

CITY OF McMinnville  
MINUTES OF THE WORK SESSION of the McMinnville City Council  
Held at the Kent L. Taylor Civic Hall on Gormley Plaza  
McMinnville, Oregon

Tuesday, April 10, 2018, at 5:45 p.m.

Presiding: Scott A. Hill, Mayor

Recording: Melissa Grace, Recording Secretary

Councilors: Present  
Remy Drabkin  
Adam Garvin  
Sal Peralta  
Kellie Menke  
Alan Ruden  
Wendy Stassens

Also present were City Manager Jeff Towery, City Attorney David Koch,  
Planning Director Heather Richards and Dave Adams of KLYC Radio.

1. CALL TO ORDER: Mayor Hill called the meeting to order at 5:48 p.m.
2. ANNEXATIONS

Planning Director Richards stated that there was state legislation that went through the 2016 session that may cause the City to need to amend some of the codes. She explained that a process needs to be put together that is responsive to the new state legislation. She stated that Measure No. 36-32 went on the ballot on May 21, 1996. It was approved by citizens mandating that all annexations, except for those mandated by state law, be referred to a vote of the electorate. Ms. Richards reviewed the City Charter related to boundaries. She stated that in November 1996 Ordinance No. 4636 was adopted to put together a process of annexation. The Ordinance states that the subject site must be located in the Urban Growth Boundary, must be contiguous to the existing City limits, must comply with Comprehensive Plan and Map, have an adequate level of services (sewer, water and transportation) within three years and police, fire and school facilities are adequate. The process outlined in the Ordinance includes: Planning Department Application, Reference to Partner Agencies, Planning Commission Public Hearing and Recommendation to City Council, City Council Public Hearing and Approval, and Referred to the Voters for Election (May or November Election).

Ms. Richards then discussed SB 1573 was passed in 2016 and states that “upon receipt of a petition proposing annexation of territory submitted by all owners of land in the territory, the legislative body of the city shall annex the territory without submitting the proposal to the electors of the city if...” She noted that there is a caveat “Unless mandated by state law”.

Ms. Richards stated that there are two typical process for annexation without an election. One is where there is an agreement with Council of an intent to annex. It is not a land use process. It is a contract between Council and the property owner. The pre-annexation agreement process is discretionary and subject to council approval. It establishes the terms of annexation and expectations for the City and property owner, the contract is negotiated based upon City and City Council goals and the action of the City Council is needed to approve the agreement. Typically the property owner agrees to dedicate necessary rights-of-way or easements for city's public facilities (wastewater, water, parks and transportation). There is also typically an agreement to the Master Plan and if applicable includes the Great Neighborhoods Principles. The property owner also agrees to not remonstrate against to formation of a local improvement district or reimbursement district. Some considerations in the agreement include: public right-of-way, public facilities, schools, parks, housing (Affordable), trails – bike/ pedestrian connectivity. Ms. Richards shared the reasons to do pre-annexation agreement including: ensuring the City expands in a logical manner, it avoids leap-frog development, avoids island annexations, allows for infrastructure capacity planning, and facilitates development of infrastructure. The next step is a land-use application. It is governed by the Zoning Ordinance, exactions need to be proportionate to impact, there is a public hearing with Planning Commission, and a recommendation to City Council. A City Council Ordinance would need to be approved. There would also need to be a resolution for County approval of Right-of-Way annexation if necessary, legal descriptions are re-checked, and the State is the final approval in the annexation process.

Councilor Drabkin asked about avoiding island annexations. Discussion ensued regarding island annexations and the laws around island annexations. Ms. Richards noted that pre-annexation agreements will state that you will not be able to come in unless the other piece of property is contiguous. She added that that many cities have this process in place already and that it comes through City Council which then triggers the land use piece. Discussion ensued regarding a public process.

Mayor Hill noted that there are very few pieces of land within the UGB that would be available for annexation.

Councilor Stassens stated that she likes the idea of having annexation agreements. Ms. Richards noted that there are mandated a public hearing process by the State.

Councilor Ruden stated that he is in agreement with the proposed processes. He felt that the proposed process would be good for organized growth.

Mayor Hill directed Planning Director Richards to move forward with the process. He noted that this is aligning ourselves with State Statute.

Planning Director Richards stated that she will be working with the City Attorney on a package to bring before Council.

### 3. PLASTIC BAG ORDINANCE

City Attorney Koch stated that the original Ordinance (5018) was proposed it would have allowed bags of the 4 mil (related to thickness). Council had decided not to allow for any plastic bags. It was noted that removing the language has created a loophole. The proposal is to make it clear by what is meant by a reusable bag and what was meant by a single use plastic bag. City Attorney Koch explained that there is a product that is commonly used that is made from plastic/synthetic fiber that is woven. The proposed amendment clarifies that the thicker plastic bags are not allowed as reusable bags but that the woven synthetic fiber bags are within the reusable bags. City Attorney Koch handed out examples of the plastic bags. City Attorney Koch asked what the intent of the Council was. They stated that it was not the intent of Council to ban woven synthetic fiber bags.

Mayor Hill stated that he has heard that the retailers have a negative opinion about the plastic bag restrictions. City Attorney Koch stated that he heard from retailers that there was some initial pushback from customers but people have been getting used to it.

### 4. COMMITTEE REPORTS

Councilor Ruden stated that the Airport Commission is going well. He noted that there are two vacancies on the Historic Landmarks Committee (HLC). Planning Director Richards stated that they are currently accepting applications and five applications have been received. She noted that the HLC will move into a quasi-judicial position during the process.

Councilor Drabkin shared that the Housing for Homeless subcommittee met yesterday. She noted that the vehicular camping program group felt that it was time to launch it out of the subcommittee and into the Affordable Housing Task Force in preparation in coming before Council. With regards to the youth program, there has been some challenges as the property that was being considered was not feasible to do the project they were looking at. She shared that there are some new entities that may be interested in being involved in the youth outreach program. She stated that the group working on housing for senior women had been working a product that could be used, but the faith based community is not sure if they want to move forward. She shared that there is a product that is viable for any of the faith-based communities with the appropriate land. There is nothing inhibiting it in the code. Council President Menke stated that inclusionary zoning and construction excise tax would be brought before Council. Mayor Hill noted that it is important to get the right partners. Councilor Ruden commented on how inclusionary zoning and construction excise tax go hand and hand.

Councilor Stassens shared that the Urban Renewal Advisory Committee recently had a meeting and they discussed enhancements. There was also discussion about wayfinding. MURAC provided feedback to the consultant on design. Councilor Stassens stated that the opening event for Alpine Avenue. She encouraged Council to attend.

Councilor Peralta stated that he was assigned to the Regional Council of Governments (COG). He had a meeting with Jody Christensen of the MEDP, Planning Director Heather Richards, and Oregon Housing and Community Services Director Margaret Salazar and they did a tour of

inclusionary zoning and the festival street. Mr. Peralta stated that they spent quite a bit of time discussing housing affordability.

Mayor Hill thanked Councilor Peralta for joining on the COG noting that his skill set is the right match.

Council President Menke stated that the wayfinding committee met and they have made some decisions on signs. They are planning on walking the areas to determine which signs should go where.

Mayor Hill stated that the League of Oregon Cities will be engaging with communities. He shared that they are becoming more customer orientated.

5. ADJOURNMENT: Mayor Hill adjourned the work session at 6:49 p.m.

CITY OF McMINNVILLE  
MINUTES OF REGULAR MEETING of the McMinnville City Council  
Held at the Kent L. Taylor Civic Hall on Gormley Plaza  
McMinnville, Oregon

Tuesday, April 10, 2018, at 7:00 p.m.

Presiding: Scott A. Hill, Mayor

Recording: Melissa Grace, Recording Secretary

Councilors: Present  
Remy Drabkin  
Adam Garvin  
Sal Peralta  
Kellie Menke  
Alan Ruden  
Wendy Stassens

Also present were City Manager Jeff Towery, City Attorney David Koch, Community Development Director Mike Bisset, Planning Director Heather Richards, Police Captain Tim Symons, and, Tom Henderson of the *News Register*, and Dave Adams of KLYC Radio.

AGENDA ITEM

1. CALL TO ORDER: Mayor Hill called the meeting to order at 7:02 p.m. and welcomed all in attendance.

2. PLEDGE OF ALLEGIANCE: Councilor Ruden led in the recitation of the Pledge of Allegiance.

3. INVITATION TO CITIZENS FOR PUBLIC COMMENT: Mayor Hill asked for comments from citizens on topics not on the evening's agenda.

Mark Davis, McMinnville resident, had been active in getting voter annexation approved. He was disappointed when the legislators took away that right a couple of years ago. Regarding the annexation process discussed earlier this evening, he was in favor of the pre-annexation agreement. However he thought public comments should be allowed earlier in the process, not at the Planning Commission hearing when all the details had already been decided.

Mark Riche, McMinnville resident, called for a freedom of information act on the information about the Community Center being rented on Sundays to a church. This City building was supposed to be closed on Sundays and he thought it was an issue of separation of church and state. This was the same case with Sue Buel Elementary School who rented out to a church on Sundays. He also addressed a comment made by Police Chief Scales on February 21. The Chief had said there were places for the homeless living in their RVs to go on Three Mile Lane, but in reality there was a one year waiting list.

Jared Miller, McMinnville resident, discussed Robert's Rules of Order for conducting meetings and using terms such as wayfinding, both which meant different things to different people. As a citizen, he would like to have the opportunity to speak on each agenda item.

4. PROCLAMATION

- 4.a. National Child Abuse Prevention Month

Mayor Hill read the proclamation declaring April 2018 as National Child Abuse Prevention Month and presented it to Russell Mark from Juliette's House.

5. CONSENT AGENDA

- 5.a. Consider the Minutes of January 23, 2018 Dinner and Regular City Council Meeting and April 3, 2018 City Council Work Session (Strategic Plan- Stakeholder Charrette).
- 5.b. Consider request for off-premises with fuel pumps OLCC License from ARS-Fresno, LLC dba Porters 51 located at 1920 NE Lafayette Avenue.
- 5.c. Consider request from Druthers Wine LLC for Winery OLCC License from Druthers Wine LLC located at 818 SE 1st Street.

- 5.d. Resolution No. 2018-16: A Resolution providing for and approving an Intergovernmental Agreement between the City of McMinnville, and Yamhill County, for equitable sharing of Dog Control licensing revenue.

Council President Menke MOVED to adopt the consent agenda;  
SECONDED by Councilor Drabkin. Motion PASSED unanimously.

6. PRESENTATIONS

6.a. Recology – Recycling

Carl Peters, Recology, explained he was here to give a Waste Zero Specialist introduction and to discuss the landfill site change, recycling challenges fact and fiction, and recycling changes. The transfer station had opened on January 1 and it was going well. From January to March they moved 5,400 tons through the transfer station. They had been able to secure favorable disposal costs from the Coffin Butte landfill in Benton County. They would continue to watch for other opportunities. He introduced Leslie Lanzar, new Waste Zero Specialist.

Ms. Lanzar shared how she began working at Recology in 2012, served on the City of Forest Grove Sustainability Committee from 2014-2016, and was a proud mom of two kids. Her job was to do educational outreach to the community. She had been invited to the elementary schools to give recycling presentations and had been reached out to by residents and businesses.

Mr. Peters discussed recycling and how many news stories talked about recycling being disposed as trash, recycling routes being pulled off streets, and rates and surcharges escalating across Oregon. McMinnville was still recycling and the routes were running. He explained on July 18, 2017 China filed a notice with the WTO announcing its intent to ban imports of recovered mixed paper, recycled PET, PE, PVS, and PS, textiles, and vanadium slag by the end of 2017. This action was in response to the poor quality of recyclable materials being shipped to China, concerns about the environment, and the desire to create its own domestic markets for recyclable materials. The three major components was a ban on all unsorted mixed paper and mixed plastics, setting a strict 0.5 percent contamination limit on imported loads, and suspension of all new license approvals. The ban impacted Oregon by the following: lower revenues due to depressed commodity pricing, higher processing costs, higher transportation costs, higher capital costs, availability of outlets, stockpiling issues, and developments of new markets. He explained what was allowed in recycling including a commingling of certain papers, metal, and plastic. Currently it was cheaper to take the recycling to a landfill than it was to process it, but they were not going to do that. Those items not allowed in the commingle were: aseptic packaging and all milk, juice, soup or

similar boxes or cartons and shredded paper, scrap metal, plastic tubs from salsa, margarine, cottage cheese, hummus, etc., yogurt cups, planting or nursery pots, 5 gallon buckets, and glass. No trash was allowed, and the recycling needed to be cleaned. The Recology action plan was: the Sales and Marketing team would expand markets for Recology material in areas other than China, the Communications staff would remind customers of sorting requirements through billing inserts, social media updates, and regular media channels, Drivers would intensify their efforts to proactively identify contaminated containers, and Waste Zero Specialists would focus on education outreach through local events, public school programs, and business waste audits. He noted the ways to prevent waste before it happened were: use reusable instead of disposable containers, receive bills and mail electronically, say no to plastic bags, repair broken goods before replacing them, rent, share, and purchase secondhand, and donate usable items.

Discussion ensued regarding how this information would be shared with the public.

6.b.

#### **BYPASS PHASE II STATEMENT OF SUPPORT**

Mayor Hill summarized the intent of the letter from the Yamhill County Parkway Committee. It was a statement of support for the construction of the Bypass Phase II from the entities within Yamhill County that were affected by the Bypass. He explained the projects in each phase. There was \$22 million earmarked for preparation of Phase II, and \$18 million in savings from Phase I that would be used for Phase II. It would take \$90 million to do the project. He asked for input from the Council.

Council President Menke said this was a statement that these communities and entities were in support. She was in favor of signing it, but she thought McMinnville would be asked to help with the funding in the future.

Councilor Ruden thought Phase II was a critical component to the Bypass and would enhance Phase I. He was also in favor.

Mayor Hill saw Phase II as having a great impact on Newberg. The phase that would enhance McMinnville was Phase III.

Councilor Drabkin was in support.

Mayor Hill would sign the statement and deliver it to the Parkway Committee.

7. RESOLUTION

- 7.a. Resolution No. 2018-17: A Resolution awarding the contract for the 2018 Street Overlay, Project 2017-11.

Community Development Director Bisset stated this was the fourth and final year of repaving and repair projects included in the 2014 transportation bond package. It covered segments of 23 streets and was expected to be completed by the end of August. The bids were opened on March 27 and the lowest responsible bidder was H & H Paving in the amount of \$1,021,459.86. Staff recommended approval of the resolution.

Councilor Stassens MOVED to adopt Resolution No. 2018-17; SECONDED by Councilor Ruden. Motion PASSED unanimously.

8. ORDINANCES

- 8.a. Consider second reading of Ordinance No. 5047: An Ordinance amending Title 17 (Zoning) of the McMinnville City Code, specific to multiple chapters to update definitions and the regulation of short term rentals and lodging establishments in residential and commercial zones.

No Councilor present requested that the Ordinance be read in full.

City Attorney Koch read by title only Ordinance No. 5047 amending Title 17 (Zoning) of the McMinnville City Code, specific to multiple chapters to update definitions and the regulation of short term rentals and lodging establishments in residential and commercial zones.

Associate Planner Darnell gave a background on the ordinance including the Planning Commission discussions, public comments received, and research completed. The Planning Commission unanimously recommended approval of the proposed amendments. The City Council approved the first reading of the ordinance on March 13, 2018. He explained the proposed amendments that had not been changed from the first reading. The additional proposed amendments were as follows: operational requirements which set a timeframe for short term rental (STR) uses, types of structures allowed to be used as STR, and license issuance would not transfer upon change in ownership. The existing timeframes for STR uses were not consistent. Other Oregon cities had a 30 day timeframe, which was based on ORS Chapter 90, residential landlord and tenant relationships and rights. Staff proposed to limit short term rentals and resident-occupied short term rentals to no more than 30 days. It would be a consistent timeframe for all uses, would cover rental uses less than a month-to-month lease, and fell within the ORS timeframes for occupancy types that were exempt from the landlord-tenant relationships.



The previous proposed amendments allowed STR uses in single family homes, common-wall single family homes, two-family (duplex) dwelling units, and accessory dwelling units. The proposed amendment removed duplexes from the allowable types of dwelling units for STR uses. The previous proposed amendments included preservation of permitting and Planning Department review process. The permits would be required to be renewed annually. The City Council discussed whether permits could be associated with property ownership. After doing some research, staff proposed amending the language to state that permits did not transfer with the sale or conveyance of the property. Upon any change in ownership, the short term rental permit for the subject property would become void. The use of the subject property as a short term rental by the new owner would be subject to application and review procedures. The following situations were not deemed to be a change in ownership: transfer of property from a natural person(s) to a Trust serving the same natural person(s) or to a family member pursuant to a Trust or transfer of ownership pursuant to a will or bequest upon the death of the owner. This would apply to all short term rental uses. Staff recommended adoption of the ordinance with the three additional proposed amendments.

Council President Menke thought staff had addressed the Council's concerns and recommended approval.

Council President Menke MOVED to approve Ordinance No. 5047 An Ordinance amending Title 17 (Zoning) of the McMinnville City Code, specific to multiple chapters to update definitions and the regulation of short term rentals and lodging establishments in residential and commercial zones; SECONDED by Councilor Ruden. Ordinance No. 5047 PASSED by a unanimous roll-call vote.

- 8.b. Consider second reading of Ordinance No. 5049: An Ordinance relating to the parking of Recreational Vehicles, Motor Trucks and Abandoned Vehicles; amending McMinnville Municipal Code (MMC) Chapters 10.04, 10.28, and repealing MMC Chapter 15.28.

No Councilor present requested that the Ordinance be read in full.

City Attorney Koch read by title only Ordinance No. 5049 An Ordinance relating to the parking of Recreational Vehicles, Motor Trucks and Abandoned Vehicles; amending McMinnville Municipal Code (MMC) Chapters 10.04, 10.28, and repealing MMC Chapter 15.28.

City Attorney Koch said at the first reading of this ordinance, Council had requested some changes be made. One was that further work be done to the definition of the term Recreational Vehicle. The second item was providing a parking permit program for recreational vehicles that would

allow residents to park their recreational vehicles in front of property they owned or leased on a short term basis. Staff proposed a program that would allow 72 hour parking permits to be issued up to four times per year for a single recreational vehicle with some provisions for how close the vehicle should be parked to the property and a waiting period of 72 hours between the issuance of permits.

Councilor Drabkin thought this ordinance only accomplished one thing, it criminalized poverty. A program was coming that would provide viable options for RV parking. This ordinance did nothing to stabilize situations and she thought it should be tabled until the program was established. She was not in favor of the ordinance at this time under this situation.

Mark Davis, McMinnville resident, shared Councilor Drabkin's concerns. He thought there needed to be a solution as to where the RVs would go before this ordinance was enacted. He did not think the ordinance would solve the problem. Some people could not afford to rent or to buy a house, and they needed to be able to accommodate the reality they had on the streets.

Michael Burr, McMinnville resident, was a member of First Baptist Church and had worked with the poor and homeless for over 40 years. He found the ordinance deficient on a number of levels. He thought the ordinance would make the situation worse, not better, as it was too narrowly focused. He recommended working with the Homeless Task Force and Subcommittee on vehicular homelessness as well as working with YCAP who was doing a homeless count. He thought the ordinance was dangerous for single women, elderly, and children living in their cars. The time for this ordinance was after they had established a vehicular camping program like the City of Eugene. He questioned what would be done with Class B vehicles, semi-trucks that had sleeping quarters, how they defined living unit and living quarters, and visitors in the summer who parked for a week. This ordinance would exacerbate the homeless situation in the City and would cost a lot of money.

Anthony Bell, McMinnville resident, thought the ordinance was a harsh approach. He did not think there was a big problem with RV camping. People could not afford the rents in McMinnville. He had developed 300 lots in McMinnville, and when he started he paid \$18,000 for 5 acres, and now land prices were well over \$100,000. The cost of living had also gone up four-fold. Land prices were going up seven times faster than the cost of living. Rents had also increased substantially. They were penalizing people who were just trying to stay alive. He thought they needed to follow through on the RV camping program first.

Jared Miller, McMinnville resident, was not in favor of the ordinance.

Griffin Zolner, McMinnville resident, said as a representative of home owners and residents in the City, he had been looking forward to this ordinance that would hopefully bring a resolution to the vehicular camping in neighborhoods. This conversation began four months ago. Residents had engaged with the Council to continue forward progress on this matter in a way that would be best for McMinnville and would give the Police the tools necessary to enforce it. Surrounding cities had made proper adjustments to their ordinances to effectively address and enforce vehicular camping and abandoned vehicle problems. It was time for McMinnville to join that same approach. This problem would continue to grow if they allowed it. He encouraged the Council to move forward with the ordinance to make McMinnville a great place to work, live, and call home.

Joe Wall, McMinnville resident, said he had been poor in his earlier life, but he lived where he could afford to live. He was sensitive to those who could not afford the rent in McMinnville, but he thought there were other places with more reasonable rents. He worked long and hard to buy his home in McMinnville. Seeing all the RVs and trash did not give a favorable impression of the neighborhood. The issue needed to be addressed long term, but it did not have to be done at the same time as this ordinance. By combining the two issues, it was dragging the process out. This process was affecting tax payers.

Jacob Miller thought the ordinance was economic terrorism. A republic was supposed to protect the minority and the Council was bound by that oath.

Valerie Miller had been employed in McMinnville for the last five years and paid her taxes. She lived in an RV because there was not an affordable rent in McMinnville or surrounding areas. The RVs were no longer parking on Doran Drive and there was no garbage. She thought a lot of what had been said was slander on this group of people. This was an economic issue and needed to be addressed with ethics not with laws. The ordinance could cause more legal ramifications for everyone. Some people needed their RVs to live and she did not think people's homes should be taken away. She did not think the RVs were affecting property values and the ordinance was heartless.

Councilor Ruden agreed they needed to create RV camping areas, but there was not community support to accomplish that. He encouraged the process to move forward more quickly to designate an area for these campers. He recommended a comprehensive look at the fines and towing for all vehicles instead of targeting one specific group. It was difficult to come up with something that was workable for the community. The vehicular camping would continue to grow if they permitted it. They were

compassionate and empathized with those in this situation and wanted people to improve their lives, but not impose their will on others. He thought there was a need for this ordinance, and that the ordinance needed to be enforceable.

Councilor Stassens thought it was imperative to take action. They had a responsibility to the citizens of McMinnville to address how this reality fit within the community. They needed to solve the whole problem and this ordinance did not do that. She saw the complexity of the issue and thought they had to be thoughtful about how to address it.

Councilor Garvin said even though they were looking at enforcement options, it did not mean they lacked empathy or compassion. He was in support of the RV camping program that the City of Eugene had as a possible solution. It was not something the City could take on by itself. There would need to be partnerships to make it work. The vehicular camping ordinance was a City-wide issue and he did not see a need to combine the two issues. He would like to look at the fee structure and booting as a comprehensive approach in the future. He was in favor of the ordinance as it was written.

Councilor Drabkin noted that the ordinance came up in response to people living in their RVs on City streets. She thought it was a more narrowly focused response as opposed to the other response that was happening simultaneously and had been in process for longer than this subject had been at hand. They were working on good community engagement and there was community buy-in. They were working diligently to make sure the camping program did not solely fall on the City's shoulders. She thought the two issues were tied together.

Councilor Peralta was persuaded that they needed an enforceable ordinance with respect to camping. Large aggregations of people camping in the right-of-way had an impact to neighborhoods. This was a public health and safety issue. He also recognized there were many people in the community that had real economic need. He was not sure what the right course of action was.

Council President Menke had talked with many people about this issue and about possible camping sites. It was going to take longer to get camping sites established. She thought the ordinance was necessary tonight. They would have places for campers to go in the near future. This was a public safety and health issue and she would be voting in favor of the ordinance.

Council President Menke MOVED to approve Ordinance No. 5049: An Ordinance relating to the parking of Recreational Vehicles, Motor Trucks

and Abandoned Vehicles; amending McMinnville Municipal Code (MMC) Chapters 10.04, 10.28, and repealing MMC Chapter 15.28; SECONDED by Councilor Ruden. Ordinance No. 5049 PASSED 5-1 by roll-call vote with Councilor Drabkin opposed.

- 8.c. Consider first reading with possible second reading of Ordinance No. 5050: An Ordinance relating to the definition of plastic bags; Amending McMinnville Municipal Code Chapter 5.36.

No Councilor present requested that the Ordinance be read in full.

City Attorney Koch read by title only Ordinance No. 5050 An Ordinance relating to the definition of plastic bags; Amending McMinnville Municipal Code Chapter 5.36.

Councilor Garvin suggested an amendment to the ordinance, deleting the mandate that a store charge for paper bags. He thought it should be up to the store to decide.

Councilor Ruden agreed with that amendment.

City Attorney Koch clarified the ordinance required charging \$.05 per recyclable bag except for stores with fewer than 10 employees. Stores with fewer than 10 employees had the option to charge the fee or not. This had to do with larger stores being able to absorb the cost of the bags than smaller stores. There was no data or testimony submitted for that provision. It would not be difficult to make the change as suggested and bring the ordinance back for second reading at the next Council meeting. He suggested changing the word “must” to “may” which would give stores the discretion to charge the fee.

There was consensus to make that change. The ordinance would be brought back to the next meeting for the second reading.

9. **ADVICE/ INFORMATION ITEMS**

- 9.a. Reports from Councilors on Committee & Board Assignments  
These reports were given at the Work Session.

- 9.b. Department Head Reports

City Manager Towery said there would be work groups convening to discuss the seven strategic initiatives. Two of those initiatives had to do with economic development and instead of work groups, they would be turned over to the consultants who were working on the economic development strategy. He reminded the Council of a Work Session with

the McMinnville Water & Light Board scheduled for April 18. He noted the Council received a Good to Great pamphlet and he encouraged them to read it.

9.c. Cash & Investment Report

10. ADJOURNMENT: Mayor Hill adjourned the Regular City Council Meeting at 9:13 p.m.

s/s Melissa Grace  
City Recorder