

CITY OF McMinnville
MINUTES OF CITY COUNCIL WORK SESSION
of the McMinnville City Council
Held at the Kent L. Taylor Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, September 11, 2018 at 6:00 p.m.

Presiding: Scott Hill, Mayor

Recording Secretary: Melissa Grace

Councilors:	<u>Present</u> Remy Drabkin Adam Garvin Kellie Menke, Council President Sal Peralta Wendy Stassens	<u>Absent</u> Alan Ruden
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Also present were City Attorney David Koch, Police Chief Matt Scales, Police Captain Tim Symons, Administrative Specialist Erica Thomas, Human Resources Manager Kylie Bayer-Fertterer and members of the News Media – Dave Adams, KLYC Radio, and Tom Henderson, *News Register*.

1. CALL TO ORDER: Mayor Hill called the meeting to order at 6:19 p.m. and welcomed all in attendance.

2. PARKING ENFORCEMENT

Police Chief Scales shared that there is one full time employee, Parking Enforcement Officer, who works in parking enforcement for the City. He explained that occasionally there are interns from Western Oregon University who assist with Parking Enforcement Program. The Parking Enforcement Officer also manages the Park Ranger Program during the Spring and Summer. Police Chief Scales noted that the Parking Enforcement Officer also manages abandoned vehicles and explained that managing the abandoned vehicles, RVs and related parking issues takes a considerable amount of the Parking Enforcement Officer's time. He noted that the majority of vehicles that are towed are abandoned vehicles. Police Chief Scales shared the Police Department is looking for compliance with the last option being towing.

Police Captain Symons shared the process for parking tickets. City Attorney Koch stated that there is one person in Municipal Court who has .15 of time dedicated to parking violations. City Attorney Koch shared the process of collecting funds and a process in the case a parking ticket is contested.

Police Chief Scales noted that the goal is voluntary compliance.

City Attorney Koch displayed a chart of Parking Enforcement contacts from 2010-2017 showing the number of citations and warnings. He stated that overall the majority of contacts have been citations. Discussion ensued regarding citations versus warnings. Police Chief Scales explained that when new code is adopted there is more education through warnings initially.

City Attorney Koch stated that the fine amounts for parking tickets were last adjusted in 2014. The base fine is \$20 -\$30. Additional fees include:

- \$10 when delinquent
- \$15 for Summons Letter
- \$15 for Pre-Collections Letter
- 25% when sent to Collections

Police Captain Symons shared that the City is fairly close in local comparables for parking ticket fines. He stated that the City is approximately behind \$10 per citation on the base fines.

Administrative Specialist Erica Thomas shared that in the last year \$30,000 of collections were written off and that many of the tickets were five years or older. Ms. Thomas shared that the amnesty program did not include parking tickets. She shared that there are currently \$63,000 in collections. Ms. Thomas then reviewed the collections and the period for paying tickets and the process through collections if they are not paid.

Discussion ensued regarding the parking study conducted by Rick Williams Consulting. City Manager Towery stated that Mr. Williams conducted an assessment on the amount of funds generated by the parking program and that a higher proportion of the funds through enforcement than other jurisdictions partly because the city does not have permit parking. Mr. Williams suggestion is that the majority of funds be generated through paid parking whether it's meters or permits.

Discussion ensued regarding timeframes and the process for collections.

City Attorney Koch displayed a graph of parking ticket revenue from 2010 through present. He noted that since 2010 the City has issued:

- 7,00 Parking Warnings
- 10,000 Parking Citations
 - 10-15% written off for various reasons
 - 225 Active
 - 125 Delinquent- Pre Collections
 - 725 Collections
 - Includes 42 vehicles with 4-plus unpaid parking tickets

City Attorney Koch reviewed the City's authority to impound vehicles. He shared that there are areas of the Code related to discarded vehicles and

abandoned vehicles. There are also provisions in the Code giving authority to the City to impound vehicles related to vehicles parked in posted zones, stolen vehicles, vehicles obstructing to traffic or are a hazard to public safety, and vehicles with unpaid tickets.

Discussion ensued regarding the definition of an abandoned vehicle. Police Chief Scales explained that an abandoned vehicle would include inoperable, uninsured, no registration, etc.

It was noted that there is a provision in the Code that authorizes an Officer who observes an illegally parked vehicle that has four or more unpaid parking tickets, then in addition to issuing a citation, the Officer may have the vehicle impounded. He stated that it was a provision of the Code that is currently not being utilized. Police Chief Scales stated that the impoundment provision related to the unpaid parking tickets has not been used in decades. Discussion ensued regarding applying this provision of the Code and what other jurisdictions are doing.

Discussion ensued regarding towing for unpaid tickets.

City Attorney Koch stated that the schedule of fines have not been updated in four years. He stated that Staff would like to keep the fines in line with peer jurisdictions so that the fines do not fall so far behind that they lose the deterrence value. He asked for direction from the Council on whether or not they wanted to take a look at methods for a more aggressive enforcement approach.

Councilor Drabkin commented on the slide titled Parking Ticket Revenue. She stated that the title gave her pause. Because she remembered hearing at a past meeting that the Police Department does not cite for revenue. She stated that the City should not be relying on parking ticket revenue because it is not the reason the enforcement should be happening.

Councilor Drabkin stated that since it is known that there are a lot of parking issues right now with people who are experiencing homelessness on Dustin Court and Marsh Lane. She added that while there is a policy in place, there isn't a place to let those people move to where they would not be in violation. She stated that she drove by earlier in the day and many of the vehicles parked there have big stacks of tickets on their windshields. It was noted that 42 vehicles currently have four plus parking tickets and that half of those vehicles are from that area of Marsh Lane and Dustin Court. Councilor Drabkin stated that it gives her much concern as while they may be violating the Parking Code, they are receiving shelter in their vehicle and by having the shelter go away based on the parking violation seems like a bad move on the part of the City. She stated that she would like to hear about alternative programs that Cities are using so that they are fewer people being brought into the court system.

Councilor Stassens asked about the connection between what the City policies are and the change in behavior. She would like to see the process moved upstream; look at how to reduce the behavior and see if there is any way to roll into proactive approach before citations happen. She stated that she is in support of looking at the program but she is uncomfortable that there are Ordinances that are not being enforced. She added that the Ordinance should be reviewed and what is reasonable now should be considered.

Councilor Garvin stated that he would like to see what similar size cities that have boot or tow programs and what their compliance rate of fines being paid. He stated that he is not against a boot program but with the current tools in place and staff, he is concerned about the bandwidth related to increasing the program. Councilor Garvin shared that he would like to further discuss the topic and see more data.

Councilor Peralta stated that before he would agree to expanding enforcement, he would like more information about the legal ramifications on the overnight campers. He questioned how enforceable the statute is and if it is an effective policy.

City Attorney Koch stated that like all types of enforcement mechanisms, with regards to writing tickets, it is only as effective as how much the person receiving the ticket cares about a collections process, or credit, or the financial hit. It was noted that much of the enforcement is complaint driven.

Council President Menke stated that with relation to parked cars, there should be some thought given to the enforcement side of it. She stated that parking issues are becoming more complex and Council should have further discussion on the topic.

3. ADJOURNMENT: Mayor Hill adjourned the Work Session Meeting of the City Council at 7:17 p.m.

s/s Melissa Grace
Melissa Grace, City Recorder

CITY OF McMinnville
MINUTES OF REGULAR MEETING
of the McMinnville City Council
Held at the Kent L. Taylor Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, September 11, 2018 at 7:00 p.m.

Presiding: Scott Hill, Mayor

Recording Secretary: Melissa Grace

Councilors:	<u>Present</u> Remy Drabkin Adam Garvin Kellie Menke, Council President Sal Peralta Wendy Stassens	<u>Excused Absence</u> Alan Ruden
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Also present were City Attorney David Koch, Community Development Director Mike Bisset, Planning Director Heather Richards, Police Chief Scales, Senior Planner Chuck Darnell, Senior Planner Tom Schauer, Finance Director Marcia Baragary, Human Resources Manager Kylie Bayer-Fertterer and members of the News Media – Dave Adams, KLYC Radio, and Tom Henderson, *News Register*.

AGENDA ITEM

1. CALL TO ORDER: Mayor Hill called the meeting to order at 7:18 p.m. and welcomed all in attendance.
2. PLEDGE

Mayor Hill led the Pledge of Allegiance.
3. PROCLAMATION: Home Inventory Week

Mayor Hill read the proclamation declaring the week of September 16-22, 2018 as Home Inventory Week and presented it to Gary Eastland of Hagan Hamilton Insurance.
4. INVITATION TO CITIZENS FOR PUBLIC COMMENT: Mayor Hill invited the public to comment.

There were no public comments.
5. PRESENTATION: Strategic Plan

City Manager Towery reviewed the components of the strategic plan noting that the work began in January. He provided a summary of the work that had

been done so far. The Executive Team had brainstormed a list of action items related to the various objectives. Mr. Towery displayed the objectives and actions related to the various strategic priorities (Civic Leadership, City Government Capacity, Community Safety and Resiliency, Growth and Development Character, Engagement and Inclusion, and Housing Opportunities). The actions had not been prioritized yet and some would take several years to complete. He noted there were actions that were currently underway or were identified in the budget as a potential project. There were also some projects that would require community partners in leadership roles.

Mr. Towery then reviewed the Economic Prosperity Strategy priorities, objectives, and actions as outlined in the draft plan related to: accelerating growth in living wage jobs across a balanced array of industry sectors, improving systems for economic mobility and inclusion, and maintaining and enhancing quality of life. He explained the target sector goals and strategies for accelerated growth in living wage jobs, economic mobility and inclusion, high quality of life, traditional industry and advanced manufacturing, technology and entrepreneurship, hospitality and place-based tourism, craft beverages and food systems, and education, medicine, and other sciences.

The next steps included refining the Plan. The Focus Group participants would meet on September 18th from 3-5 p.m. to review draft action plans. The Executive Team led work groups and would refine and prioritize actions and set targets for the timeline and the Consultant Team would review results and prepare a report for Council. The Strategic Plan would be reviewed at the City Council Meeting on October 9th. At that time Council would adopt the Plan and provide next steps.

Mayor Hill commented on the quality work on the Strategic Plan. He noted that there were many phenomenal groups working in the community. He looked forward to doing annual planning with the Council in the future. He was proud of where the City was with the Plan.

Councilor Drabkin asked about the crossover; for example, developing the McMinnville brand. There were currently various entities that had been branding McMinnville. She asked what the approach was so that they were not repeating work that had already been done. City Manager Towery responded that instead of individually branding and marketing each organization, groups could come together to discuss if there was a common theme and visual representations that were important to repeat across the whole platform. There needed to be a coordinated branding effort. He gave the example of a coordinated branding activity, the current wayfinding project, and how common resources were being utilized.

Councilor Drabkin asked if there was redundancy that might be stagnating. City Manager Towery noted that part of the process was looking at where efforts were being duplicated. It was also important to find any gaps where

no one was focusing energy. A strong Strategic Plan would have objectives and initiatives that crossed over a variety of strategic areas.

Councilor Stassens stated that it was inspirational to hear how a support system was being provided for businesses. It was an area that was ripe for duplicating efforts and that could benefit from collaboration. She asked about the alternative revenue report from the League of Oregon Cities. Mr. Towery said the City had worked with the LOC to do an alternative revenue study. The LOC had submitted a draft that staff was refining and would present the findings to Council along with recommendations for areas to pursue.

Councilor Stassens asked about the organization health placeholder. Mr. Towery said a number of ideas that they were talking about were related to organization health. However, the Executive Team had yet to flesh out what that could mean.

Discussion ensued regarding crime prevention through environmental design.

Councilor Peralta thanked the City Manager and consultant for the work. He asked what the next steps were for pushing this out and communicating it as a plan for all of the stakeholders going forward. City Manager Towery stated that a recommendation was to create a committee that would be tasked with continuing to make recommendations to the various organizations that would be doing the work. That was one of the ways to establish priorities and continue the momentum. The focus had been on things that the City could take a leadership role on or to identify what the potential roles and responsibilities for other partners could be.

Councilor Garvin stated that reading through the slides he saw all of the hard work. One of the things that he noticed and thought would be good was the bite sized opportunities for Civic Leadership.

Council President Menke stated that it was a big project and this looked like a really big start.

Mr. Towery noted that well over 100 members of the community had been actively participating in this process.

6.

CONSENT AGENDA

- a. Consider approval of the minutes from the June 26, 2018 City Council Work Session and Regular Meeting.
- b. Consider OLCC limited on-premises license request from Cramoisi Vineyard LLC located at 2803 NE Orchard Avenue.

Councilor Drabkin MOVED to adopt the consent agenda as presented; SECONDED by Council President Menke. Motion PASSED unanimously.

7. RESOLUTIONS

- 7.a. Resolution No. **2018-45**: A Resolution Approving Three Exemptions to Public Contracting Rules for the Water Reclamation Facility Tertiary Treatment Expansion Project, pursuant to ORS 279C.345.

Community Development Director Bisset stated this Resolution had come to Council at the last meeting, however the proper exhibits had not been included. This Resolution approved exemptions related to the public contracting rules for the tertiary treatment expansion project. It included an exemption to allow Trojan Technologies to be specified for a UV system upgrade. He noted that there was a review process where proposals were solicited from competitors for this technology and Trojan Technologies was the highest rated proposal and had the lowest cost. Also included was an exemption related to the tertiary filters. The existing filters were built by Parkson and installed in 1995. They now had an Eco Wash modification to upgrade the filtration process to improve efficiency and reliability. The last exemption was for an actuator for the gates. As part of the last expansion project, they specified Rotorque Actuators and by standardizing to that particular piece of equipment, they could improve reliability, efficiency, and standardization of spare parts.

Councilor Peralta MOVED to adopt Resolution No. 2018-45; approving Three Exemptions to Public Contracting Rules for the Water Reclamation Facility Tertiary Treatment Expansion Project, pursuant to ORS 279C.345; SECONDED by Councilor Garvin. Motion PASSED unanimously.

- 7.a. Resolution No. **2018-51**: A Resolution amending the composition and scope of charge of the Affordable Housing Task Force.

Senior Planner Schauer stated that there were currently nine members represented on the Affordable Housing Task Force. One was a non-voting Planning Department representative. Staff recommended replacing that position with a voting citizen-at-large position. Staff also recommended broadening the scope of the charge of the Task Force to address a wider range of affordable housing, for citizens earning up to 120% of median income. At the August 22nd Affordable Housing Task Force meeting, the Task Force voted to recommend these changes. The change in composition would provide a broader representation and Planning Department staff would continue to support the Task Force. The scope of the charge currently was to make recommendations to encourage and increase access and construction of housing for citizens earning 80% or less of median income. The proposed change would expand the scope to citizens earning 120% or less of median income. Most state and federal programs typically addressed less than 80% of median income for their programs. There was a need to also address workforce housing that was 80% to 120% of median income and to evaluate new tools that included this income level. The 80% and above was an approximate income level earned by workers such as teachers, firefighters,

and nurses. The private sector was not building housing units for this demographic and home ownership was out of reach for many.

Council President Menke MOVED to adopt Resolution No. 2018-51; amending the composition and scope of charge of the Affordable Housing Task Force; SECONDED by Councilor Peralta. Motion PASSED unanimously.

- 7.b. Resolution No. **2018-52**: A Resolution appointing members to the Affordable Housing Task Force.

Senior Planner Schauer stated that there were several vacancies on the Affordable Housing Task Force (Elisa Hui and Jeff Sargent). The recommendation from the Task Force was to appoint Massey Casper, Housing Authority of Yamhill County, and Mary Stern, McMinnville Area Habitat for Humanity, to the two vacant “Non-profit/Housing” positions.

Councilor Peralta stated that these were two great appointments. He asked about getting more involvement from the policy makers at the County. Councilor Drabkin stated that the County was involved on the Housing for Homeless subcommittee. There was a County Commissioner who was engaged and had done a lot of work on the Task Force as well.

Council Stassens MOVED to adopt Resolution No. 2018-52; appointing members to the Affordable Housing Task Force; SECONDED by Councilor Garvin. Motion PASSED unanimously.

8. ORDINANCE

Ordinance No. **5058**: An Ordinance amending the Comprehensive Plan Map designation from Industrial to Residential on an existing property and lot of record, and rezoning said property from M-1 (Light Industrial) to R-4 (Multiple-Family Residential).

No Councilor present requested that the Ordinance be read in full.

City Attorney David Koch read by title only Ordinance No. 5058.

Senior Planner Darnell presented the staff report. He discussed the site location for the request to amend the Comprehensive Plan Map designation from Industrial to Residential and rezoning the property from M-1 to R-4. He reviewed the applicable review criteria:

Section 17.74.020

A. The proposed amendment is consistent with the goals and policies of the Comprehensive Plan.

Chapter V – Housing and Residential Development

- Goal V 1: To promote development of affordable, quality housing for all city residents.

- Policy 58.00: City land development ordinances shall provide opportunities for development of a variety of housing types and densities.
- Policy 68.00: The City of McMinnville shall encourage a compact form of urban development by directing residential growth close to the city center and to those areas where urban services are already available before committing alternate areas to residential use.
- Deficit of Residential land and surplus of Industrial land
- 2013 Economic Opportunities Analysis:

Figure 26. Comparison of Land Demand to Supply (2013-33)

Acres by Plan Designation			
	Commercial	Industrial	Total Comments
Vacant Land Demand			Based on 2013-33 jobs forecast
Commercial	164.6	-	164.6 Commercial retail & service need
Industrial	-	145.1	145.1 Manufacturing & related sectors
Institutional	2.2	8.0	10.2 62% of need w/per job method
Totals	166.8	153.2	319.9 Employment land demand
Available Land Supply			Fully & partially vacant sites
2013 BLI Update	130.9	389.1	520.0 Revised per BLI update 7/13
Surplus/(Deficit)	(35.8)	235.9	200.1 As of 2033 forecast year

Notes: All acreage figures are rounded to nearest 1/10th of an acre.

Source: E. D. Hovee & Company, LLC.

- Deficit of Residential land and surplus of Industrial land
- 2001 Buildable Lands Inventory:

Table B-11:							
Year 2020 McMinnville Housing and Buildable Land Needs By Type and Zone							
Based on Actual Development 1988-1997							
Type	Mix ¹	Population Increase ²	Density ³	Household Size ⁴	Occupancy rate ⁵	DU ⁶	Needed Acres ⁷
Single Family	59%	15,237	5.0	24	95%	3,915	785
Multifamily	19%	15,237	22.2	24	95%	1,294	58
Manufactured Housing	22%	15,237	6.2	24	95%	1,474	238
Totals	100%		6.2			6,683	1,082
Zone	Mix ¹	Population Increase ²	Density ³	Household Size ⁴	Occupancy rate ⁵	DU ⁶	Needed Acres ⁷
R1	15%	15,237	3.9	24	95%	995	257
R2	41%	15,237	6.4	24	95%	2,762	432
R3	20%	15,237	5.8	24	95%	1,337	231
R4	24%	15,237	9.8	24	95%	1,589	162
Totals⁸	100%		6.2			6,683	1,082

Section 17.74.020

- B. The proposed amendment is orderly and timely, considering the pattern of development in the area, surrounding land uses, and any changes which may have occurred in the neighborhood or community to warrant the proposed amendment.

Policy 71.13 includes factors to serve as criteria in determining areas appropriate for high-density residential development:

1. Areas which are not committed to low or medium density development.
2. Areas which can be buffered by topography, landscaping, collector or arterial streets, or intervening land uses from low density residential areas in order to maximize the privacy of established low density residential areas.
3. Areas which have direct access from a major collector or arterial street.
4. Areas which are not subject to development limitations.
5. Areas where the existing facilities have the capacity for additional development.
6. Areas within a one-half mile wide corridor centered on existing or planned public transit routes.
7. Areas within one-quarter mile from neighborhood and general commercial shopping centers.
8. Areas adjacent to either private or public permanent open space.

Mr. Darnell reviewed the factors being achieved:

- Not committed to low density development.
- Not subject to development limitations.
- Existing facilities have capacity for development.
- Within one-quarter mile of transit service.
- Within one-quarter mile of commercially zoned property.

He then reviewed the factors not being achieved:

- Buffering from low density residential.
- Access to major collector or major arterial (McDaniel is a minor collector).
- Adjacency to public or private open space.

Policy 91.00: Multiple-family housing developments, including condominiums, boarding houses, lodging houses, rooming houses but excluding campus living quarters, shall be required to access off of arterials or collectors or streets determined by the City to have sufficient traffic carrying capacities to accommodate the proposed development.

Policy 92.01: High-density housing shall not be located in undesirable places such as near railroad lines, heavy industrial uses, or other potential nuisance areas unless design factors are included to buffer the development from the incompatible use.

There were suggested conditions to meet Comprehensive Plan locational factors and multiple-family development policies.

In response to the factor requiring buffering from adjacent low density residential (Policy 71.13):

- Landscaped buffer (10') along west property line with no improvements encroaching.
- Increased setbacks based on proposed building height.

In response to buffering from undesirable features in the railroad corridor (Policy 92.01):

- Landscape buffer (20') along the south property line with no improvements encroaching, except the trash enclosure.

Councilor Drabkin was contacted by an adjacent property owner who was concerned about the setbacks and building height. City Attorney Koch said that issue should not have been brought up to Councilor Drabkin and he suggested she not consider anything that was brought to her related to this application. There was some testimony in that regard at the Planning Commission meeting.

Senior Planner Darnell said the Planning Commission recommended a condition that there would be an increased separation if the building height exceeded the height that was allowed in the single family residential zone. The applicant did provide a concept plan of the intended development of the site, however it was not binding.

There were suggested conditions to meet Comprehensive Plan locational factors and multiple-family development policies.

- In response to the factor requiring open space (Policy 71.13):
- Dedicated, contiguous open space within site equivalent to 7% of site area (3,048 square feet).
- Minimum dimension of the open space area will be 15 feet to ensure the space is truly contiguous.

Section 17.74.020

C. Utilities and services can be efficiently provided to serve the proposed uses or other potential uses in the proposed zoning district.

- Engineering Department and utility providers have no concerns with providing adequate services to the site to support higher density development
- Traffic Impact Analysis and Transportation Planning Rule (TPR) Analysis
 - TPR Analysis compared proposed development against development currently allowed under current zoning

Traffic analysis findings were reviewed. There would be none or very minimal increased delays at the surrounding intersections and there would be no changes to the level of service.

The Traffic Impact Analysis assumed development of 24 apartment units. The maximum allowable density under the R-4 zoning would allow up to 29 apartment units. There was a suggested condition of approval to include a trip cap based on the maximum number of average daily trips analyzed in the Traffic Impact Analysis (176 ADT).

Regarding the testimony received, there was one written comment and three residents who testified at the Planning Commission hearings. The main concern was the building height of three story apartment buildings from adjacent property owners. There were also concerns about loss of privacy and increased traffic and noise. Staff thought the traffic analysis showed there were minimal impacts to the surrounding street network. There were conditions of approval included to provide dense evergreen screening and buffering between adjacent residential uses and increased setback requirements if the buildings were proposed to be taller than 35 feet (maximum height in low density zones). Staff and the Planning Commission recommended approval of the ordinance.

There was discussion regarding how the rezone would allow the buildings to be 60 feet high and how the setbacks would be increased if the applicant proposed to build to that height.

Council President Menke MOVED to pass Ordinance No. 5058 to a second reading; SECONDED by Councilor Peralta. Motion passed unanimously.

City Attorney Koch read by title only for a second time Ordinance No. 5058.

Council President Menke MOVED to approve Ordinance No 5058 amending the Comprehensive Plan Map designation from Industrial to Residential on an existing property and lot of record, and rezoning said property from M-1 (Light Industrial) to R-4 (Multiple-Family Residential); SECONDED by Councilor Stassens. Ordinance No. 5058 PASSED by a unanimous roll call vote.

9.

ADVICE/ INFORMATION ITEMS

a. Reports from Councilors on Committee and Board Assignments.

Council President Menke attended the SEDCOR awards ceremony. She had an opportunity to hand out awards at the Library.

Councilor Stassens announced that the next meeting for MURAC would be the first Wednesday in October.

Councilor Drabkin shared that the Housing for Homeless subcommittee was looking at bringing in outside support.

b. Department Head Reports

Police Chief Scales shared that the Police Department would be providing active shooter training at Patton Middle School.

Finance Director Baragary gave an update on the 2017-18 fiscal year results. It appeared the City would end up with a 28-29% reserve at the end of the fiscal year. Expenditures would be 3% less than anticipated. Audited financial statements for 2017-18 and assessed property values for 2018-19 would be provided to Council in January.

Planning Director Richards shared that the code compliance officer positions had been filled. They were working with the Police Department on the transition.

City Manager Towery stated that there would be a screening of Red, Black, and White, a documentary about the wine industry, on Thursday at Linfield College. He would be traveling to Baltimore for the ICMA Conference on September 22 and should be back on September 27.

10. ADJOURNMENT: Mayor Hill adjourned the Regular City Council Meeting at 8:44 p.m.

s/s Melissa Grace
Melissa Grace, City Recorder