



City Council Meeting Agenda
Tuesday, May 28, 2024
6:00 p.m. – Work Session Meeting
7:00 p.m. – City Council Regular Meeting

Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself.

The public is strongly encouraged to relay concerns and comments to the Council in one of four ways:

- *Attend in person and fill out a public comment card*
- *Email at any time up to **noon on Monday, May 27th** to CityRecorderTeam@mcminnvilleoregon.gov*
- *If appearing via telephone only please sign up prior by **noon on Monday, May 27th** by emailing the City Recorder at CityRecorderTeam@mcminnvilleoregon.gov as the chat function is not available when calling in Zoom;*
- *Join the Zoom meeting use the raise hand feature in Zoom to request to speak, once your turn is up we will announce your name and unmute your mic. **You will need to provide the City Recorder with your First and Last name, Address, and contact information (email or phone) for a public comment card.***

You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331, Frontier 29 or webstream here:

mcm11.org/live

Download the "Cablecast" app on iOS, Android, Roku, Apple TV or Amazon Firestick and watch McMinnville City Council on all your devices.

CITY COUNCIL WORK SESSION & REGULAR MEETING:

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/86446399879?pwd=RUxpxsb22WlTVWZ4fPZRqaCobwciU9.1>

Zoom ID: 864 4639 9879

Zoom Password: 528172

Or you can call in and listen via Zoom: 1-253- 215- 8782

ID: 864 4639 9879

6:00 PM – WORK SESSION MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER
2. VOTER POLLING ON CITY FACILITY EXPANSIONS AND IMPROVEMENTS
3. ADJOURNMENT OF WORK SESSION

7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT –

The Mayor will announce that interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 3 minutes per person for a total of 30 minutes. The Mayor will read comments emailed to City Recorder and then any citizen participating via Zoom.

4. PRESENTATION

- a. Visit McMinnville Annual Presentation – CEO & President Jeff Knapp.

5. PUBLIC HEARINGS

- a. Public Hearing to consider **Resolution No. 2024-29**: A Resolution adopting a supplemental budget for fiscal year 2023-24 and making contingency transfers.
- b. Public Hearing to consider **Resolution No. 2024-25**: A Resolution adopting a Building Fee Schedule and repealing all previous resolutions adopting building fee schedules on the effective date of this fee schedule.
- c. Public Hearing to consider **Resolution No. 2024-26**: A Resolution adopting a Planning Fee Schedule and repealing all previous resolutions adopting planning fee schedules at the time this fee schedule becomes effective.

6. ADVICE/ INFORMATION ITEMS

- a. Reports from Councilors on Committee & Board Assignments
- b. Department Head Reports
 - i. Stormwater Utility Community Meeting Update

7. CONSENT AGENDA

- a. Consider the Minutes of the January 09, 2024, City Council Regular Meeting.
- b. Consider the Minutes of the February 27, 2024, City Council Regular Meeting.
- c. Consider the Minutes of the March 18, 2024, Joint City Council & MSB Work Session Meeting.
- d. Consider the Minutes of the March 26, 2024, City Council Regular Meeting.
- e. Consider the Minutes of the May 14, 2024, Work Session & City Council Regular Meeting.
- f. Consider a request to permit a waiver of the noise ordinance from CalvaryMac for June 9th, July 14th, August 11th, and September 8th.
- g. Consider **Resolution No. 2024-27**: A Resolution directing the Mid-Willamette Valley Council of Governments, acting as the Regional Economic Development District, to work with Chapul Farms on the Federal Environmental Protection Agency Community Change Grant on behalf of the City Council.
- h. Consider the request from Fair Moon Wine Co. for Winery Primary Location, OLCC Liquor License located at 527 NE 8th Street.

8. RESOLUTION

- a. Consider **Resolution No. 2024-28**: A Resolution adopting a supplemental budget for fiscal year 2023-24 and making appropriation transfers.
- b. Consider **Resolution No. 2024-29**: A Resolution adopting a supplemental budget for fiscal year 2023-24 and making contingency transfers.
- c. Consider **Resolution No. 2024-25**: A Resolution adopting a Building Fee Schedule and repealing all previous resolutions adopting building fee schedules on the effective date of this fee schedule.
- d. Consider **Resolution No. 2024-26**: A Resolution adopting a Planning Fee Schedule and repealing all previous resolutions adopting planning fee schedules at the time this fee schedule becomes effective.
- e. Consider **Resolution No. 2024-23**: A Resolution authorizing the City Manager to sign a contract with Walker Macy not to exceed the amount of \$384,000 for the Innovation Campus Master Planning, Public Infrastructure Feasibility Analysis, and Marketing Project.

9. ORDINANCES

- a. Consider the first reading with a possible second reading of **Ordinance No. 5145**: An ordinance amending Title 17 (zoning) of the McMinnville municipal code to amend section 17.06.045 “tree related definitions” and chapter 17.58 “trees,” and approving the decision, findings, and conclusionary findings for docket G 3-23.

10. ADJOURNMENT OF REGULAR MEETING