



Americans with Disability Act (ADA) Self Evaluation & Transition Plan (SETP)

Council Work Session 7.22.2026

Americans with Disabilities Act

Rehabilitation Act of 1973:

"No otherwise qualified handicapped individual in the United State shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. (Section 504).

Americans with Disabilities Act (1990):

Cities must establish an ADA program to provide equal access for all residents to the cities' **programs and **amenities**.**

Compliance with ADA (1990)

For public entities that employ 50 or more people:

- 1. Appoint an ADA Coordinator**
- 2. Provide Public Notice**
- 3. Adopt a Grievance Procedure**
- 4. Conduct a Self-Evaluation**
- 5. Develop a Transition Plan**
- 6. Create and Action Plan**

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**ADA Coordinator and
Grievance Procedure
adopted via
Ordinance No. 5048,
March 13, 2018.**

Compliance with ADA, Title 2

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Self Evaluation and Transition Plan

For public entities that employ 50 or

1. **Appoint an ADA Coordinator**
2. **Provide Public Notice**
3. **Adopt a Grievance Procedure**
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Agenda

- ❑ **Project Overview**
- ❑ **Project Status**
 - **Transition Plan Report Timeline**
 - **Project Progress: Data Collection**
 - **Public Outreach**
 - **Public Survey Overview**
- ❑ **Prioritization**
 - **1-4 Barrier Removal Priority (Parks, Facilities)**
 - **Public Right of Way Priority**
 - **Other Considerations**

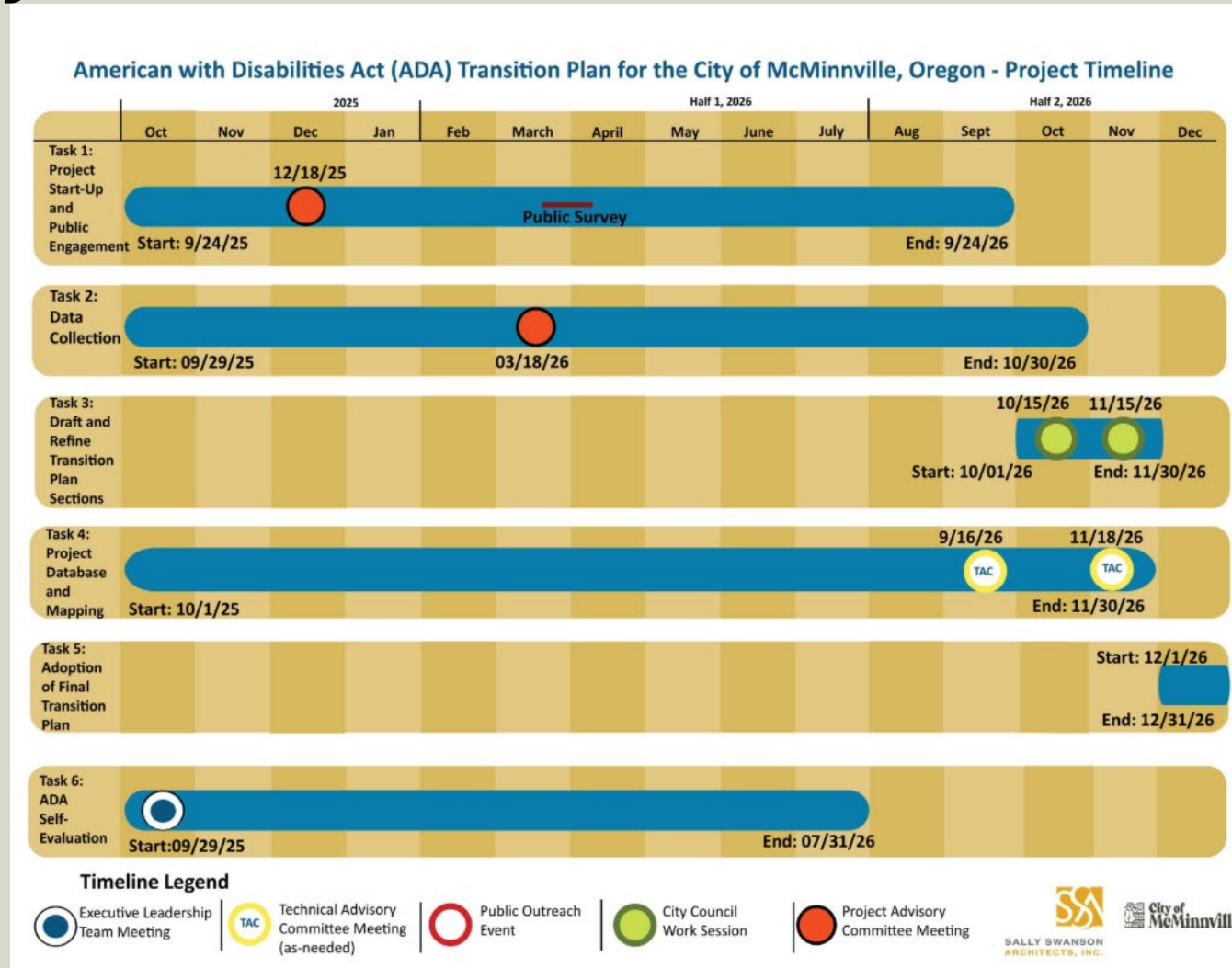


Project Overview

- ❖ **City issued a RFP for Self Evaluation and Transition Plan**
- ❖ **Selected a Consultant Team (Sally Swanson Architects**
- ❖ **Established a Project Advisory Committee**
- ❖ **Established a Project Management Team (CDD and PW)**
- ❖ **Public Engagement**
- ❖ **Self Evaluation (Programs and Amenities)**

**Planning for accessibility
benefits everyone!**

Project Timeline



SELF EVALUATION:

Data Collection
Existing Conditions





Project Progress:

Data Collection Overview

- ✓ **28 Facilities including all parks have been surveyed.**
- ✓ **1700 curb ramps, 16 pedestrian signals, and 12 miles of sidewalk have been surveyed.**
- ✓ **Self-Evaluation has been completed and in review by the City.**
- ✓ **Public Survey has been completed, and data is being reviewed by the consultants.**



Public Outreach:

Engagement Approach (Overview)

Project Advisory Committee

Outreach prioritized **individuals with disabilities**, along with their **family members, caregivers, and advocates**.

Senior Center Coffee Hour
Outreach – Feb 25

Community Social with Essential
Services Oregon – Feb 26

~50 participants attended

Print materials distributed at:

City Greeters event (Feb. 20)

City facilities during the survey
period

Public Outreach:

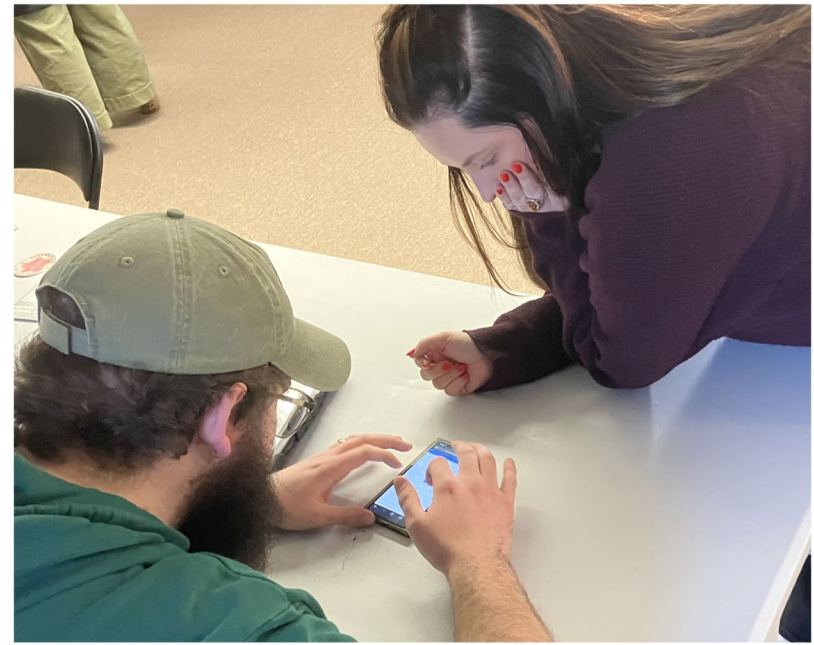
Community Survey

- Received **136** responses
- Open from 2/2 to 3/6
- Centered around one primary question:
"Tell us how McMinnville's public spaces, facilities, programs, services, and parks support or limit your ability to participate fully and independently in our community."
- **CITYWIDE MAILER** describing the project and survey sent to all residents (2/6-2/9)



Essential Services

Community Social Event



Accessible participation

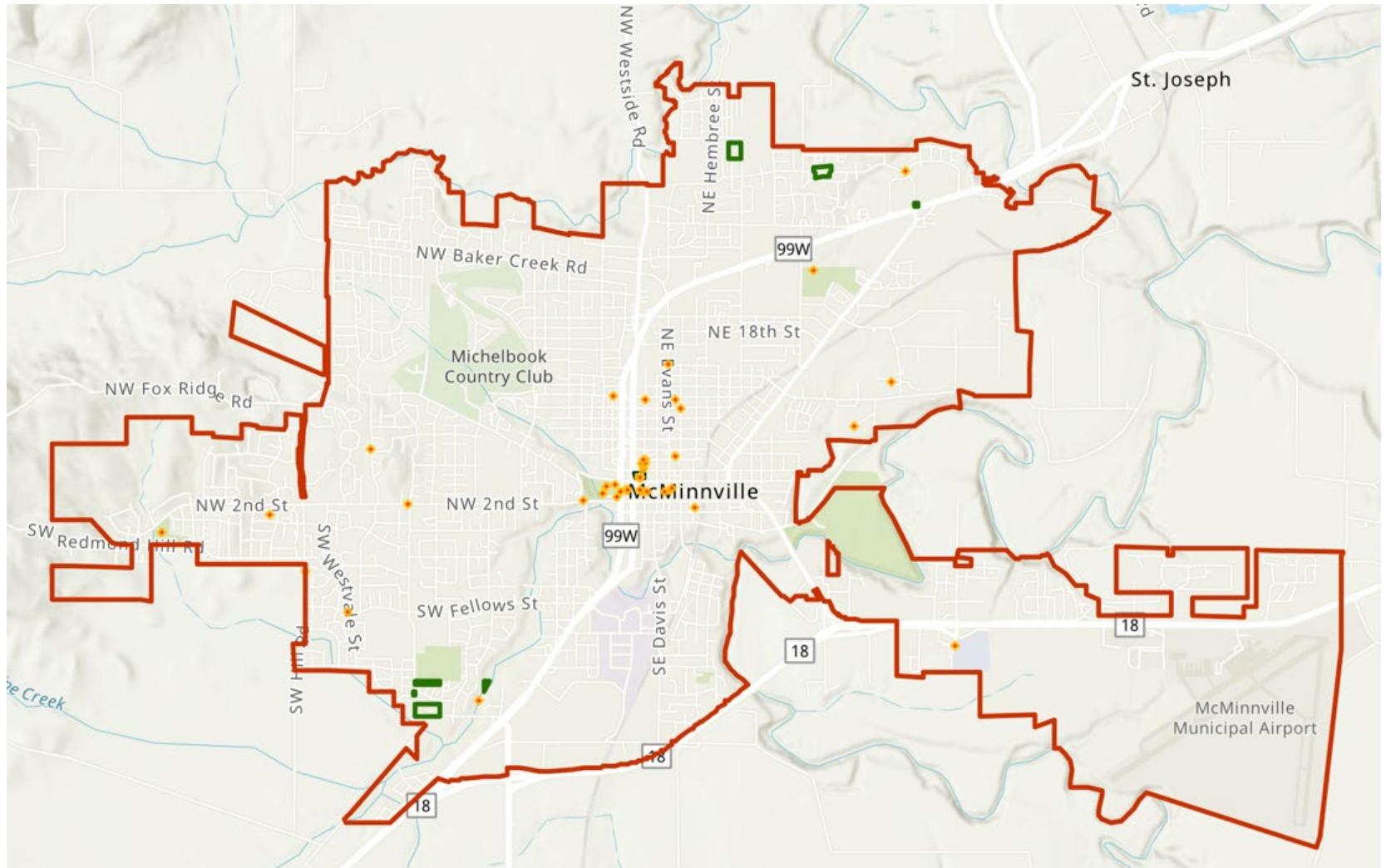
Community members shared feedback through multiple formats:

- Online digital survey using ArcGIS
- Mail-in written responses
- Phone responses recorded by staff
- In-person responses at the Community Development Center

Survey features:

- Map-based “drop pin” location tool
- Audio response option
- Ability to upload photos
- Spanish version available
- High-contrast colors for visual accessibility

Survey Response Locations



Word Cloud from Community Survey



TRANSITION PLAN:

- Prioritizing Projects
- Schedule of Improvements
- Program and Policy Options



How are the barrier removal projects prioritized in the plan?

Barrier Removal Project Prioritization

- 1-4 Public **Facilities and Parks**
- 1-200 **Public Right of Way**
(Sidewalks, Curb Cuts, Signalized Crossings)

Prioritization of Barrier Removal for Public Facilities and Parks

- **Barrier Priority: High (1):** Should be completed immediately. (Includes Findings that have little or no cost, were in violation of the codes at the time of construction, or pose an imminent safety threat)
- **Barrier Priority: Important (2):** Should be completed as soon as possible. (Includes Findings that would remove barriers to the greatest number of people to your goods and services.)
- **Barrier Priority: Moderate (3):** Should be completed as soon as possible, but there may be other items that will provide greater access to persons with disabilities. (Includes Findings that have a high financial impact on the entity in relations to the degree of access provided.)
- **Barrier Priority: Low (4):** Should be completed as soon as possible due to being a technical violation but may not result in providing greater access to person with disabilities. (Includes Findings that are technically violations but provide a moderate to low increase in accessibility compared to the financial impact on the entity.)

Prioritization of Barrier Removal

Prioritization of Barrier Removal for Public Rights-of-Way (PROW)



Prioritization of Barrier Removal for Public Right-of-Way (PROW)

Activity Score Factors

- Pedestrian Attractor Locations (such as the City Hall, downtown shops, etc.)
- Schools (public elementary, middle and high schools)
- Parks
- Transit Stops/Centers
- Medical/Social Services (hospitals, senior centers, etc.)
- Population/Senior Populations Density
- Streets (Arterials, Collectors)

Additional Considerations:

After the report is completed, there will be hundreds of barrier removal projects.

The City Staff has drafted additional criteria concepts to help prioritize the Public Facilities and Park projects.

Proposed CITY Additional Criteria:

Criteria – A & B

Criteria A: Removing barriers that impede accessibility at the main entrance of a facility or improving a path of travel to the portion of the facility where program activities take place.

Examples:

- Connection to the public rights-of-way
- Parking and passenger loading
- Entrance walks
- Entrance ramps
- Entrance stairs
- Entrance doors

Criteria B: Removing barriers that impede access to program use areas.

Examples:

- Transaction counters
- Recreation environments/features
- Public offices
- Public restrooms

Proposed CITY Additional Criteria:

Criteria – C & D

Criteria C: Removing barriers that impede access to amenities serving program areas.

Examples:

- Drinking fountains
- Public telephones
- Site furnishings
- Vending machines

Criteria D: This criterion addresses features that are not required to be modified for accessibility because no public programs are in this area, or there are nearby duplicate accessible features.

City-wide CIP Integration:

Additionally, the City is developing a Capital Improvement Plan (CIP). This plan will guide the public improvement projects made around the city. The ADA Transition Plan will be included as part of the CIP project planning.

Prioritization categories of the CIP include:

- Health & Safety
- Maintenance Responsibility
- Socioeconomic
- Resiliency
- Economic Vitality
- Community Engagement
- Partnership & Project Coordination
- Livability & Connectivity

IMPLEMENTATION AND ACTION PLAN:

- Respond to Individual Requests
- Construct Improvements per Action Plan
- Modify Programs and Policies



Questions for the Council

Question 1:

Does the additional A-D Criteria help further prioritize the projects?

Question 2:

Are there any changes to the A-D Criteria?

Question 3:

What additional information does the Council need for a budget recommendation?

The City Council will have another work session to review the final draft plan.

Thank you