



City Council Meeting Agenda

Tuesday, June 24, 2025

6:00 p.m. – Work Session Meeting

7:00 p.m. – City Council Regular Meeting

EXECUTIVE SESSION – to immediately follow the Regular Meeting (CLOSED TO THE PUBLIC)

REVISED 06/24/2025

Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself.

The public is strongly encouraged to relay concerns and comments to the Council in one of four ways:

- Attend in person and fill out a public comment card
- Email at any time up to **noon on Monday, June 23rd** to CityRecorderTeam@mcminnvilleoregon.gov
- If appearing via telephone or ZOOM, please sign up prior by **noon on Monday, June 23rd** by emailing the City Recorder at CityRecorderTeam@mcminnvilleoregon.gov as the chat function is not available when calling in Zoom; **You will need to provide the City Recorder with your First and Last name, Address, and contact information (email or phone) for a public comment card.**

*You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331,
Frontier 29 or webstream here:*

mcm11.org/live

CITY COUNCIL WORK SESSION & CITY COUNCIL REGULAR MEETING:

You may join online via Zoom Webinar Meeting:

<https://mcminnvilleoregon.zoom.us/j/82373376303?pwd=foiWtZ86WNbMqGsaANJdStsVdAdbSl.1>

Or you can call in and listen via Zoom: 1-253- 215- 8782

Webinar ID: 823 7337 6303

6:00 PM – WORK SESSION MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER
2. GENERAL OBLIGATION (GO) BONDS AND DEBT PRESENTATION
3. ADJOURNMENT OF WORK SESSION

7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT –

The Mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 4 minutes per person for a total of 32 minutes. The Mayor will read comments emailed to the City Recorder and then call on anyone who has signed up to provide public comment.

4. PRESENTATION
 - a. Stewardship Report on City insurance coverage from Ryan Hartzell, Hagan Hamilton

5. ADVICE/ INFORMATION ITEMS

- a. Reports from Councilors on Committee & Board Assignments
- b. Department Head Reports
- c. March & April 2025 Cash and Investment Report (in packet)

6. CONSENT AGENDA

- a. Motion to approve the Visit McMinnville Annual Plan & Budget presented to City Council on May 27, 2025.
- b. Consider **Resolution No. 2025-23**: A Resolution amending the Goods and Services Contract for the Citywide Street Sweeping Services 2022 Project.
- c. Consider **Resolution No. 2025-24**: A Resolution authorizing the City Manager to sign Amendment No. 2 for the contract with Walker Macy to increase the contract sum change by \$3911.00 for the Innovation Campus Master Planning, Public Infrastructure Feasibility Analysis, and Marketing Project.
- d. Consider **Resolution No. 2025-25**: A Resolution declaring the City's election to receive certain state shared revenues.
- e. Consider **Resolution No. 2025-26**: A Resolution certifying provision of municipal services by the City of McMinnville as required by ORS 221.760.
- f. Consider **Resolution No. 2025-29**: A Resolution of the City of McMinnville Authorizing the City Manager to Execute a Fifth Amendment to Personal Services Contract with Erskine Law Practice, LLC, to Provide City Prosecutorial Services.
- g. Consider **Resolution No. 2025-30**: A Resolution Extending the Contract for Park and Open Space Unarmed Security Services to NAS Security Services LLC.
- h. Consider **Resolution No. 2025-32**: A Resolution authorizing an amendment to the Purchase and Sale Agreement between the City and McMinnville Water and Light (December 18, 2024) allowing City authorization for leases of the property prior to closing of the sale.
- i. ~~Consider **Resolution No. 2025-33**: A Resolution authorizing lease of real property located at the McMinnville Airport to Graham Goad.~~ **(Removed on 06.24.2025)**

7. RESOLUTION

- a. Consider **Resolution No. 2025-27**: A Resolution adopting a supplemental budget for fiscal year 2024-25 and making appropriation transfer.
- b. Consider **Resolution No. 2025-28**: A Resolution adopting the budget for the fiscal year beginning July 1, 2025; making the appropriations; imposing the property taxes; and categorizing the property taxes.
- c. Consider **Resolution No. 2025-31**: A Resolution Authorizing Staff to Initiate a Formal Recruitment Process for an Interim City Manager.

8. ADJOURNMENT OF REGULAR MEETING

CITY COUNCIL EXECUTIVE SESSION – IMMEDIATELY FOLLOWING THE REGULAR MEETING (NOT OPEN TO THE PUBLIC)

- 1. CALL TO ORDER
- 2. **EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(f)**: To consider information or records that are exempt by law from public inspection.

3. **EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(h):** To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. **(Added on 06.24.2025)**
4. **EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(a):** To consider the employment of a public officer, employee, staff member or individual agent.
5. **ADJOURNMENT OF EXECUTIVE SESSION**