



**City of
McMinnville**

Kent Taylor Civic Hall
Council Chambers
200 NE Second Street
McMinnville, OR 97128

City Council Meeting Agenda

Tuesday, December 09, 2025

5:30 p.m. – Work Session Meeting

7:00 p.m. – City Council Regular Meeting

EXECUTIVE SESSION – to immediately follow the URA Meeting (CLOSED TO THE PUBLIC)

REVISED 12/05/2025

Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself.

The public is strongly encouraged to relay concerns and comments to the Council in one of four ways:

- *Attend in person and fill out a public comment card*
- *Email at any time up to **noon on Monday, December 08th** to CityRecorderTeam@mcminnvilleoregon.gov*
- *If appearing via telephone or ZOOM, please sign up prior by **noon on Monday, December 08th** by emailing the City Recorder at CityRecorderTeam@mcminnvilleoregon.gov as the chat function is not available when calling in Zoom; **You will need to provide the City Recorder with your First and Last name, Address, and contact information (email or phone) for a public comment card.***

*You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331,
Frontier 29 or webstream here:*

mcm11.org/live

CITY COUNCIL WORK SESSION & CITY COUNCIL REGULAR MEETING:

You may join online via Zoom Webinar Meeting:

<https://mcminnvilleoregon.zoom.us/j/86367060017?pwd=OzRChwUns9Cfi6YdaM4BkRdQWs3cbs.1>

Or you can call in and listen via Zoom: 1-253- 215- 8782

Webinar ID: 863 6706 0017

5:30 PM – WORK SESSION MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER
2. LONG-RANGE PLANNING WORK PLAN
3. ADJOURNMENT OF WORK SESSION

7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE

3. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT –

The Mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 4 minutes per person for a total of 32 minutes. The Mayor will read comments emailed to the City Recorder and then call on anyone who has signed up to provide public comment.

4. NEW BUSINESS (Action Item)

- a. McMinnville Water and Light Commission Appointment.

5. ADVICE/ INFORMATION ITEMS

- a. Reports from Councilors on Committee & Board Assignments
- b. Department Head Reports
- c. October 2025 Cash and Investment Report (in packet)

6. CONSENT AGENDA

- a. Consider **Resolution No. 2025-64**: A Resolution appointing volunteers to the City's Boards, Commissions, and Committees.
- b. Consider **Resolution No. 2025-65**: A Resolution approving the issuance of the certificate for the canvass of the returns of the votes cast at the Special Election conducted on November 4, 2025, in regard to Measure 36-237 "Bonds to build Recreation Center; update parks, senior center, library."
- c. Consider the request from Casteel Custom Bottling (Jon Ryslinge) for Warehouse, OLCC Liquor License located at 1575 NE Colvin Ct.
- d. Consider the Draft Minutes of the October 14, 2025 Joint City Council & Planning Commission Work Session Meeting.
- e. Consider the Draft Minutes of the October 14, 2025 City Council Regular Meeting.
- f. Consider the Draft Minutes of the October 22, 2025 Joint City Council & Planning Commission Work Session Meeting.
- g. Consider the Draft Minutes of the October 28, 2025 Joint City Council & Budget Committee Work Session Meeting.
- h. Consider the Draft Minutes of the October 28, 2025 City Council Regular Meeting.
- i. Consider **Resolution No. 2025-66**: A Resolution ratifying a collective bargaining agreement between the City of McMinnville and the McMinnville Police Association (MPA) for the period starting July 1, 2025 and ending June 30, 2028.
- j. Consider **Resolution No. 2025-67**: A Resolution Amending Resolution 2007-05 to Increase the Number of City Councilors Serving on the Audit Committee from Two (2) to Three (3).
- k. Consider the request from NAM LLC dba Spices N Slices (Birpal Johal) for Full On Premise – Commercial, OLCC Liquor License located at 328 NE Evans Street. **(Added on 12.05.2025)**

7. ORDINANCES

- a. Consider the first reading with a possible second reading of **Ordinance No. 5165**: An Ordinance Amending Title 17 (Zoning) of the McMinnville Municipal Code Chapter 17.57 "Landscaping" and Chapter 17.58 "Trees" and Approving the Decision, Findings, and Conclusionary Findings for Docket G 2-24.

- b. Consider the first reading with a possible second reading of **Ordinance No. 5166**: An Ordinance Approving a Zone Map Amendment from M-1 Zoning (Light Industrial) to M-2 (General Industrial) and a Conditional Use Permit for Property of Approximately 9.00 Acres Located at 4150 NE Riverside Drive (Tax Lot R4414 01000), Docket ZC 1-25 and CU 1-25.
- c. Consider the first reading with a possible second reading of **Ordinance No. 5167**: An Ordinance Amending Portions of Chapter 2.30 of the McMinnville Municipal Code, Specific to the McMinnville Economic Vitality Leadership Council.

8. ADJOURNMENT OF REGULAR MEETING

CITY COUNCIL EXECUTIVE SESSION – IMMEDIATELY FOLLOWING THE URBAN RENEWAL AGENCY (URA) MEETING (NOT OPEN TO THE PUBLIC)

1. CALL TO ORDER
2. **EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e)**: To conduct deliberations with persons you have designated to negotiate real property transactions.
3. ADJOURNMENT OF EXECUTIVE SESSION