



**City Council Meeting Agenda  
Tuesday, April 22, 2025  
7:00 p.m. – City Council Regular Meeting**

**REVISED 04/21/2025**

*Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself.*

*The public is strongly encouraged to relay concerns and comments to the Council in one of four ways:*

- Attend in person and fill out a public comment card
- Email at any time up to **noon on Monday, April 21st** to [CityRecorderTeam@mcminnvilleoregon.gov](mailto:CityRecorderTeam@mcminnvilleoregon.gov)
- If appearing via telephone or ZOOM, please sign up prior by **noon on Monday, April 21st** by emailing the City Recorder at [CityRecorderTeam@mcminnvilleoregon.gov](mailto:CityRecorderTeam@mcminnvilleoregon.gov) as the chat function is not available when calling in Zoom; **You will need to provide the City Recorder with your First and Last name, Address, and contact information (email or phone) for a public comment card.**

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*You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331,  
Frontier 29 or webstream here:  
[mcm11.org/live](http://mcm11.org/live)*

**CITY COUNCIL REGULAR MEETING:**

*You may join online via Zoom Webinar Meeting:*

<https://mcminnvilleoregon.zoom.us/j/85986957538?pwd=fqymBiuYFtMo4okf66OAwap3n2MUQb.1>

*Or you can call in and listen via Zoom: 1-253- 215- 8782*

*Webinar ID: 859 8695 7538*

**7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND SEATING AT CIVIC HALL**

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PROCLAMATIONS
  - a. Rob Stephenson and Arbor Day Proclamation
4. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT –

*The Mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 4 minutes per person for a total of 32 minutes. The Mayor will read comments emailed to the City Recorder and then call on anyone who has signed up to provide public comment.*
5. PRESENTATION
  - a. Yamhill County – IGA for Behavioral Health Services by Jason Henness, Behavioral Health Director for Yamhill County Health & Human Services.
6. ADVICE/ INFORMATION ITEMS
  - a. Reports from Councilors on Committee & Board Assignments
  - b. Department Head Reports

## 7. CONSENT AGENDA

- a. Consider the Draft Minutes of the March 11, 2025, Joint City Council and Urban Renewal Agency (URA) Work Session & City Council Regular Meeting.
- b. Consider the Draft Minutes of the March 25, 2025, City Council Work Session & Regular Meeting.
- c. Consider **Resolution No. 2025-15**: A Resolution approving the change order for the Meadows Drive Cost Share.
- d. Consider a request to permit a waiver of the noise ordinance from Amy Russom for live music for Edible Garden Festival Event on May 10, 2025.
- e. Consider a request to permit a waiver of the noise ordinance from Justin Cottrell for amplified music - "street karaoke" for Family Friendly Event on May 17, 2025.
- f. Consider the Draft Minutes of the March 31, 2025, Joint McMinnville School District Board of Directors & City Council Work Session Meeting. **(Added on 04.21.2025)**
- g. Consider the Draft Minutes of the April 08, 2025, Joint City Council, Yamhill County Board of Commissioners, and McMinnville Urban Renewal Advisory Committee (MURAC) Work Session & City Council Regular Meeting. **(Added on 04.21.2025)**

## 8. RESOLUTION

- a. Consider **Resolution No. 2025-09**: A Resolution establishing revised sanitary sewer user fees; and repealing Resolution 2024-13.
- b. Consider **Resolution No. 2025-12**: A Resolution authorizing the City Manager to sign an Annexation Agreement with Jose Garcia, property owner, for the future annexation of those portions of Parcel 1 and Parcel 2 that are currently in McMinnville's urban growth boundary and not the city limits, as created by the minor partition of Tax Lot R4524-904 (Docket #: MP 3-22).
- c. Consider **Resolution No. 2025-13**: A Resolution authorizing the City Manager to sign an Annexation Agreement with Stanley Bruce Cook and Nila Denise Cook Revocable Trust, property owner, for the future annexation of Tax Lots R4430AD00100. **(Added on 04.21.2025)**

## 9. ORDINANCES

- a. Consider the first reading with a possible second reading of **Ordinance No. 5160**: An Ordinance Amending Portions of McMinnville Municipal Code Chapter 2.35, Adding "Accessibility" to the Name and Purpose of the Diversity, Equity and Inclusion Advisory Committee.
- b. Consider the first reading with a possible second reading of **Ordinance No. 5156**: An Ordinance Amending Title 17 (Zoning) of the McMinnville Municipal Code, Chapter 17.57 "Landscaping" and Chapter 17.58 "Trees," and Approving the Decision, Findings, and Conclusionary Findings for Docket G 2-24.
- c. Consider the first reading with a possible second reading of **Ordinance No. 5159**: An Ordinance Approving a Comprehensive Plan Amendment and Zone Change from an Industrial Designation to a Residential Designation and M-1 Zoning (Light Industrial) to R-4 (Medium, High Density, 5000 SF Lot Residential) Zoning for Property of Approximately 5.8 Acres Located at 2320 SE Stratus Ave (Tax Lots R442700600 & R442700604), Docket CPA 1-24/ZC 4- 24.

## 10. ADJOURNMENT OF REGULAR MEETING

**Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice:** Kent Taylor Civic Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made a least 48 hours before the meeting to the City Recorder (503) 435-5702 or [CityRecorderTeam@mcminnvilleoregon.gov](mailto:CityRecorderTeam@mcminnvilleoregon.gov).