



Richards provided the assessments of the cost for providing improvements to the building.

There was Council consensus to remove option 1 and consensus to narrow it down to options 2, 3 and 6. Library Director Berg will bring the narrowed down option back to Council with further details.

3. ADJOURNMENT: Mayor Drabkin adjourned the Work Session at 6:33 p.m.

Claudia Cisneros

---

Claudia Cisneros, City Recorder



4. INVITATION TO CITIZENS FOR PUBLIC COMMENT: Mayor Drabkin invited the public to comment.

City Recorder Claudia Cisneros stated Kim Morris submitted a public comment letter to Council. Ms. Cisneros will be entered into the record on the amended agenda packet tomorrow. There were no further public comments.

5. CONSENT AGENDA

a. Consider **Resolution 2023-13**: A Resolution appointing a representative to the Economic Vitality Leadership Council.

b. Consider **Resolution 2023-14**: A Resolution amending the City of McMinnville American Rescue Plan Act (ARPA) Project, entitled “Navigation Center”.

c. Consider **Resolution 2023-15**: A Resolution adopting an updated edition of the Airport Minimum Standards for Commercial Aeronautical Activities.

d. Consider the request from Down to Earth Brewing dba: Alpine Crossing for Commercial, OLCC Liquor License located at 740 NE Alpine Ave.

e. Consider the request from Reel Hollywood Video LLC. for New Outlet Off Premises, OLCC Liquor License located at 105 NW 9th Street.

*Councilor Menke MOVED to adopt the consent agenda except for Item b; SECONDED by Councilor Peralta. Motion PASSED unanimously 6-0.*

#### ITEM REMOVED FROM CONSENT AGENDA

Consider **Resolution 2023-14**: A Resolution amending the City of McMinnville American Rescue Plan Act (ARPA) Project, entitled “Navigation Center”.

Community Development Director Richards provided a revised resolution from the resolution in the packet. The council approved the funding of the project on November 9, 2021 via resolution No. 2021-54. Since then been working on construction and with rising costs of construction and complexity of the land the project cost has risen and in the process of raising funds. Recommending reallocated the \$500,00 ARPA funds dedicated to the operations and/or construction which allows some flexibility for those funds to be used for construction if needed.

Mayor Drabkin requested Ms. Richards come back to Council and provide a project update.

There was discussion regarding funding and the timeline of the project. Ms. Richards stated they would be a joint work session with Yamhill Community Action Partnership (YCAP) and invite Alexandra Hendgen, Executive Director of to attend the project update presentation.

*Councilor Menke MOVED to approve Resolution No. 2023-14, amending the ARPA Project entitled "Navigation Center"; SECONDED by Councilor Payne. Motion PASSED unanimously 6-0.*

6. ADVICE/ INFORMATION ITEMS

6.a. Reports from Councilors on Committee & Board Assignments

Councilor Menke shared a one-page flyer from Youth Outreach describing what the drop-in center, safe shelter, and transitional living programs mean. Stated the drop-in center will open May 1<sup>st</sup> and there will be an open house on April 6<sup>th</sup>.

Councilor Payne said the Landscape review met two weeks ago and approved two street tree removals three landscape plans.

Councilor Peralta reported Mid-Willamette Valley Council of Governments (MWCOG) had their quarterly meeting but was unable to attend and will submit his report in writing.

Councilor Chenoweth said the Parkway committee met and closer to starting 2a work being the interchange at 219 and Wilsonville Road area. Looking to secure funding for 2b for the work on the pass from the top of Rex Hill Road down to the interchange. McMinnville Economic Vitality Leadership Council (MEVLC) met and Council voted today to appoint Michael Mulkey to MEVLC.

Councilor Geary had nothing to report.

Council President Garvin stated Airport Commission hasn't met but tonight adopted the minimum standard on the consent agenda. There was engagement from airport users and developers for these standards. Yamhill Communications Agency (YCOM) has not met since the last meeting. Visit McMinnville has not met since the last meeting. For the Fire District on Monday 20<sup>th</sup> got the voter pamphlet statement of support of support submitted to the County, thanked the Council for their support and signature on that, and still going out to various groups and presenting.

Mayor Drabkin reminded Council regarding scheduling their one-on-ones with BDS the strategic planning firm that McMinnville Water & Light (MW&L) and the City have co-enlisted for essential future planning. Thanked MW&L Commission for changing their meeting time to so the Council could have two nights for the Gwendolyn Hotel public hearing. The McMinnville Affordable Housing Commission met and will bring a recommendation forward on how to use Construction Excise Tax (CET) and discussion about funding and administration position to administer the fees. Thanked Officer Heidt for the work he's been doing regarding city responses to the City and parks.

6.b.

#### Department Head Reports

City Manager Jeff Towery nearing end of admin budget process for the 2023-2024 budget, expect to have electronic copies for everyone three weeks before Budget Committee meeting and printed version shortly after that. Leaving to Fairbanks, Alaska for a conference and will be a quick trip.

Interim City Attorney Walt Gowell had nothing to report.

Library Director Jenny Berg thanked Friends of Library for funding of smaller construction in the back room of Library and thanked the Library foundation to redo the plaza already looking better. It's Spring Break and lots of activities this week.

Community Development Director Heather Richards stated in natural hazard planning and sent letters to impacted property owners, have hosted public information sessions for the last two weeks. The first public hearing will be April 6<sup>th</sup> with Planning Commission. Have heard there is an intention to appeal the Gwendolyn Hotel decision. The public hearing set for April 18<sup>th</sup> 6-10pm; if additional time is needed on April 19<sup>th</sup> 6-10<sup>th</sup>. Have also reserved time on April 25<sup>th</sup> and May 9<sup>th</sup> in case Council needs more time. There is a vacancy on planning commission in Ward 1 and contact Heather.

Finance Director Jennifer Cuellar stated there is a new component of the Opioid Settlement court cases and the City has signed on to the newest iteration of the settlement.

Public Works Director Anne Pagano is excited to launch the adopt the road program if anyone is interested, please contact Sean Garrison at 503-435-7316. There is also information on the website for this project under Public Works. Thanked Dale Marshall for putting the program together.

City Recorder Claudia Cisneros nothing to report.

Human Resources Manager Vicki Hedges had nothing to report.

7. ADJOURNMENT: Mayor Drabkin adjourned the meeting at 7:43 p.m.

*Claudia Cisneros*

---

Claudia Cisneros, City Recorder