

CITY OF MCMINNVILLE
MINUTES OF REGULAR MEETING of the McMinnville City Council
Held at the Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, September 10, 2013, at 6:00 p.m.

Presiding: Rick Olson, Mayor

Recording: Rose A. Lorenzen, Recording Secretary

Councilors:	<u>Present</u>	<u>Absent</u>
	Kevin Jeffries Kellie Menke	Scott Hill (excused)
	Larry Yoder	Alan Ruden (excused)
		Paul May (un-excused)

Also present were City Manager Kent L. Taylor, City Attorney Candace A. Haines, Information Systems Director Murray Paolo, Information Systems Analyst II Scott Burke, Destiny Software Trainer Dean Dickinson, and a member of the news media, Nicole Montesano of the *News Register*.

AGENDA ITEM

DINNER

CALL TO ORDER: Mayor Olson called the meeting to order at 6:15 p.m. and welcomed those in attendance.

II WORK SESSION

II-A CITY COUNCIL TRAINING ON NEW DESTINY SOFTWARE'S "AGENDAQUICK" ELECTRONIC AGENDA SYSTEM: Mayor Olson welcomed Information Systems Director Paolo

Mr. Paolo introduced Information Systems Analyst II Scott Burke and Destiny Software Trainer Dean Dickinson. Mr. Paolo advised that Mr. Dickinson was in attendance to give training on the new AgendaQuick electronic agenda software.

Mr. Dickinson thanked Mr. Paolo and stated that he and staff members Burke and Lorenzen had prepared a sample Council packet for the Council to use for training. He explained that they would be instructed on how to download the information packet, and how to use the software to annotate and move through the packet.

Mr. Dickinson overviewed the software as the City Councilors followed along on iPads. He thoroughly reviewed how to access the agenda items and how to make annotations onto the specific agenda items.

Following the training period, Mayor Olson thanked Mr. Dickinson and staff and stated how enthused the Council was to be moving into the electronic agenda age. Each of the Councilors echoed Mayor Olson's thanks.

IV

ADJOURNMENT: Mayor Olson adjourned the meeting at 7:10
p.m.

Rose A. Lorenzen, Recording Secretary