



City Council Meeting Agenda

Tuesday, April 26, 2022

5:00 p.m. – Executive Sessions (CLOSED TO THE PUBLIC)

5:30 p.m. – City Council Regular Meeting

REVISED 04/22/2022

Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself.

The public is strongly encouraged to relay concerns and comments to the Council in one of three ways:

- Email at any time up to **5 p.m. on Friday, April 22nd** to claudia.cisneros@mcminnvilleoregon.gov
- If appearing via telephone only please sign up prior by **5 p.m. on Friday, April 22nd** by emailing the City Recorder at claudia.cisneros@mcminnvilleoregon.gov as the chat function is not available when calling in zoom;
- Join the zoom meeting use the raise hand feature in zoom to request to speak, once your turn is up we will announce your name and unmute your mic. **You will need to provide your First and Last name, Address, and contact information (email or phone) to the City. You do not need to state your address for the record when called to speak**

For **PUBLIC HEARINGS** input please see the city webpage for specific instructions:

<https://www.mcminnvilleoregon.gov/citycouncil/page/city-council-regular-meeting-530-pm>

You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331, Frontier 29 or webstream here:

www.mcm11.org/live

CITY COUNCIL REGULAR MEETING:

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/86530067614?pwd=RXdlZ2FXc1IDTIJweHFQJjE5RzZ4UT09>

Zoom ID: 865 3006 7614

Zoom Password: 879903

Or you can call in and listen via zoom: 1-253- 215- 8782

ID: 865 3006 7614

5:00 PM – EXECUTIVE SESSIONS- VIA ZOOM (NOT OPEN TO THE PUBLIC) (Added on 04.22.2022)

1. CALL TO ORDER
2. **EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(a): TO CONSIDER THE EMPLOYMENT OF A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT.**
3. ADJOURNMENT

5:30 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER & ROLL CALL (5:30 PM)
2. PLEDGE OF ALLEGIANCE (5:31 PM)
3. NOMINATION AND APPOINTMENT OF INTERIM MAYOR (5:35 PM)

4. NOMINATION AND APPOINTMENT OF MUNICIPAL COURT JUDGE (5:50 PM)

5. PROCLAMATIONS (6:00 PM)
 - a. Arbor Day Proclamation
 - b. Historic Preservation Month

6. PUBLIC HEARINGS (6:10 PM)
 - a. Public Hearing regarding **Resolution No. 2022-19**: A Resolution Establishing an In-Lieu-Of Tax Payment of Six Percent (6%) by the Water and Light Commission to the City of McMinnville from the Electric Utility and Repealing Resolution Nos. 1988-31, 1990-4, and 2003-14.
 - b. Public Hearing regarding **Resolution No. 2022-20**: A Resolution Revising Paragraph F of Resolution No. 2019-35 Regarding the Franchise Fee for Wastewater Services.
 - c. Public Hearing regarding **Resolution No. 2022-21**: A Resolution Establishing a Franchise Fee for Water Services.
 - d. Public Hearing regarding **Resolution No. 2022-22**: A Resolution Establishing a Franchise Fee for Electric Services.

7. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT – (7:00 PM)

The Mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 3 minutes per person for a total of 30 minutes. The Mayor will read comments emailed to City Recorded and then any citizen participating via Zoom.

8. PUBLIC HEARINGS (7:05 PM)
 - a. Public Hearing regarding **Resolution 2022-23**: Resolution conducting a public hearing for the McMinnville City Council to obtain Citizen’ views about the 2019 Housing Rehabilitation Community Development Block Grant (CDBG), and to take comments about the local government’s performance.
 - b. Public Hearing regarding **Ordinance No. 5112**: Amending Title 3 of the McMinnville City Code, Adopting an Affordable Housing Construction Excise Tax.

9. ADVICE/ INFORMATION ITEMS (8:00 PM)
 - a. Reports from Councilors on Committee & Board Assignments
 - b. Department Head Reports

10. CONSENT AGENDA (8:15 PM)
 - a. Consider **Resolution No. 2022-24**: A Resolution Approving Entering into a Contract with KeyBank.
 - b. Consider request from Ryan Huett dba: Huett Cellars for Winery 1st Location, OLCC Liquor License located at 2803 NE Orchard Ave.
 - c. Consider **Resolution No. 2022-25**: A Resolution approving the award of a Professional Services Contract to Jacobs Engineering Group Inc. for the Solids Capacity Improvement Project 60%, 90%, 100%, and Bid Services, Project 2019-10.
 - d. Consider request from Declan Wine Company LLC dba: Harper Voit for Winery 2nd Location, OLCC Liquor License located at 1400 NE Alpha Dr. (Added on 04.22.2022)

11. RESOLUTION (8:25 PM)

- a. Consider **Resolution No. 2022-19**: A Resolution Establishing an In-Lieu-Of Tax Payment of Ten Percent (10%) by the Water and Light Commission to the City of McMinnville from the Electric Utility and Repealing Resolution Nos. 1988-31, 1990-4, and 2003-14.
- b. Consider **Resolution No. 2022-20**: A Resolution Revising Paragraph F of Resolution No. 2019-35 Regarding the Franchise Fee for Wastewater Services.
- c. Consider **Resolution No. 2022-21**: A Resolution Establishing a Franchise Fee for Water Services.
- d. Consider **Resolution No. 2022-22**: A Resolution Establishing a Franchise Fee for Electric Services.
- e. Consider **Resolution 2022-23**: A Resolution conducting a public hearing for the McMinnville City Council to obtain Citizen' views about the 2019 Housing Rehabilitation Community Development Block Grant (CDBG), and to take comments about the local government's performance.

12. ORDINANCE (9:25 PM)

- a. Consider first reading with a possible second reading of **Ordinance No. 5112**: An Ordinance Amending Title 3 of the McMinnville City Code, Adopting an Affordable Housing Construction Excise Tax.
- b. Consider first reading with a possible second reading of **Ordinance No. 5113**: An Ordinance Amending Title 17 of the McMinnville City Code, Adopting a New Chapter 17.11, Residential Design and Development Standards for Compliance with HB 2001 (2019 Oregon Legislative Session), And Amendments to the Rest of Title 17 and the Comprehensive Plan to Support the New Residential Design and Development Standards.

13. ADJOURNMENT OF REGULAR MEETING (9:50 PM)