

CITY OF McMinnville  
MINUTES OF THE DINNER MEETING of the McMinnville City Council  
Held at the Kent L. Taylor Civic Hall on Gormley Plaza  
McMinnville, Oregon  
February 24, 2015 at 6:00 p.m.

Presiding: Rick Olson, Mayor  
Recording: Rose A. Lorenzen, Recording Secretary  
Councilors: Present  
Remy Drabkin Kellie Menke  
Scott Hill Alan Ruden  
Kevin Jeffries Larry Yoder

Also present were City Manager Martha Meeker, City Attorney Candace A. Haines, Fire Chief Rich Leipfert, Parks and Recreation Director Jay Pearson, and a member of the news media, Don Iler of the *News Register*.

DINNER

CALL TO ORDER: Mayor Olson called the Dinner Meeting to order at 6:30 p.m. and welcomed all in attendance

REVIEW AGENDA: Mayor Olson reviewed the evening's agenda.

NEW NORTHWEST PARK PLANNING PROCESS: Parks and Recreation Director Pearson gave a brief update on the planning process for the new park in NW McMinnville. He noted that the neighborhood meetings had been particularly successful with very involved citizens taking an active part in the discussions.

ADJOURNMENT: Mayor Olson adjourned the Dinner Meeting at 6:38 p.m.

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Rose A. Lorenzen, Recording Secretary

CITY OF McMinnville  
MINUTES OF REGULAR MEETING of the McMinnville City Council  
Held at the Kent L. Taylor Civic Hall on Gormley Plaza  
McMinnville, Oregon

Tuesday, February 24, 2015 at 7:00 p.m.

Presiding: Rick Olson, Mayor  
Recording: Rose A. Lorenzen, Recording Secretary

Councilors:

Present

Remy Drabkin            Scott Hill  
Kevin Jeffries        Paul May  
Alan Ruden            Larry Yoder

Also present were City Manager Martha Meeker, City Attorney Candace A. Haines, Police Chief Matt Scales, Fire Chief Rich Leipfert, Fire and Life Safety Division Chief Debbie McDermott, Volunteer Firefighter/EMT Scott Law, Parks and Recreation Director Jay Pearson, and a member of the news media, Don Iler of the *News Register*.

AGENDA ITEM

CALL TO ORDER: Mayor Olson called the meeting to order at 7:00 p.m. and welcomed all in attendance.

PLEDGE OF ALLEGIANCE: Councilor Menke led in the recitation of the Pledge of Allegiance.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: Mayor Olson asked for comments from the audience regarding items not on the evening's agenda.

Nathan Knottingham, President of the McMinnville Area Chamber of Commerce spoke to the Council regarding the upcoming Lemonade Day event. He advised that this year's event will kick-off on Saturday, February 28, 2015 at the Grain Station. He invited all present to the kick-off event and advised that the youth involved in this project will receive their backpacks at that time. He thanked the Mayor and City Council for the City's sponsorship of the event and advised that the culminating event will be Lemonade Day on May 2, 2015.

Robert Gang, 900 NW Hill Road, spoke to the Council about the importance of the Evergreen Space and Air Museum. He said that he was a volunteer at the museum and was very concerned about its future since the passing of Del Smith. He pointed out that McMinnville is a natural stopping place on the way to the Oregon Coast and people from all over the world visit the facility. He urged the Council to be proactive to make sure that the complex is not lost to bankruptcy.

The Mayor and each of the Councilors thanked Mr. Gang and advised that many had expressed the same concerns as he had communicated. Mayor Olson assured him that the City, McMinnville Economic Development Partnership, and the Chamber of Commerce are working hand-in-hand to take an active stance in what happens with the Evergreen complex.

CONSIDER MINUTES: Councilor Ruden MOVED to approve the minutes of the January 13, 2015 City Council Dinner and Regular Meeting minutes as submitted; SECONDED by Councilor Hill. Motion PASSED unanimously.

1

NEW BUSINESS

1 a

"HANDS ONLY" CPR PRESENTATION: Mayor Olson welcomed Fire and Life Safety Division Chief Debbie McDermott. Ms. McDermott introduced Volunteer Lieutenant and CPR Instructor Scott Law and volunteers Nancy Law and Tim Maloney. She noted that February is National Heart Month and in recognition of National Heart Month they would be demonstrating and teaching the "hands only" CPR technique to the Mayor and City Council.

Lieutenant Law showed a brief PowerPoint presentation that demonstrated the importance of CPR when a cardiac arrest occurs. He informed the Council that 80 percent of heart attacks occur while the victim is at home and that the "hands only" technique allows a giver with just minimal training to resuscitate the patient while waiting for professional help to arrive. He advised that the only time one should not give CPR is in an unsafe situation. He demonstrated the technique by pushing hard and fast on the center of the mannequin's chest. He also demonstrated the method to use the automated external defibrillator (AED) device.

Lt. Law reported that the McMinnville Fire Department holds CPR classes for the public every other month at a minimal cost.

Lt. Law asked his volunteers to distribute the mannequins and he invited the Mayor, City Council, and any others who were interested in learning the hands only CPR technique to participate in a demonstration exercise. Following the exercise, Mayor Olson and the Council thanked Division Chief McDermott, Lt. Law, and his volunteers for the informative and life-saving demonstration.

1 b

NEW NORTHWEST PARK PLAN PROCESS: Mayor Olson welcomed Parks and Recreation Director Jay Pearson and asked him for an update on the planning process for the new park in NW McMinnville.

Parks and Recreation Director Pearson stated that the City has been working with consultant Jim Sandlin who is with

MacKay and Sposito. MacKay and Esposito have contracted with the City to provide assistance with the park's planning process. The firm has created PowerPoint presentations for the neighborhood meetings and other depictions of possible park inclusions, such as exercise stations, gazebos and other shade structures, benches, loop paths, natural amenities, restrooms, playground equipment. In the neighborhood meetings, concerns were identified and discussed. These concerns included visibility for police patrols, overspray from farming operations, restroom maintenance, and ways to manage vagrancy. He advised that the concern of increased neighborhood traffic was also discussed. He explained that when parks open, there is an initial traffic impact, but after the first few weeks, traffic settles down with the park primarily being used by the neighborhood.

Mr. Pearson referenced three picture-boards that depicted various themes and designs for the park, including the inclusive, barrier-free play area.

Responding to an inquiry from Councilor Ruden, Mr. Pearson advised that there is approximately \$700,000 left from the Park Improvement Bond that has been dedicated to improving this park site, and he is currently in the process of writing a grant in the amount of \$200,000 from the State of Oregon Parks Department. He advised that Kiwanis has dedicated \$54,000 and will also approach Kiwanis International for additional funds. He noted that it was his intent to begin construction in the fall of 2016 and to open the park in 2017. He also pointed out that the park qualifies for SDC funding.

Following a brief discussion with the City Council, Mayor Olson thanked Mr. Pearson for the update.

2                   ADVICE / INFORMATION ITEMS

2 a & b            COUNCIL AND DEPARTMENT HEAD REPORTS: Each Councilor and Department Head present gave a brief report.

3                   ADJOURNMENT: Mayor Olson adjourned the meeting at 8:22 p.m.

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Rose A. Lorenzen, Recording Secretary

