



## City Council Meeting Agenda

Tuesday, June 27, 2023

6:00 p.m. – Work Session Meeting

7:00 p.m. – City Council Regular Meeting

**REVISED 06/26/2023**

Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself.

The public is strongly encouraged to relay concerns and comments to the Council in one of three ways:

- Email at any time up to **12 p.m. on Monday, June 26th** to [claudia.cisneros@mcminnvilleoregon.gov](mailto:claudia.cisneros@mcminnvilleoregon.gov)
- If appearing via telephone only please sign up prior by **12 p.m. on Monday, June 26th** by emailing the City Recorder at [claudia.cisneros@mcminnvilleoregon.gov](mailto:claudia.cisneros@mcminnvilleoregon.gov) as the chat function is not available when calling in zoom;
- Join the zoom meeting use the raise hand feature in zoom to request to speak, once your turn is up we will announce your name and unmute your mic. **You will need to provide your First and Last name, Address, and contact information (email or phone) to the City.**

You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331, Frontier 29 or webstream here:

[mcm11.org/live](http://mcm11.org/live)

### **CITY COUNCIL WORK SESSION & REGULAR MEETING:**

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/86796495547?pwd=SGFCaVM4VG8wTGo4WitXbXcyRTEvdz09>

Zoom ID: 867 9649 5547

Zoom Password: 862521

Or you can call in and listen via Zoom: 1-253- 215- 8782

ID: 867 9649 5547

## **6:00 PM – WORK SESSION MEETING – VIA ZOOM AND SEATING AT CIVIC HALL**

1. CALL TO ORDER
2. PROS PLAN UPDATE
3. ADJOURNMENT OF WORK SESSION

## **7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND SEATING AT CIVIC HALL**

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT –

The Mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 3 minutes per person for a total of 30 minutes. The Mayor will read comments emailed to City Recorded and then any citizen participating via Zoom.

#### 4. PRESENTATIONS

- a. Stewardship Report on City insurance coverage from Ryan Hartzell, Hagan Hamilton

#### 5. PUBLIC HEARINGS

- a. Public Hearing on Uses of State Revenue Sharing for Fiscal Year 2023-2024 as approved by the Budget Committee.
- b. Public Hearing on the Proposed Fiscal Year 2023-2024 Budget as approved by the Budget Committee.
- c. Public Hearing to consider **Resolution No. 2023-25**: A Resolution adopting a Planning Fee Schedule and repealing all previous resolutions adopting planning fee schedules at the time this fee schedule becomes effective.
- d. Public Hearing to consider **Resolution No. 2023-26**: A Resolution adopting a Building Fee Schedule and repealing all previous resolutions adopting building fee schedules on the effective date of this fee schedule.

#### 6. ADVICE/ INFORMATION ITEMS

- a. Reports from Councilors on Committee & Board Assignments
- b. Department Head Reports
  1. McMinnville Downtown Association (MDA) Disclosure Memo from City Manager Jeff Towery (memo in the packet)
- c. April 2023 Cash and Investment Report (in packet) **(Added on 06.26.2023)**

#### 7. CONSENT AGENDA

- a. Consider the Request to Permit a Waiver of the Noise Ordinance from Christina Fuller of Fuller Events for August 8, 2023, for the Willamette Valley Wineries Association Welcome Dinner.
- b. Consider **Resolution No. 2023-34**: A Resolution authorizing the approval of an Intergovernmental Grant Agreement between the City of McMinnville and Oregon Department of Transportation (ODOT) for the Safe Routes to School Program: Sue Buel Elementary and Patton Middle School Pedestrian Safety Projects, Agreement No. SRTS23-08.

#### 8. RESOLUTION

- a. Consider **Resolution No. 2023-33**: A Resolution approving the Final Order of the County Commission Forming the McMinnville Fire District (attached Exhibit 1) and consenting to the formation of a fire district incorporating the McMinnville city limits.
- b. Consider **Resolution No. 2023-35**: A Resolution extending workers' compensation coverage to City of McMinnville volunteers.
- c. Consider **Resolution No 2023-36**: A Resolution declaring the City's election to receive certain state shared revenues.
- d. Consider **Resolution No 2023-37**: A Resolution certifying provision of municipal services by the City of McMinnville as required by ORS 221.760.
- e. Consider **Resolution No 2023-38**: A Resolution establishing a new Fire District Transition Fund in FY2023-24.
- f. Consider **Resolution No 2023-39**: A Resolution authorizing an interfund loan from the Wastewater Capital Fund to the General Fund for Capital Investments.

- g. Consider **Resolution No 2023-40**: A Resolution authorizing an interfund loan from the Wastewater Capital Fund to the General Fund for Fire and EMS Operating Costs.
- h. Consider **Resolution No 2023-41**: A Resolution adopting the budget for the fiscal year beginning July 1, 2023; making the appropriations; imposing the property taxes; and categorizing the property taxes.
- i. Consider **Resolution No. 2023-25**: A Resolution adopting a Planning Fee Schedule and repealing all previous resolutions adopting planning fee schedules at the time this fee schedule becomes effective.
- j. Consider **Resolution No. 2023-26**: A Resolution adopting a Building Fee Schedule and repealing all previous resolutions adopting building fee schedules on the effective date of this fee schedule.

## 9. ADJOURNMENT OF REGULAR MEETING