



**McMinnville Urban Renewal Agency Meeting Agenda  
Tuesday, June 22, 2021  
7:00 p.m.**

*Welcome! The public is strongly encouraged to participate remotely but there is limited seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself. In accordance with Governor Kate Brown's **new face covering mandate, all who wish to attend public meetings must wear a face mask or some kind of face covering is required while in the building and you must maintain six feet apart from others.***

*The public is strongly encouraged to relay concerns and comments to the Council in one of three ways:*

- *Email at any time up to 12 p.m. the day of the meeting to [Claudia.Cisneros@mcminnvilleoregon.gov](mailto:Claudia.Cisneros@mcminnvilleoregon.gov);*
- *If appearing via telephone only please sign up prior to the meeting by emailing the City Recorder at [Claudia.Cisneros@mcminnvilleoregon.gov](mailto:Claudia.Cisneros@mcminnvilleoregon.gov) as the chat function is not available when calling in zoom;*
- *Join the zoom meeting; send a chat directly to City Recorder, Claudia Cisneros, to request to speak and use the raise hand feature in zoom to request to speak, once your turn is up we will announce your name and unmute your mic.*

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*You can live broadcasts the City Council Meeting on cable channels Xfinity 11 and 331,  
Frontier 29 or webstream here:*

[www.mcm11.org/live](http://www.mcm11.org/live)

*You may join online via Zoom Meeting:*

<https://mcminnvilleoregon.zoom.us/j/99954252231?pwd=QmdZVkFucW1pcStDMU5HNEcxcWpkdz09>

*Zoom ID: 999-5425-2231*

*Zoom Password: 216476*

*Or you can call in and listen via zoom: 1-253- 215- 8782*

*ID: 999-5425-2231*

**1. CALL TO ORDER & ROLL CALL**

**2. RESOLUTION**

- a. Consider **Resolution No. 2021-02:** A Resolution adopting the budget for the fiscal year beginning July 1, 2021, making appropriations, and declaring the tax increment.

**3. ADJOURNMENT**

Kent Taylor Civic Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Recorder (503) 435-5702. For TTY services, please dial 711.



## STAFF REPORT

**DATE:** June 22, 2021  
**TO:** Jeff Towery, City Manager  
**FROM:** Jennifer Cuellar, Finance Director  
**SUBJECT:** A Resolution adopting the budget for fiscal year beginning July 1, 2021 for the McMinnville Urban Renewal Agency

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### Strategic Priority and Goal:



#### CITY GOVERNMENT CAPACITY

Strengthen the City's ability to prioritize & deliver municipal services with discipline and focus.

### Report in Brief:

Oregon Revised Statute (ORS) 294.456 requires the City to enact a resolution to adopt the McMinnville Urban Renewal Agency's budget for the fiscal year. Resolution 2021-02 adopts the FY2021-22 budget for the fiscal year beginning July 1, 2021, makes appropriations and declares tax increment.

ORS 294.456 also allows the City Council to make changes to the budget that was approved by the Budget Committee. If a change increases expenditures by more than 10 percent, a revised financial summary must be published and a second budget hearing must be held before the adjusted budget can be adopted.

### Discussion of Changes in Budget Appropriation Levels:

No changes to the 2021-22 Budget approved by the Budget Committee on May 24, 2021 are included in the Budget that is being presented to the Council for adoption.

### Fiscal Impact:

Enacting the annual budget allows the city to request and receive tax increment property taxes, the largest revenue source supporting Urban Renewal programming.

### Recommendation:

Approve the Resolution

- adopting the budget for the fiscal year beginning July 1, 2021, in the amount of \$1,036,267
- making appropriations in the amount of \$881,237
- certifying to the county assessor a request for the McMinnville Urban Renewal Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457

### Attachments:

Resolution 2021-02

**RESOLUTION NO. 2021-02**

A Resolution adopting the budget for the fiscal year beginning July 1, 2021, making appropriations, and declaring the tax increment.

**NOW, THEREFORE, BE IT RESOLVED BY THE MCMINNVILLE URBAN RENEWAL BOARD OF THE MCMINNVILLE URBAN RENEWAL AGENCY, as follows:**

**1. Adopting the Budget:** The Board of the McMinnville Urban Renewal Agency hereby adopts the budget for 2021-22, now on file at City Hall, 230 NE Second Street, McMinnville, Oregon, as approved by the Urban Renewal Budget Committee and amended by the Urban Renewal Agency Board, in the sum of \$ 1,036,267

**2. Making Appropriations:** The amounts for the fiscal year beginning July 1, 2021 are for the purposes shown below and are hereby appropriated as follows:

<b>Urban Renewal Fund</b>		
Urban Renewal District Programs and Improvements	\$	320,750
Transfers Out to Other Funds		46,113
<b>Total Urban Renewal Fund Appropriation</b>	<b>\$</b>	<b>366,863</b>
<b>Urban Renewal Debt Service Fund</b>		
Transfers Out to Other Funds		414,374
Contingencies		100,000
<b>Total Urban Renewal Debt Service Fund Appropriation</b>	<b>\$</b>	<b>514,374</b>
<b>Total Appropriations, All Funds</b>	<b>\$</b>	<b>881,237</b>
Total Unappropriated and Reserved amounts, All Funds		155,030
<b>Total Adopted Budget</b>		<b>1,036,267</b>

**3. Declaring Tax Increment:** The McMinnville Urban Renewal Agency Board hereby resolves to certify to the county assessor a request for the McMinnville Urban Renewal Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

This resolution shall take effect immediately upon passage and shall continue in full force and effect until revoked or replaced.

Adopted by the McMinnville Urban Renewal Agency Board at a regular meeting held the 22nd day of June 2021 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 22nd day of June 2021.

\_\_\_\_\_  
MAYOR

Approved as to form:

Attest:

\_\_\_\_\_  
CITY ATTORNEY

\_\_\_\_\_  
CITY RECORDER