



City Council Meeting Agenda

Tuesday, December 12, 2023

6:00 p.m. – Work Session Meeting

7:00 p.m. – City Council Regular Meeting

EXECUTIVE SESSION – to immediately follow the Regular Meeting (CLOSED TO THE PUBLIC)

REVISED 12/09/2023

Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself.

The public is strongly encouraged to relay concerns and comments to the Council in one of three ways:

- Email at any time up to **12 p.m. on Monday, December 11th** to claudia.cisneros@mcminnvilleoregon.gov
- If appearing via telephone only please sign up prior by **12 p.m. on Monday, December 11th** by emailing the City Recorder at claudia.cisneros@mcminnvilleoregon.gov as the chat function is not available when calling in zoom;
- Join the zoom meeting use the raise hand feature in zoom to request to speak, once your turn is up we will announce your name and unmute your mic. **You will need to provide your First and Last name, Address, and contact information (email or phone) to the City.**

*You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331,
Frontier 29 or webstream here:*

mcm11.org/live

CITY COUNCIL WORK SESSION & REGULAR MEETING:

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/88041613051?pwd=3MK7LfwUs9NihbK8alMen228RFpm2O.1>

Zoom ID: 880 4161 3051

Zoom Password: 327971

Or you can call in and listen via Zoom: 1-253- 215- 8782

ID: 880 4161 3051

6:00 PM – WORK SESSION MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER
2. PARK MAINTENANCE LEVEL OF SERVICE
3. ADJOURNMENT OF WORK SESSION

7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CEREMONIES
 - a. Police Department Oath of Office Ceremony.

4. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT –

The Mayor will announce that interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 3 minutes per person for a total of 30 minutes. The Mayor will read comments emailed to City Recorded and then any citizen participating via Zoom.

5. PRESENTATIONS

- a. McMinnville Water & Light (MW&L) Update Presentation from General Manager John C. Dietz.
- b. McMinnville Downtown Association (MDA) Annual Presentation.

6. PUBLIC HEARING

- a. Public Hearing to consider **Resolution No. 2023-66**: A Resolution adopting a supplemental budget amendment for fiscal year 2023-24 in the Affordable Housing Fund.

7. ADVICE/ INFORMATION ITEMS

- a. Reports from Councilors on Committee & Board Assignments
- b. Department Head Reports
 - i. Local Limits and Sewer User Ordinance Update
- c. August 2023 Cash and Investment Report (in packet)
- d. September 2023 Cash and Investment Report (in packet) **(Added on 12.09.2023)**

8. CONSENT AGENDA

- a. Consider the Request to Permit a Waiver of the Noise Ordinance from Chris Durig of The Oak for December 31, 2023, for a New Year's Eve Party.
- b. Consider **Resolution No. 2023-69**: A Resolution Approving an Amendment to the Intergovernmental Agreement Between the City of McMinnville, Oregon, and McMinnville Fire District for Temporary Fire and Emergency Response Services for a Specified Term. **(Added on 12.09.2023)**
- c. Consider **Resolution No. 2023-70**: A Resolution appointing and re-appointing members to the City's various Boards, Committees, and Commissions. **(Added on 12.09.2023)**

9. NEW BUSINESS (Action Item)

- a. McMinnville Water and Light Commission Appointment. **(Added on 12.09.2023)**

10. RESOLUTION

- a. Consider **Resolution No. 2023-64**: A Resolution Awarding the Contract for Park and Open Space Unarmed Security Services to NAS Security Services LLC.
- b. Consider **Resolution No. 2023-66**: A Resolution adopting a supplemental budget amendment for fiscal year 2023-24 in the Affordable Housing Fund.
- c. Consider **Resolution No. 2023-67**: A Resolution adopting a fiscal year 2023-24 a contingency transfer in the General Fund and a budget amendment for the Fire District Transition Fund and General Fund. **(Added on 12.09.2023)**
- d. Consider **Resolution No. 2023-68**: A Resolution Approving and Authorizing Execution of an Intergovernmental Agreement for the Transfer of Assets, Obligations and Liabilities to the McMinnville Fire District. **(Added on 12.09.2023)**

11. ORDINANCES

- a. Consider the second reading of **Ordinance No. 5141**: An Ordinance Adopting the November 2023 “McMinnville Urbanization Report”, and Updating the McMinnville Comprehensive Plan, Volume I, by Adopting the November 2023 “McMinnville Housing Needs Analysis” and the November 2023 “McMinnville Economic Opportunities Analysis”, and Repealing Ordinances No. 4746 and 4976.

12. ADJOURNMENT OF REGULAR MEETING

CITY COUNCIL EXECUTIVE SESSION – IMMEDIATELY FOLLOWING THE REGULAR MEETING (NOT OPEN TO THE PUBLIC)

1. CALL TO ORDER
2. **EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e)**: To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
3. ADJOURNMENT OF EXECUTIVE SESSION