81031088042?pwd=ZXZRMFpMTEtUY3RBekxyNlJjZXJQZz09>

Zoom ID: 810 3108 8042

Zoom Password: 641216

*Or you can call in and listen via zoom: 1-253- 215- 8782*

*ID: 810 3108 8042*

**5:15 PM – CITY COUNCIL EXECUTIVE SESSION – VIA ZOOM (NOT OPEN TO THE PUBLIC)**

1. CALL TO ORDER
2. **Executive Session pursuant to ORS 192.660(2)(h):** To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
3. **Executive Session pursuant to ORS 192.660(2)(d):** To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
4. ADJOURNMENT

**6:00 PM – COUNCIL WORK SESSION – VIA ZOOM AND LIVE BROADCAST ONLY**

1. CALL TO ORDER
2. CODE UPDATE REGARDING TOWING OF VEHICLES DISCUSSION
3. ADJOURNMENT

## 7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND LIVE BROADCAST ONLY

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CEREMONIES
  - a. Lifesaving Award.
4. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT – *The Mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 3 minutes per person for a total of 30 minutes. The Mayor will read comments emailed to City Recorded and then any citizen participating via Zoom.*
5. PUBLIC HEARING
  - a. Public Hearing to consider Resolution No. 2021-58, adopting findings by the Contract Review Board to engage in a Construction Management/General Contractor procurement method for the Navigation Center Project.
6. ADVICE/ INFORMATION ITEMS
  - a. Reports from Councilors on Committee & Board Assignments
  - b. Department Head Reports
    1. Consider Authorization of the Assistant to Firefighters Grant (AFG) application for 2021 - Fire Chief Leipfert Memo (in packet).
    2. Consider Authorizing the City Attorney to enter into agreements on behalf of the City regarding settlement of the national opioid litigation against Opioid Distributors and Janssen.
7. CONSENT AGENDA
  - a. Consider **Resolution No. 2021-57**: A Resolution appointing and re-appointing members to the City's various Boards, Committees, and Commissions. **(Updated on 12/13/2021)**
  - b. Consider **Resolution No. 2021-59**: A Resolution appointing Jerry Hart and Victoria Ernst as representatives of the City of McMinnville Budget Committee.
  - c. Consider **Resolution No. 2021-60**: A Resolution of the City of McMinnville Approving the First Amendment to Personal Services Contract with Erskine Law Practice LLC to Provide City Prosecutorial Services.
  - d. Consider **Resolution No. 2021-61**: A Resolution ratifying a collective bargaining agreement between the City of McMinnville and the International Association of Fire Fighters Local 3099 for the period starting July 1, 2021.
  - e. Consider the Minutes of the August 11, 2020 City Council Work Session & Regular Meeting.
  - f. Consider the Minutes of the August 18, 2020 City Council Work Session Meeting.
  - g. Consider the Minutes of the August 25, 2020 City Council Regular Meeting.

**Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice:** Kent Taylor Civic Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Recorder (503) 435-5702 or [Claudia.Cisneros@mcminvilleoregon.gov](mailto:Claudia.Cisneros@mcminvilleoregon.gov).

8. NEW BUSINESS (Action Item)

- a. McMinnville Water and Light Commission Appointment.

9. RESOLUTION

- a. Consider **Resolution No. 2021-58**: A Resolution by the McMinnville Contract Review Board adopting findings to utilize a Construction Manager/General Contractor as an alternative procurement method for the Navigation Center.

10. ORDINANCE

- a. Consider first reading with a possible second reading of **Ordinance No. 5107**: An Ordinance Adopting the OR 99W (Linfield to McDonald) Active Transportation Concept Plan as a supplemental document to the McMinnville Transportation System Plan and Amending Chapter 6 of the McMinnville Transportation System Plan.
- b. Consider first reading with a possible second reading of **Ordinance No. 5108**: An Ordinance Adopting the Yamhill County Transit Area Transit Development Plan as a supplemental document to the McMinnville Transportation System Plan.

11. ADJOURNMENT OF REGULAR MEETING