



## City Council Meeting Agenda

Tuesday, March 12, 2024

6:00 p.m. – Work Session Meeting

7:00 p.m. – City Council Regular Meeting

**EXECUTIVE SESSION – to immediately follow the Regular Meeting (CLOSED TO THE PUBLIC)**

**REVISED 03/08/2024**

*Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself.*

*The public is strongly encouraged to relay concerns and comments to the Council in one of three ways:*

- Email at any time up to **12 p.m. on Monday, March 11th** to [CityRecorderTeam@mcminnvilleoregon.gov](mailto:CityRecorderTeam@mcminnvilleoregon.gov)
- If appearing via telephone only please sign up prior by **12 p.m. on Monday, March 11th** by emailing the City Recorder at [CityRecorderTeam@mcminnvilleoregon.gov](mailto:CityRecorderTeam@mcminnvilleoregon.gov) as the chat function is not available when calling in zoom;
- Join the zoom meeting use the raise hand feature in zoom to request to speak, once your turn is up we will announce your name and unmute your mic. **You will need to provide your First and Last name, Address, and contact information (email or phone) to the City.**

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*You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331, Frontier 29 or webstream here:*

[mcm11.org/live](http://mcm11.org/live)

*Download the "Cablecast" app on iOS, Android, Roku, Apple TV or Amazon Firestick and watch McMinnville City Council on all your devices.*

### **CITY COUNCIL WORK SESSION & REGULAR MEETING:**

*You may join online via Zoom Meeting:*

<https://mcminnvilleoregon.zoom.us/j/88934328568?pwd=eKUqi29Qxs3Ww5nuwxrbDRltdZPz7G.1>

Zoom ID: 889 3432 8568

Zoom Password: 711997

*Or you can call in and listen via Zoom: 1-253- 215- 8782*

ID: 889 3432 8568

## **6:00 PM – WORK SESSION MEETING – VIA ZOOM AND SEATING AT CIVIC HALL**

1. CALL TO ORDER
2. PARKS, RECREATION, AND OPEN SPACE PLAN UPDATE – SYSTEM DEVELOPMENT CHARGES
3. ADJOURNMENT OF WORK SESSION

## **7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND SEATING AT CIVIC HALL**

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE

3. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT –

*The Mayor will announce that interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 3 minutes per person for a total of 30 minutes. The Mayor will read comments emailed to City Recorded and then any citizen participating via Zoom.*

4. PUBLIC HEARING

- a. Public Hearing to consider **Resolution No. 2024-10**: A Resolution adopting a fiscal year 2023-24 supplemental budget for the Fire District Transition Fund.

5. ADVICE/ INFORMATION ITEMS

- a. Reports from Councilors on Committee & Board Assignments
- b. Department Head Reports
  - i. Public Works Space Needs Analysis Update

6. CONSENT AGENDA

- a. Consider **Resolution No. 2024-12**: A Resolution Approving the Appointment of a new City Attorney and new Public Works Director.
- b. Consider the request from Nick's Italian Restaurant for Commercial Full on-premises, OLCC Liquor License located at 521 NE 3<sup>rd</sup> Street.
- c. Consider the Minutes of the February 9, 2021, City Council Work Session & Regular Meeting.
- d. Consider the Minutes of the February 23, 2021, City Council Work Session & Regular Meeting.
- e. Consider the Minutes of the March 9, 2021, City Council Regular Meeting.
- f. Consider the request from Hooligan Juice Club LLC for Winery Primary Location, OLCC Liquor License located at 1445 NE Miller Street Bldg. D Suite 1. **(Added on 03.08.2024)**

7. RESOLUTION

- a. Consider **Resolution No. 2024-10**: A Resolution adopting a fiscal year 2023-24 supplemental budget for the Fire District Transition Fund.
- b. Consider **Resolution No. 2024-13**: A Resolution establishing revised sanitary sewer user fees; and repealing Resolution 2023-27.
- c. Consider **Resolution No. 2024-14**: A Resolution appointing a member to the City's Airport Commission.

8. ADJOURNMENT OF REGULAR MEETING

**CITY COUNCIL EXECUTIVE SESSION – IMMEDIATELY FOLLOWING THE REGULAR MEETING (NOT OPEN TO THE PUBLIC)**

1. CALL TO ORDER

2. **EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i)**: To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

3. ADJOURNMENT OF EXECUTIVE SESSION