



**McMINNVILLE
CITY COUNCIL -
WATER & LIGHT**

PARTNERSHIP FRAMEWORK

City Council Meeting

June 13, 2023



**City of
McMinnville**

BDS



AGENDA

- Welcome & Introductions
- Ground Rules + Expectations
- Process & Intended Outcomes
- Charter Review
- Individual Engagement Takeaways
- Discussion
- Next Steps



OPENING REMARKS



Remy Drabkin

Mayor

City of McMinnville

WHO WE ARE



Brian Scott

(HE/HIM)

MANAGING PARTNER



Jacqueline Robinette

(SHE/HER)

ORGANIZATIONAL
DEVELOPMENT LEAD



Andrés Mantilla

(HE/HIM)

PARTNER

WHO WE ARE



OUR HISTORY WITH MCMINNVILLE

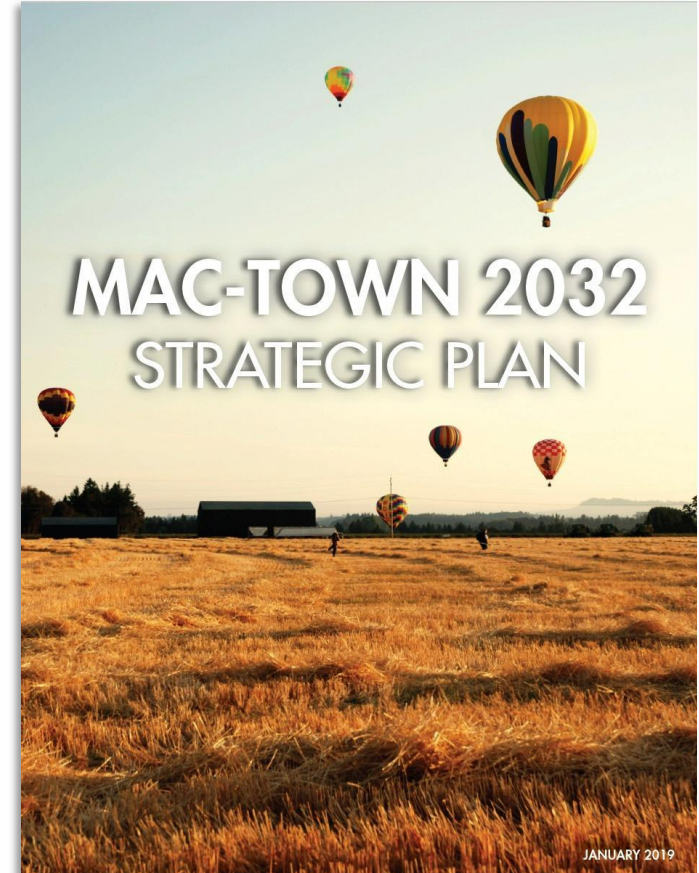


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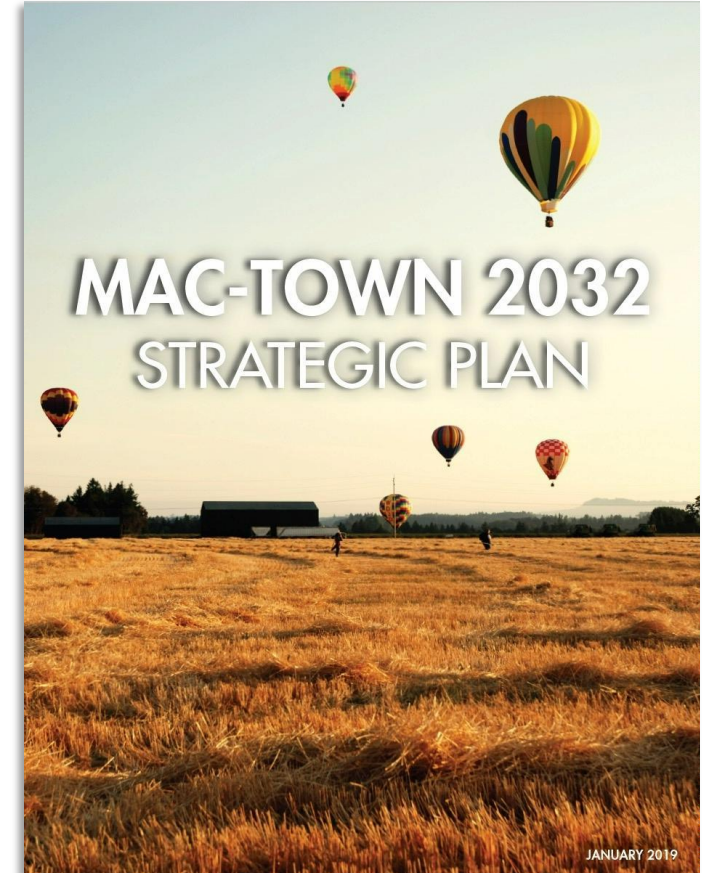
- Support for formation & operation of McMinnville Downtown Association, 1985 – 2001
- Facilitated the City of McMinnville's 2019 Strategic Plan
- Facilitating McMinnville Water & Light's 2023 Strategic Plan – on its way to approval



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- Support for formation & operation of McMinnville Downtown Association, 1985 – 2001
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Key objective: Develop a MW&L and City framework with clear roles and responsibilities and opportunities for collaboration, on behalf of the citizens of McMinnville.



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GROUND RULES & EXPECTATIONS

- Participate fully
- Avoid interrupting
- Make space for others to speak
- Speak from your own experience instead of generalizing
- Accept hands-on facilitation
- Assume good intentions
- Understand the difference between intent and impact
- Seek consensus and compromise, so the group can progress together

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INTENDED OUTCOME

Joint framework that clarifies roles and responsibilities of the Council, the Commission, and their members, as well as strengthened mutual relationships

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THIS IS NOT ...

- A review of staff performance
- A forum for accusations

WATER & LIGHT STRATEGIC PRIORITIES

- Organizational Focus
- Stakeholder Relationships
- Resources & Infrastructure
- Emergency Preparedness

WATER & LIGHT STRATEGIC PRIORITIES

- Organizational Focus
- **Stakeholder Relationships** - Develop a MW&L and City framework that focuses on clear roles and responsibilities and opportunities for collaboration, on behalf of the citizens of McMinnville
- Resources & Infrastructure
- Emergency Preparedness

PROCESS

- 1-on-1 conversations with Councilmembers, Commissioners, & staff
- Commission Meeting
- Council Meeting
- Joint Session
- Follow-up 1-on-1s
- Partnership framework recommendations

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MW&L CHARTER (CHAPTER 10 OF CITY CHARTER)

- Commission:
 - Mayor (ex officio)
 - 4 members appointed by the Mayor for a 4-year term
- Appointed Commissioners choose a Chair each year
- Mayor presides over meetings; if Mayor not present, the Chair presides
- The Mayor, with consent of Council, may remove any member for cause
- Monthly meetings; 3 members for quorum
- Mayor signs contracts and documents
- Clerk signs minutes and disburses funds

MW&L CHARTER (CHAPTER 10 OF CITY CHARTER)

Commission have charge of water works and lighting plants of the city

Commission has power to:

- Conduct and manage the business delegated to Commission
- Establish rates
- Provide and shut off water + electric energy
- Make regulations necessary and convenient to conduct business
- Acquire property (including through condemnation)
- Borrow money

Annual financial reports

City Treasurer to keep Water funds and Light funds separate from City funds

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KEY TAKEAWAYS– 1x1s

- Relationship between Council & Commission is limited and strained
- Lack of trust and collaboration
- Understanding of roles and responsibilities is unclear
- Staff work well together (conflict is between Council, Commission, & Executives)
- Lack of familiarity with the Charter
- Need for improved education and mutual understanding of each body
- Shifts in revenue streams require attention
- Mutual commitment to people of McMinnville and desire for cooperation

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DISCUSSION QUESTIONS



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