



**City Council Meeting Agenda
Tuesday, June 23, 2026
5:30 p.m. – Work Session Meeting
7:00 p.m. – City Council Regular Meeting**

Welcome! This meeting will be a hybrid (in-person & Zoom) Meeting. However, if you are not feeling well, please stay home and take care of yourself.

The public is strongly encouraged to relay concerns and comments to the Council in one of five ways:

- **Pre-register** using the online form here:

<https://www.mcminnvilleoregon.gov/citycouncil/webform/public-comment-card> (Registration **OPENS** at **5:00 p.m.** on the day the agenda is posted, one week before the meeting and **CLOSES** at **12:00 p.m.** the day **BEFORE** the meeting // (Any form submitted outside this window will not be addressed);

- **Written comments** may be submitted to the City Recorder Team any time up to **12:00 p.m. the day BEFORE** the meeting and mailed to (McMinnville City Hall, c/o City Recorder Team, 230 NE Second Street, McMinnville, OR, 97128);
- **Digital comments (email)** may be submitted to the City Recorder Team any time up to **12:00 p.m. the day BEFORE** the meeting to CityRecorderTeam@mcminnvilleoregon.gov;
- Fill out a **physical public comment card** found at McMinnville City Hall; any time up to **12:00 p.m. the day BEFORE** the meeting, but **not before 5:00 p.m.** on the day the agenda is posted for the following week;
 - Attend **in person** and fill out a public comment card.

You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331, Frontier 29 or webstream here:

mcm11.org/live

CITY COUNCIL WORK SESSION & CITY COUNCIL REGULAR MEETING:

You may join online via Zoom Webinar Meeting:

<https://mcminnvilleoregon.zoom.us/j/82599690561?pwd=yjBcWhEzqssesOh7aX22GGAbA55qb0.1>

Or you can call in and listen via Zoom: 1-253- 215- 8782

Webinar ID: 825 9969 0561

5:30 PM – WORK SESSION MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER
2. OPSIS AND PENCE FOR CPR BOND
3. ADJOURNMENT OF WORK SESSION

7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE

3. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT –

The Mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 4 minutes per person for a total of 32 minutes. The Mayor will read comments emailed to the City Recorder and then call on anyone who has signed up to provide public comment.

4. PRESENTATION

- a. Stewardship Report on City insurance coverage from Ryan Hartzell, Hagan Hamilton
- b. McMinnville Water & Light Update Presentation – General Manager John Dietz

5. PUBLIC HEARING

- a. Public Hearing to consider **Resolution No. 2026-25**: A Resolution Adopting a Building Fee Schedule. (****Note that the hearing will be opened and continued for public participation to the 07.14 City Council Meeting**).
- b. Public Hearing to consider **Resolution No. 2026-32**: A Resolution adopting Rates and Fees for the McMinnville Municipal Airport.

6. CONSENT AGENDA

- a. Motion to approve the Visit McMinnville Annual Plan & Budget presented to City Council on June 09, 2026.
- b. Consider the request from Too Many Cooks LLC (Gregoy McPhee) for Winery, OLCC Liquor License located at 1421 NE Alpha Drive.
- c. Consider the request from Gonzales Wine Company LLC (Cristina Gonzales) for Winery, OLCC Liquor License located at 1421 NE Alpha Drive.
- d. Consider **Resolution No. 2026-34**: A Resolution certifying provision of municipal services by the City of McMinnville as required by ORS 221.760.
- e. Consider **Resolution No. 2026-39**: A Resolution authorizing the City Manager to enter into a 1-year contract extension with Homeward Bound Pets Humane Society for FY 2026/2027 for dog kenneling and redemption services.
- f. Consider **Resolution No. 2026-40**: A Resolution authorizing the City Manager to enter into a Purchasing Agreement with SWS Equipment in the amount of \$386,919.82 for the purchase of a Schwarze A9 Monsoon TE street sweeper through a cooperative purchasing agreement.
- g. Consider **Resolution No. 2026-41**: A Resolution authorizing the City Manager to execute a Purchase Agreement with SWS Equipment for the purchase of a used 2019 Schwarze A7 Tornado Street Sweeper through a cooperative purchasing agreement.
- h. Consider the draft minutes of the February 10, 2026 City Council Work Session & City Council Regular Meeting.
- i. Consider the draft minutes of the February 18, 2026 Joint City Council & McMinnville Water & Light Commission Meeting.
- j. Consider the draft minutes of the February 24, 2026 City Council Work Session & City Council Regular Meeting.
- k. Consider the draft minutes of the March 10, 2026 City Council Regular Meeting.
- l. Consider the draft minutes of the March 18, 2026 City Council Work Session Meeting.
- m. Consider a request to permit a Waiver of the Noise Ordinance from KC Marold for DJ music for Dose Sparkling Wine Celebration on July 25, 2026.

- n. Consider **Resolution No. 2026-42**: A Resolution authorizing the City Manager to enter into a Professional Services Contract for the Transportation System Plan Update with Kittelson & Associates, Inc.
- o. Consider **Resolution No. 2026-43**: A Resolution authorizing the City Manager to extend a Goods and Services Contract with Garten Services, Inc. for janitorial services.

7. RESOLUTION

- a. Consider **Resolution No. 2026-32**: A Resolution adopting Rates and Fees for the McMinnville Municipal Airport.
- b. Consider **Resolution No. 2026-33**: A Resolution Declaring the City's Election to Receive Certain State Shared Revenues.
- c. Consider **Resolution No. 2026-36**: A Resolution adopting a supplemental budget for fiscal year 2025-26 and making appropriation transfers.
- d. Consider **Resolution No. 2026-37**: A Resolution adopting the budget for the fiscal year beginning July 1, 2026; making the appropriations; imposing the property taxes; and categorizing the property taxes.

8. ADVICE/ INFORMATION ITEMS

- a. Reports from Councilors on Committee & Board Assignments
- b. Department Head Reports

9. ADJOURNMENT OF REGULAR MEETING