

CITY OF MCMINNVILLE
MINUTES OF THE DINNER MEETING of the McMinnville City Council
Held at the Kent L. Taylor Civic Hall on Gormley Plaza
McMinnville, Oregon
April 14, 2015 at 6:00 p.m.

Presiding: Rick Olson, Mayor

Recording: Rose A. Lorenzen, Recording Secretary

Councilors: Present
Remy Drabkin Kellie Menke
Scott Hill Alan Ruden
Kevin Jeffries Larry Yoder

Also present were City Manager Martha Meeker, City Attorney Candace A. Haines, Fire Chief Rich Leipfert, Planning Director Doug Montgomery, and a member of the news media, Don Iler of the *News Register*.

DINNER

CALL TO ORDER: Mayor Olson called the Dinner Meeting to order at 6:25 p.m. and welcomed all in attendance.

URBAN RENEWAL UPDATE: Planning Director Montgomery briefed the City Council on recent urban renewal activities. He noted that he and Community Development Director Bisset have been meeting with consultants regarding the Alpine Avenue project. He pointed out that everything is proceeding forward in a positive manner and that the tax increment should be approximately three percent.

BRIEF AGENDA OVERVIEW: Mayor Olson briefly overviewed the items on the Council's agenda. With regard to the draft Goals and Objectives, City Manager Meeker stated that under "Communicating with Citizens and Key Local Partners," the first goal stated should read "Gather information and understand the questions to ask and actions the City or partners can take to assist citizens who are experiencing homelessness."

EXECUTIVE SESSION: Pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations, Mayor Olson called the Executive Session to order at 6:37 p.m. He gave his Executive Session cautionary instructions to all present.

Fire Chief Leipfert briefed the Mayor and Council on the labor negotiations that had just been completed. He highlighted the most important aspects of the contract as it had been negotiated. He advised that the Fire Association members had just recently voted to ratify the contract as offered.

ADJOURNMENT: Following a brief question and answer period, Mayor Olson adjourned the Executive Session at 6:47 p.m.

ADJOURNMENT: Mayor Olson adjourned the Dinner Meeting at 6:48 p.m.

Rose A. Lorenzen, Recording Secretary

CITY OF MCMINNVILLE
MINUTES OF REGULAR MEETING of the McMinnville City Council
Held at the Kent L. Taylor Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, April 14, 2015 at 7:00 p.m.

Presiding: Rick Olson, Mayor

Recording: Rose A. Lorenzen, Recording Secretary

Councilors: Present

Remy Drabkin	Kellie Menke
Scott Hill	Alan Ruden
Kevin Jeffries	Larry Yoder

Also present were City Manager Martha Meeker, City Attorney Candace A. Haines, Fire Chief Rich Leipfert, Planning Director Doug Montgomery, Parks and Recreation Director Jay Pearson, Finance Director Marcia Baragary, Kids on the Block Manager Janet Adams, Police Captain Tim Symons, and members of the news media, Don Iler of the *News Register* and Dave Adams of KLYC Radio.

AGENDA ITEM

CALL TO ORDER: Mayor Olson called the meeting to order at 7:04 p.m. and welcomed all in attendance.

PLEDGE OF ALLEGIANCE: Councilor Ruden led in the recitation of the Pledge of Allegiance.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: Mayor Olson asked for comments from the audience regarding items not on the evening's agenda. No audience comments were heard.

- 1 PROCLAMATION - Noah Miller Prudential Spirit of Community Recognition Day: Mayor Olson called Noah Miller to the front of the dais and stated that Mr. Miller was named one of Oregon's top two youth volunteers of 2015 by The Prudential Spirit of the Community Awards, a nationwide program honoring young people for outstanding acts of volunteerism. He noted that Noah is an eighth grader at Duniway Middle School, assists the children's worship leader at his church and serves food at a local soup kitchen every chance he gets. As a State Honoree, he will receive \$1,000, an engraved silver medallion, and an all-expense-paid trip to Washington, D.C., where he will join the top two honorees from each of the other 49 states and the District of Columbia for four days of national recognition events.

After reading the proclamation into the record, Mayor Olson presented the signed document to Mr. Miller and thanked him for his volunteerism.

CONSIDER MINUTES: Councilor Jeffries MOVED to approve the minutes of the February 24, 2015 Dinner and Regular meetings as submitted; SECONDED by Councilor Menke. Motion PASSED unanimously.

2 NEW BUSINESS

2 a REPORT ON 2015 MAYOR'S CHARITY BALL: Kids on the Block Manager Janet Adams gave a report on the successful, scaled-down 2015 Mayor's Charity Ball. She stated that although the event director stepped down late in 2014, and they did not hear from a major sponsor, the Ball went well. Ms. Adams advised that approximately 370 people attended and enjoyed the Ball. The event netted approximately \$24,000. As guests left the Ball, they were surveyed for their thoughts regarding the event. The responses were overwhelmingly positive and the guests indicated their approval of the new format. She advised that she could not have made it all happen without the support of City staff and the Council. She pointed out that Councilor Ruden purchased the first table.

Mayor Olson thanked Ms. Adams and City staff for their efforts and stated that although it had been a trying year, thanks to Ms. Adams, City staff, and other volunteers, the event had been very successful.

2 b 2015 DRAFT GOALS AND OBJECTIVES: City Manager Meeker stated that under "Communicating with Citizens and Key Local Partners," the first goal stated should read "Gather information and understand the questions to ask and actions the City or partners can take to assist citizens who are experiencing homelessness."

Councilor Jeffries MOVED to adopt the 2014 City Council Goals and Objectives as submitted; SECONDED by Councilor Yoder. Motion PASSED unanimously.

3 RESOLUTIONS

3 a ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE McMINNVILLE URBAN RENEWAL AGENCY: Planning Director Montgomery referred to the memorandum in the Council information packet and advised that the purpose of the resolution was to memorialize the duties and responsibilities of the Urban Renewal Agency. He stated that the Urban Renewal Agency will also act upon an almost duplicate resolution later in the evening.

Councilor Hill MOVED to adopt Resolution No. 2015-15 entering into an Intergovernmental Agreement with the McMinnville Urban Renewal Agency; SECONDED by Councilor Menke. Motion PASSED unanimously.

3 b AWARDING THE CONTRACT FOR THE ALPINE STORM SEWER CAPACITY IMPROVEMENTS, PROJECT 2015-4: City Manager Meeker pointed

out that during heavy rain events, Alpine Avenue has a tendency to flood. The proposed resolution will replace a main sewer line. She stated that on March 26, 2015 the bids for the Alpine Avenue Storm Sewer Capacity Improvements were publicly opened and read aloud. The following three bids were received:

<u>Bidder</u>	<u>Bid Amount</u>
Kizer Excavating Company	\$63,991.00
Haworth Inc.	\$65,656.24
Landis & Landis Construction	\$82,488.00

Ms. Meeker advised that it was staff's recommendation to award the bid to the low bidder, Kizer Excavating Company in the amount of \$63,991.00.

Councilor Yoder MOVED to adopt Resolution No. 2015-16 awarding the contract for the Alpine Avenue Storm Sewer Capacity Improvements, Project 2015-4; SECONDED by Councilor Ruden. Motion PASSED unanimously.

- 3 c ESTABLISHING A LIST OF FIRMS QUALIFIED TO PROVIDE CONSULTING SERVICES RELATED TO THE DESIGN AND CONSTRUCTION OF THE STREET IMPROVEMENT AND REPAIR BOND PROJECTS: City Manager Meeker stated that staff has recently completed a Request for Qualifications (RFQ) process to develop a short list of qualified firms or individuals to provide engineering or other professional services related to completing the projects contained in the City's successful transportation bond measure. Of the 21 applications received, nine were selected to assist the City. It is the City's intention to rotate through the following list of firms to accomplish the projects: 1) Murray, Smith & Associates, Inc.; 2) CH2M Hill; 3) HDR Engineering, Inc.; 4) Harper Houf Peterson Righellis Inc.; 5) David Evans and Associates, Inc.; 6) WHPacific, Inc.; 7) AKS Engineering & Forestry LLC; 8) Cardno, Inc.; and, 9) HDJ Design Group.

Councilor Ruden MOVED to adopt Resolution No. 2015-17 establishing a list of firms qualified to provide consulting services related to the design and construction of the street improvement and repair bond projects; SECONDED by Councilor Hill. Motion PASSED unanimously.

- 3 d MAKING CERTAIN BUDGETARY AMENDMENTS FOR FISCAL YEAR 2014 - 15 (TRANSPORTATION BONDS): Finance Director Baragary stated that this was a housekeeping issue related to the April 1, 2015 sale of the transportation bond proceeds.

Councilor Menke MOVED to adopt Resolution No. 2015-18 making certain budgetary amendments for Fiscal Year 2014-15; SECONDED by Councilor Ruden. Motion PASSED unanimously.

- 3 e MAKING CERTAIN BUDGETARY AMENDMENTS FOR FISCAL YEAR 2014 - 15 (REFUNDING BONDS): Finance Director Baragary stated

that because of very favorable interest rates at the time of the bond sale, the City will realize net present value savings, which will be passed on to McMinnville property owners via lower property tax levies in the future.

Councilor Hill asked Ms. Baragary to pass along the Council's thanks for all the work that went into the financing project at a time when staff was also preparing the budget.

Councilor Yoder MOVED to adopt Resolution No. 1915-19 making certain budgetary amendments for Fiscal Year 2014-15; SECONDED by Councilor Menke. Motion PASSED unanimously.

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RATIFYING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF McMINNVILLE AND THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL 3099 (IAFF): Fire Chief Leipfert thanked the bargaining team of City Attorney Haines, Assistant Fire Chief Rex, and Administrative Assistant/HR Analyst Lorenzen for their assistance during the bargaining process. He additionally directed his appreciation to Finance Director Baragary and Payroll Accountant Secrist for their instrumental assistance with the financial side of the bargaining process.

Councilor Menke MOVED to adopt Resolution No. 2015-20 ratifying a collective bargaining agreement between the City of McMinnville and the International Association of Fire Fighters, Local 3099 (IAFF): SECONDED By Councilor Drabkin. Motion PASSED unanimously.

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ADVICE / INFORMATION ITEMS

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COUNCIL AND DEPARTMENT REPORTS: Each Councilor and Department Head present gave a brief report.

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ADJOURNMENT: Mayor Olson adjourned the meeting at 7:47 p.m.

Rose A. Lorenzen, Recording Secretary