

Resuscitation (CPR). Chief Law asked City Council to participate in demonstrating how to perform CPR on mannequins.

5. INVITATION TO CITIZENS FOR PUBLIC COMMENT: Mayor Drabkin invited the public to comment.

There were no public comments.

6. ADVICE/ INFORMATION ITEMS

- 6.a. Reports from Councilors on Committee & Board Assignments

Councilor Payne said Landscape Review meets tomorrow.

Councilor Peralta said Mid-Willamette Valley Council of Governments (MWVCOG) annual meeting is tomorrow and hopes to see McMinnville and Yamhill County delegates there.

Councilor Menke reported on construction exercise tax (CET) and will be presenting to Affordable Housing Committee their recommendation.

Councilor Chenoweth had nothing to report.

Councilor Geary reported on Diversity, Equity, Inclusion Advisory Committee (DEIAC) appointing a new co-chair and doing interviews for the two open positions, and reviewing the prior work plan. Missed the McMinnville Urban Renewal Advisory Committee (MURAC) meeting. The newly established safety task force had its first meeting did introductions and talked about processes.

Council President Garvin stated Airport Commission hasn't met, Yamhill Communications Agency (YCOM) was going to meet today but was canceled. Reported on the continued efforts of the Fire District. Asked for a consensus from the Council to sign on to a letter of support from the Council for the Fire District and be placed on the upcoming voter's pamphlet. There was consensus from the Council for the support of the letter.

Mayor Drabkin stated the Affordable Housing Committee meeting was postponed, reported on the CET recommendation. Reported on a memo from Interim City Attorney Walt Gowell regarding Council quorum requirements. Reported on Governor Kotek's Order 2302 and the Mayor's request to include Yamhill County, sent a letter to County Commissioners to start a conversation about this order.

6.b. Department Head Reports

City Manager Towery said six years ago today he was appointed as City Manager.

Interim City Attorney Gowell had nothing to report.

Community Development Director Richards had nothing to report.

Police Chief Scales gave an update on the press releases from the weekend and the livability transient issues.

Fire Chief Leipfert gave staffing updates.

Human Resources Manager Hedges reported on revamping recruitment efforts with departments and gave staffing updates.

City Recorder Cisneros reported on Community Fair at the State of the City Address being held on Thursday, May 25th, and encouraging the community to nominate community members to receive an award during the State of the City Address. The deadline to submit nominations is February 28th.

Finance Director Cuellar had nothing to report.

7. CONSENT AGENDA

a. Consider **Resolution 2023-07**: A Resolution authorizing the approval of an intergovernmental agreement between the city of McMinnville and the city of Lincoln City Oregon regarding Municipal Judge appointments.

b. Consider the request from Moonlite Candles & Gifts LLC dba NW Cru for Commercial License, OLCC Liquor License located at 325 NE Evans Street.

Councilor Payne MOVED to adopt the consent agenda as presented; SECONDED by Councilor Geary. Motion PASSED unanimously.

8. RESOLUTIONS

8.b. Consider **Resolution 2023-08**: A Resolution Authorizing the City Manager to sign a contract with McMinnville Economic Development Partnership in the amount of \$245,000 for Coordination of Sustainable, Localized Workforce Programs in association with McMinnville's Business Recovery and Resiliency Grant.

Community Development Director Richards introduced the agenda item. Community Development Special Projects Manager Christensen presented a PowerPoint on the Noble grant program and recommendations for accepting the Resolution.

Councilor Geary asked about staffing for this program.

Councilor Chenoweth MOVED to approve Resolutions 2023-08.

Councilor Chenowith WITHDREW his motion.

Councilor Peralta asked about the request for proposal process (RFP). Community Development Special Projects Manager Christensen stated they reached out to eleven organizations and a few non-profit organizations and the qualifications of the RFP.

Councilor Chenoweth MOVED to approve Resolution No. 2023-08, SECONDED by Councilor Payne. Motion PASSED 6-0.

- 8.b. Consider **Resolution 2023-09**: A Resolution authorizing the City Manager to sign an Annexation Agreement with Anders Johansen, property owner, for the future annexation of Tax Lots R4421 00900 and 01200.

Community Development Director Richards introduced the agenda item and presented a PowerPoint on the property.

Council President Garvin asked about the septic infrastructure. Community Development Director Richards stated the City will collect system development charges (SDCs).

Councilor Peralta thanked the applicants for the care of the property and provided a personal recommendation he'd like to see to the applicants.

Mayor Drabkin thanked the applicant and their family.

Councilor Geary MOVED to approve Resolution No. 2023-09, SECONDED by Councilor Peralta. Motion PASSED 6-0.

- 8.c. Consider **Resolution 2023-10**: A Resolution adopting a supplemental budget for fiscal year 2022-2023 and making supplemental appropriations for the General Fund, Wastewater Services Fund and Information Services Fund for approved American Rescue Plan Act (ARPA) projects and Repealing Resolution No. 2023-05.

Finance Director Cuellar introduced the agenda item stating the clerical error on the Resolution.

Council President Garvin MOVED to approve Resolution No. 2023-10, SECONDED by Councilor Menke. Motion PASSED 6-0.

ADJOURNMENT: Mayor Drabkin adjourned the meeting at 7:53 p.m.

Claudia Cisneros
Claudia Cisneros, City Recorder