

CITY OF McMinnville  
MINUTES OF CITY COUNCIL WORK SESSION  
Held via Zoom Video Conference and at the Kent L. Taylor Civic Hall on Gormley Plaza  
McMinnville, Oregon

Tuesday, August 22, 2023 at 6:30 p.m.

Presiding: Remy Drabkin, Mayor

Recording Secretary: Claudia Cisneros

Councilors:	<u>Present</u>	<u>Absent</u>
	Chris Chenoweth	Adam Garvin, Council President
	Zack Geary	
	Kellie Menke	
	Jessica Payne	
	Sal Peralta	

Also present were City Recorder Claudia Cisneros, City Manager Jeff Towery, Finance Director Jennifer Cuellar (via Zoom), Community Public Works Director Anne Pagano (via Zoom), and members of the News Media – Jerry Eichten, McMinnville Community Media and Scott Unger, *News-Register (via zoom)*.

1. CALL TO ORDER: Mayor Drabkin called the meeting to order at 6:30 p.m.

2. PROGRESS REPORT ON DOLLARS AND SENSE

City Manager Jeff Towery introduced and provided a progress report on the topic. The prioritization engagement tool was launched on July 18<sup>th</sup>. The kickoff included a video from the Mayor explaining the projects. There have been a number of in-person events like concerts in the parks, National Night Out, Movie Night in the Park, and Farmer’s Market. The tables at the events are staffed by bilingual staff members and have received 500 submissions from the prioritization tool. The simulation tool was launched which is a more robust tool that includes budget data. In the process of recruiting people to serve on one of two focus groups. There is an Ideas Fair scheduled for September 27<sup>th</sup>.

Ms. Towery stated would like to wrap up the community engagement by the end of September to bring it back to the Council at the October 24th work session meeting.

There was discussion and questions about the data method and discussed the challenges some have been seeing using their phones to take the survey.

3. ADJOURNMENT: Mayor Drabkin adjourned the Work Session at 6:42 p.m.

Claudia Cisneros

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Claudia Cisneros, City Recorder

CITY OF McMinnville  
MINUTES OF CITY COUNCIL MEETING  
Held via Zoom Video Conference and at the Kent L. Taylor Civic Hall on Gormley Plaza  
McMinnville, Oregon

Tuesday, August 22, 2023 at 7:00 p.m.

Presiding: Remy Drabkin, Mayor

Recording Secretary: Claudia Cisneros

Councilors:	<u>Present</u>	<u>Absent</u>
	Chris Chenoweth	Adam Garvin, Council President
	Zack Geary	
	Kellie Menke	
	Jessica Payne	
	Sal Peralta	

Also present were City Recorder Claudia Cisneros, City Manager Jeff Towery, Finance Director Jennifer Cuellar (via Zoom), Community Public Works Director Anne Pagano, Project Manager Jeff Gooden (via Zoom), and members of the News Media – Phil Guzzo, McMinnville Community Media and Scott Unger, *News-Register (via zoom)*.

1. CALL TO ORDER: Mayor Drabkin called the meeting to order at 7:00 p.m. and welcomed all in attendance.
2. PLEDGE OF ALLEGIANCE  
  
Councilor Menke led the pledge of allegiance.
3. INVITATION TO CITIZENS FOR PUBLIC COMMENT: Mayor Drabkin invited the public to comment. There were no public comments.
4. ITEMS REMOVED FROM THE CONSENT AGENDA
- 4.h. Consider **Resolution No. 2023-54**: A Resolution appointing Rachel Flores to the McMinnville Planning Commission.

City Manager Jeff Towery stated there was a vacancy advertisement process, in May of 2023 there was a planning commissioner who resigned from Ward 1 that term extends to December 31, 2024. The recommendation is to appoint Rachel Flores to the vacancy.

*Councilor Geary MOVED to approve Resolution No. 2023-54: appointing Rachel Flores to the McMinnville Planning Commission t; SECONDED by Councilor Menke. Motion PASSED unanimously 5-0.*

4. CONSENT AGENDA

a. Consider the Minutes of the May 9, 2023, City Council Work Session & Regular Meeting.

b. Consider the Minutes of the May 23, 2023, City Council Regular Meeting.

c. Consider the Minutes of the June 7, 2023, Special Called City Council Meeting.

d. Consider the Minutes of the June 13, 2023, City Council Work Session & Regular Meeting.

e. Consider the Minutes of the June 14, 2023, Special Called Joint City Council & McMinnville Water & Light Work Session Meeting.

f. Consider the Minutes of the June 27, 2023, City Council Work Session & Regular Meeting.

g. Consider the request from Tres Colline Vineyards LLC. Db: Tres Colline Vineyards for Winery Primary Location, OLCC Liquor License located at 1445 NE Miller Street D1.

h. Consider **Resolution No. 2023-54**: A Resolution appointing Rachel Flores to the McMinnville Planning Commission.

*Councilor Geary MOVED to adopt the amended consent agenda (removed Item h.); SECONDED by Councilor Menke. Motion PASSED unanimously 5-0.*

5. ADVICE/ INFORMATION ITEMS

5.a. Reports from Councilors on Committee & Board Assignments

Councilor Geary stated DEIAC had no meeting and MURAC was in between meetings.

Councilor Chenoweth reported Parkway met and deferred to Councilor Menke to give a report. MEVLC met and talked about priorities for next year, priorities are: the Third Street improvement project and Innovation

Campus center and adding workforce housing. Potential to streamline the permitting process. Want to look for shovel-ready land for development.

Councilor Peralta said the COG will meet in early September and HLC will meet later this week.

Councilor Payne stated Landscape Review met and approved two street tree removals and working to refine the code and what projects will go before Landscape Review or going through staff.

Councilor Menke said Parkway met last Thursday and talked about Phase 2A the area of Cloverleaf on 219. The bid has been delayed until February 24<sup>th</sup>. Phase 2B between Rexhill is not funded for construction. They talked about Hwy 99 and the bypass related to safety corridor stuff on McDougall. Upcoming opportunities with Legislature on September 27<sup>th</sup>, 28<sup>th</sup>, and 29<sup>th</sup> and November 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>. The YCAP executive board is meeting on September 7<sup>th</sup> interviewing two candidates for the board. Fox Ridge is August 30<sup>th</sup> at 6:30 pm and it will be a two-hour meeting. Affordable Housing is on Wednesday.

Mayor Drabkin convened a roundtable discussion on childcare and early childhood learning. Found some short-term solutions with several partners at the table. Hosted a number of Mayors from surrounding communities putting together a Regional Legislative concept that Rep Elmer will take and focused on housing. Representative Elmer will be hosting a town hall tomorrow. Hosted Congresswoman Salinas for a downtown business tour to talk about challenges and opportunities. Next week will be hosting Director Bell for a site visit to the Navigation Center and Stratus Village.

5.b. Department Head Reports

City Manager Jeff Towery will be out of the office from August 26<sup>th</sup> through September 2nd.

Public Works Director had nothing to report.

City Recorder Claudia Cisneros stated Mayor and Council received a letter from Margaret Cross regarding Dollars and Sense and entered it into the record and will be posted on the amended record tomorrow. The August 28<sup>th</sup> Joint Mtg w/MSD Board has been rescheduled to a future date and once MSD provides a new date will let the Council know. Reminded Council about the Joint August 29<sup>th</sup> Joint MW&L Zoom-only meeting.

Finance Director Jennifer Cuellar had nothing to report.

5. ADJOURNMENT: Mayor Drabkin adjourned the meeting at 7:19 p.m.

Claudia Cisneros

Claudia Cisneros, City Recorder