

CITY OF McMinnville
MINUTES OF DINNER MEETING
of the McMinnville City Council
Held at the Kent L. Taylor Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, August 22, 2017 at 6:00 p.m.

Presiding: Scott Hill, Mayor

Recording: Melissa Grace, City Recorder

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|-------------|---------------------------------|------------------------|
| Councilors: | <u>Present</u> | <u>Excused Absence</u> |
| | Adam Garvin | Remy Drabkin |
| | Kellie Menke, Council President | Kevin Jeffries |
| | Alan Ruden | |
| | Wendy Stassens | |

Also present were City Manager Jeff Towery, Community Development Director Mike Bisset, Finance Director Marcia Baragary, Deputy City Attorney Natalee Levine, Dave Adams of KLYC Radio, and *News Register* Intern Hannah Jones.

DINNER

CALL TO ORDER: Mayor Hill called the Dinner Meeting to order at 6:25 p.m. and welcomed all in attendance.

DISCUSSION:

Mayor Hill asked for a volunteer to lead the Pledge of Allegiance and Councilor Garvin volunteered.

The agenda was reviewed.

Mayor Hill reminded Council that City Manager Towery's 6-month evaluation is coming up. The annual evaluation will take place in December. It was noted that on Monday, September 18th there will be a work session regarding the evaluation that the Executive Director of the Mid-Willamette Valley Council of Governments, Sean O'Day, will facilitate.

Discussion ensued regarding the slurry seal project. Community Development Director Bisset noted that the project is delayed due to demand for product being high.

ADJOURNMENT: The Dinner Meeting adjourned at 6:43 p.m.

Melissa Grace, City Recorder

CITY OF McMinnville
MINUTES OF REGULAR MEETING
of the McMinnville City Council
Held at the Kent L. Taylor Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, August 22, 2017, at 7:00 p.m.

Presiding: Scott Hill, Mayor

Recording: Melissa Grace, City Recorder

| | | |
|-------------|---------------------------------|------------------------|
| Councilors: | <u>Present</u> | <u>Excused Absence</u> |
| | Remy Drabkin | Kevin Jeffries |
| | Adam Garvin | |
| | Kellie Menke, Council President | |
| | Alan Ruden | |
| | Wendy Stassens | |

Also present were City Manager Jeff Towery, City Attorney David Koch, Community Development Director Mike Bisset, Finance Director Marcia Baragary, Information Systems Director Scott Burke, Police Chief Matt Scales, Engineering Services Manager Rich Spofford, Deputy City Attorney Natalee Levine, Dave Adams of KLYC Radio, and *News Register* Intern Hannah Jones.

AGENDA ITEM

1. CALL TO ORDER: Mayor Hill called the meeting to order at 7:01 p.m. and welcomed all in attendance.
2. PLEDGE OF ALLEGIANCE: Councilor Garvin led the Pledge of Allegiance.
3. INVITATION TO CITIZENS FOR PUBLIC COMMENT: Mayor Hill invited the public to comment.

Doug Johnson, 1834 NW 8th Street, thanked Council for the time provided for citizen comments. He shared his thoughts on Initiative Petition 22 (IP 22) related to the Oregon Sanctuary Law. Mr. Johnson believes that it would impact the community in a negative way. He reminded Council that there are many mixed status families in McMinnville. Mr. Johnson noted that it is a challenge to have the Latino Community communicate openly with law enforcement. He felt that communication would become more challenging and safety may be compromised if IP 22 passed. Mr. Johnson asked Council to consider challenging the assumptions.

4. PUBLIC HEARING ON PROPOSED BUDGET AMENDMENT
RELATED TO THE AIRPORT MAINTENANCE FUND.

Mayor Hill stated that the public hearing was noticed in the paper on August 15, 2017.

Mayor Hill opened the public hearing at 7:07 p.m. and asked if there were any comments. There were no comments. Mayor Hill closed the public hearing at 7:08 p.m.

5. CONSENT AGENDA

- 5.a. Consider the Minutes of the May 23, 2017 Dinner and Regular Meetings. Councilor Stassens MOVED to adopt the consent agenda; SECONDED by Councilor Ruden. Motion PASSED unanimously.

6. RESOLUTIONS

- 6.a. **Resolution No. 2017-57:** A Resolution adopting a supplemental budget for fiscal year 2017-2018 and making supplemental appropriations.
(Related to the Airport Maintenance Fund)

Finance Director Baragary noted that a supplemental budget is required for the 2017-2018 due to an unanticipated delay in the runway rehabilitation construction project. Because the supplemental budget increases the fund's expenditures by more than 10 percent, a public hearing had to be held. She reminded Council that Oregon Local Budget Law allows a local government to prepare a supplemental budget when an

occurrence or condition that was not known at the time the budget was prepared requires a change in financial planning.

Community Development Director Bisset explained that the contractor did not complete a significant amount of work prior to June 30, 2017.

Councilor Ruden MOVED to adopt Resolution No. 2017-57 adopting a supplemental budget for fiscal year 2017-2018 and making supplemental appropriations. (*Related to the Airport Maintenance Fund*); SECONDED by Council President Menke. Motion PASSED unanimously.

- 6.b. **Resolution No. 2017-58:** A Resolution approving the acquisition of property from McMinnville School District No. 40 for the NW Hill Road Improvements Transportation Bond Project.

Community Development Director Bisset stated that the resolution is the third related to property purchases for the NW Hill Road Improvements transportation bond project. The parcel of land is school district property and the McMinnville School District Board has approved the sale.

Councilor Ruden MOVED to adopt Resolution No. 2017-58 approving the acquisition of property from McMinnville School District No. 40 for the NW Hill Road Improvements Transportation Bond Project; SECONDED by Councilor Garvin. Motion PASSED unanimously.

- 6.c. **Resolution No. 2017-59:** A Resolution regarding the award of the contract for the construction of the 4th and Ford Sanitary Sewer Rehabilitation Project, Project 2016-14.

Community Development Director Bisset explained that the small project is in the vicinity of 4th and Ford that addresses a combined storm and sanitary system. It allows for the storm water and sanitary systems to be separated. He noted that this is a part of the Master Plan. Mr. Bisset stated that five bids were received and that the bid from Emery & Sons Construction Group, in the amount of \$385,428.00 was deemed to be the lowest responsible and responsive bid.

Discussion ensued regarding rising construction costs.

Councilor Garvin MOVED to adopt Resolution No. 2017-59 regarding the award of the contract for the construction of the 4th and Ford Sanitary Sewer Rehabilitation Project, Project 2016-14; SECONDED by Council President Menke. Motion PASSED unanimously.

7. ADVICE/ INFORMATION ITEMS

7. a. Reports from Councilors on Committee and Board Assignments

Council President Menke provided an update on the Parkway Committee. She shared that on September 23rd there will be an opportunity to walk the new bypass. She also shared that Visit McMinnville is working on hiring a company to do feasibility study on entertainment facilities and they are looking into the future.

Councilor Drabkin stated that there will be a lot of information provided during the upcoming Affordable Housing Taskforce meeting.

Mayor Hill shared that he recently attended a Landscape Review Committee and that he appreciates the longevity of the committee and their work. Mayor Hill also shared that he recently toured the Yamhill County Gospel Rescue Mission with Council President Menke and was impressed with the increased number of beds available. They also toured the Youth Outreach Center in Newberg and thinks there might be opportunity to have a similar program in McMinnville.

7.b. Department Head Reports

Police Chief Scales reminded Councilors that Drag the Gut is this weekend. He also shared that Officer Brice Winters recently graduated from the Police Academy.

Finance Director Baragary shared that she found out that the City received the Government Finance Officers Association (GFOA) Certificate of Achievement for financial reporting. She noted that it was the 20th consecutive year the award was received.

Information Systems Director Burke noted that his department has been focused on security recently.

Engineering Services Manager Rich Spofford briefed the Council on the Airport Runway Rehabilitation Project. He shared that they are trying to move the contract forward.

Discussion ensued regarding the number of airplanes from the Monday Eclipse.

City Manager Towery noted he recently attended the local government dinner with the Mayor Hill and Council President Menke.

8. EXECUTIVE SESSION UNDER ORS 192.660(2)(d) TO CONDUCT DELIBERATIONS WITH PERSONS DESIGNATED TO CARRY OUT LABOR NEGOTIATIONS.

Council and staff designated to participate in the Executive Session entered Executive Session at 7:35 p.m. The Executive Session concluded at 7:54 p.m.

9. RETURN FROM EXECUTIVE SESSION TO TAKE ACTION:
Resolution No. 2017-60: A Resolution ratifying a collective bargaining agreement between the City of McMinnville and the McMinnville Police Association (MPA) for wages only for the period starting July 1, 2017.

Council returned to the regular meeting at 7:55 p.m. to consider Resolution No. 2017-60.

Councilor Drabkin noted that this action is a response to the clear need and demand for additional officers. She stated that she support this and continuing in this way. She feels that it is a positive step to move forward to getting additional officers hired. She stated that in regards to strategic planning she feels that the City needs create permanent funding sources. Councilor Drabkin shared that she feels there is a clear desire and demand for an increased police force from the Citizens, Council, and the Police Department. She stated that it is crucial that a clear revenue stream is identified for short-term and long-term planning.

Councilor Garvin MOVED to adopt Resolution No. 2017-60 ratifying a collective bargaining agreement between the City of McMinnville and the McMinnville Police Association (MPA) for wages only for the period starting July 1, 2017; SECONDED by Council President Menke. Motion PASSED unanimously.

10. ADJOURNMENT: Mayor Hill adjourned the Regular City Council Meeting at 8:00 p.m.

Melissa Grace, City Recorder