

Kent Taylor Civic Hall 200 NE Second Street McMinnville, OR 97128

City Council Work Session & City Council Special Called Meeting Wednesday, June 22, 2022 5:00 p.m.

Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself

You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331,

Ziply Fiber 29 or webstream here: www.mcm11.org/live

Work Session & Special Called Meeting

You may join online via Zoom Meeting: https://mcminnvilleoregon.zoom.us/j/85866038119?pwd=SjZRZFR1Q3IwaFFMZlq2M1M4RUV4QT09

Zoom ID: 858 6603 8119 Zoom Password: 013066

Or you can call in and listen via zoom: 1-253-215-8782

ID: 858 6603 8119

5:00 PM - COUNCIL WORK SESSION - VIA ZOOM AND SEATING AT CIVIC HALL

- 1. CALL TO ORDER
- 2. PROJECT KICK-OFF ON THE PARKS, RECREATION, AND OPEN SPACE MASTER PLAN UPDATE
- 3. ADJOURNMENT OF WORK SESSION

5:00 PM – SPECIAL CALLED MEETING – VIA ZOOM AND SEATING AT CIVIC HALL (FOLLOWING WORK SESSION)

- 1. CALL TO ORDER AND ROLL CALL
- 2. INTERVIEWS FOR CITY COUNCIL WARD 3 VACANCY
 - a. Scott Cunningham Via Zoom (Pages 4 5)
 - b. Mark Davis (Pages 6 7)
 - c. Tynan Pierce (Pages 8 9)
 - d. Richard Smith (Pages 10 12)
 - e. Raymond Reimer (Pages 13-15)
 - f. Jessica Payne (Pages 16-17)
- 3. DELIBERATIONS ON INTERVIEWS

a. Motion to appoint a candidate to fill Ward 3 vacant position.	
. ADJOURNMENT OF SPECIAL CALLED MEETING	

Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice: Kent Taylor Civic Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made a least 48 hours before the meeting to the City Recorder (503) 435-5702 or Claudia.Cisneros@mcminnvilleoregon.gov.



City of McMinnville
Administration
230 NE Second Street
McMinnville, OR 97128
(503) 435-5702
www.mcminnvilleoregon.gov

STAFF REPORT

DATE: June 15, 2022

TO: Mayor and City Councilors

FROM: Claudia Cisneros, City Recorder

SUBJECT: Ward Three Vacancy

Background:

The Council declared a vacancy for the position of Ward 3 on May 10, 2022 through Resolution 2022-31 due to Councilor Drabkin appointment to Interim Mayor.

Applications were accepted during an open recruitment process from May 18, 2022 through June 14, 2022.

Six people applied and were found to be qualified for the position:

- 1. Scott Cunningham
- 2. Mark Davis
- 3. Tynan Pierce
- 4. Richard Smith
- 5. Raymond Reimer
- 6. Jessica Payne

Their application materials are attached to this staff report for the Council Meeting on June 22, 2022.

Attachments:

Application and Resume of all qualified candidates.

Recommendation:

Conduct interviews of Council Ward 3 Candidates. An agenda item later in the meeting provides the opportunity for Council to decide on appointing someone to the vacant position if they so choose.

To appoint __NAME_____ to fill the Ward 3 seat on the McMinnville City Council for a term of when the certified election results are provided by the Yamhill County Clerks office and be sworn in at the June 28, 2022 City Councill meeting.

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Name: Scott Cunningham
Address:
City/State: McMinnville OR Zip: 97128
Phone:
Occupation/Profession: Business Owner
Years living in McMinnville? Are you a registered voter? Yes
Ward in which you reside: ³
Educational and occupational background: B.A. University of Redlands, CA 94549
Restaurant owner for 11 years. Continuous restaurant/hospitality work for over 20 years.
I want to maintain the vibrancy and authencity of our community.
Why are you interested in serving on the City Council? I think it is extremely important to have thoughtful councilors that can help support and guide the City staff.
It takes a clear direction while at the same time being considerate of the whole of our community.
What needs, challenges, and opportunities do you see for the City of McMinnville? Budget shortfall affordable/workforce housing, workforce shortage, fire and safety staffing and support, planning for future growth and infrastructure improvements
How would you work to represent all of the residents of your Ward? I try to keep myself informed of the issues that affect our citizens. Ward 3 is unique in the sense that it has a broader mix of commercial, industrial and
residential spaces. I strive to be very fair with the understanding that you cannot make everyone happy.
will use all avenues of communication and be accessible to be informed of the constituents needs.
Do you have any examples of work or accomplishments that are relevant to what you hope to achieve on the City Council? As a small business owner I have an acute understanding of budgeting.
have navigated Covid while being able to maintain a strong staff at two restaurants.
I served on the McMinnville List any other City or County positions on which you serve or have served: Downtown Association for 7 years. 4 years on exec and 2 years as President. I worked closely with the city and Council
on many challenges that face our downtown and understand the nuances of being a small business owner.
I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.
Signed Date6/13/2022



SCOTT CUNNINGHAM

RESTAURANTEUR | COMMUNITYPLATE.COM - PIZZA-CAPO.COM

OBJECTIVE

To represent Ward 3 as City Councilor to the City of McMinnville

SKILLS

Budget and P&L understanding Staff and Personnel Management Customer Service Explored 100s of miles of McMinnville and County roads

EXPERIENCE

RESTAURANTEUR • COMMUNITY PLATE & PIZZA CAPO • 2011 - CURRENT Have run the day-to-day operations at both restaurants. Set budgets and done the daily bookkeeping. Navigated the many challenges of Covid. Maintained a staff of many amazing employees, some that have been with me for over ten years.

FOSTER PARENT - PERMANENT GAURDIAN • YAMHILL COUNTY • 2019 - FOREVER

I have a very intimate understanding of some of the challenges facing our youth. I have recognized some of the failures and the successes that our children have faced.

EDUCATION

B.A. GOVERNMENT • 2000 • UNIVERSITY OF REDLANDS

VOLUNTEER EXPERIENCE OR LEADERSHIP

I spent seven years on the McMinnville Downtown Association. Four years on the executive team and two years as President. Assisted with two executive director searches. Helped oversee budgeting of the association. Numerous hours assisting in the planning and execution of several downtown events.

FMAII

TELEPHONE



Name: Mark Davis	
Address:	
City/State: McMinnville	Zip: 97128-6127
Phone:	Email:
Occupation/Profession: Retired Accountant	
0	e you a registered voter?Yes
Ward in which you reside: 3	
Educational and occupational background: Graduated major in Accounting and Computing Science. Prior to that I works	
in public accounting and at the Housing Authority of Yamhill Coun	ty as Finance Director and then Development Director.
Why are you interested in serving on the City Counci	? I believe we are at a pivotal time where important
decisions are being made that will impact the long-term pr	
bring a social perspective and financial expertise that could o	contribute to the Council decision-making process.
What needs, challenges, and opportunities do you se more affordable housing, low median income, and the willingness	
How would you work to represent all of the residents	of your Ward? Given the diversity of opinions in
the community I would start by acknowledging that while I ca	
to their perspective. I would answer emails and calls from	constituents and attend neighborhood meetings,
be they formal neighborhood associations or ad hoc groups	concerned about a specific neighborhood issue.
Do you have any examples of work or accomplishing achieve on the City Council? I oversaw development of the because many people worked together to contribute to a common development.	Village Quarter project on 3rd Street. It was successful
List any other City or County positions on which you Please see the listing of Community Volunteer A	
I have sufficient time to devote to this responsibility appointed.	ty and will attend the required meetings if Date June 13, 2022
Signed	Date 55.15 15, 2022

Mark Davis

WORK EXPERIENCE

Housing Authority of Yamhill County, McMinnville— *Finance Director* 1993 to 2012

- Managed all accounting functions including budgeting and reporting to Board
- In 2001 transitioned to Development Director for affordable housing

Nygaard, Mims & Hoffman CPAs, Portland— Staff Accountant/Supervisor

- Performed audits, tax returns and computer software consulting
- Became a licensed CPA in December 1990

Stay-at-Home Dad, Lafayette

1985 to 1988

- Cared for our preschool daughter
- From 1986 to 1988 also went to Linfield College full-time

Yamhill Valley Foods, McMinnville— Manager

1979 to 1985

• Managed natural foods consumer cooperative on Third Street

Skyline Corporation, McMinnville— Construction Worker

1976 to 1979

• Installed interior trim in the single-wide factory

COMMUNITY VOLUNTEER ACTIVITIES

City of McMinnville (Citizens Advisory Committee 1996-2016, Transportation Advisory Committee 2006-07, Economic Opportunities Analysis CAC 2013, Housing Needs Analysis PAC 2018-19, City Center Housing PAC 2019-20, Affordable Housing Committee 2019-2021)

Friends of the McMinnville Public Library (Assist with bimonthly book sale since 2013, Treasurer 2019 to present)

Yamhill Soil & Water Conservation District (Budget Committee 2016-21)

Yamhill Community Action Partnership (YCAP) (Board Treasurer 2001–2012)

McMinnville Habitat for Humanity (Treasurer 1992-1995)



Name: Tynan Pierce	
Address:	
City/State: McMinnville, OR Zip: 97	128
Phone: Email:	
Occupation/Profession: wine industry hospitality / sales	
Years living in McMinnville? 8 Are you a reward in which you reside: 3	gistered voter? <u>yes</u>
Educational and occupational background: websel Regional	
Outreach Coordinator, Fundraising and Events Coordinator and Grassroots Organizer	- 4 years; Music Teacher / Musician - 16 years
Why are you interested in serving on the City Council? I love of	ur community and am commited to
being part of the co-creation of the best possible version of it f	or all its members now and future
generations. Civic engament at the policy, budget, and planning levels can be	e imporant ways to make positve impacts.
What needs, challenges, and opportunities do you see for the housing, climate change resiliency, balancing tourism and long term res	
How would you work to represent all of the residents of your W	/ard? engaging at the person to person
level, working to establish more assembly style forms of decison	making, reaching out for feedback,
concerns, questions, challenges and excitement that residents h	ave at all levels from school age to
eldery; inculding but not limited to open hour meeting times, door	knocking, block meetings and more
Do you have any examples of work or accomplishments that achieve on the City Council? co-founding the McMinnville See Communty Farm, participation in McMinnville People's Co	d Library, co-founding Tryon Life
List any other City or County positions on which you serve or h	nave served: none
I have sufficient time to devote to this responsibility and wi	ll attend the required meetings if
Signed	Date 6/14/2022

Resume for City Council

To begin, I do not really agree with the concept of a resume for this process. Resumes for volunteer positions in general irk me. And overall, I am of the opinion that community policy decision making is best made when the most voices are included. Rotating various community members into volunteer positions of this kind, that are a voice from the assembly and must answer to such would be my preferred way of approaching these appointments.

However, this being a somewhat special circumstance:

I was raised in a small town in central Massachusetts, about 3000 people or so. My first jobs where agriculture based; blueberry picking and a buffalo / turkey farm. Yes, a buffalo farm. True story. My first volunteerism was as a young person 5th/6th grade, riding my bike over with my best friend to work at Heifer Project International. My town was one of three sites in the country that had a leaning center for HPI. Milking goats and cows, setting fence, feeding pigs, you know, farm work.

I have been living in Oregon since 2000. My experience here has not been linear. Music education and performance, working in a deli, clerk in a law firm, climbing bum. I was a founding member of a non-profit Tryon Life Community Farm, a grassroots environmental sustainability education endeavor where I participated in, amongst many other things, Outreach and Fundraising, Events, Education and Community Organizing. We successfully built relationships with our neighbors, the city, the county, the state and raised around \$1.5 to place the property in a 99+ year renewable lease with OSALT so that the property would not be developed and instead remain a place of working education for the community.

As an early childhood educator, I worked at a non-profit for 7 years celebrating a unique education environment. As a special project manager, I had the opportunity to work with a wide variety of families and local organizations such as City Repair and De-Pave to establish events and projects that benefited not just our school but the local community at large.

Working in the wine and hospitality industry was the impetus for our family moving, 'down valley' as it were. My wife and I and our two daughters moved to McMinnville in 2015. I am not a business owner, which in and of itself is a nice variation on theme of current council members. I get to experience first-hand the intersection of tourism and the working class. The push and pull of new industry, new money, new problems, new successes, new challenges and historic industry, generational families, old city planning, old buildings, small town values.

I am not more special than anyone else in this city. My resume is not better or worse than my neighbors. I care about my community. I care about our collective future. I see somethings working well and other things that I think could work better. I see opportunity and I see challenge. My hope here is to co-create the best possible place for all of us to thrive for years to come.



Richard Smith

McMinnville, Oregon · 97128 · he/him

Richard Smith is the owner of the Velvet Monkey Tea Shop, located in the heart of downtown McMinnville, and lives just a few blocks away. Having worked as a concierge at the Atticus Hotel for several years, Richard has developed a deep and genuine love for McMinnville and all that it encompasses: the wine, the tourism, the locals, the magic. He is interested in serving his community in any way he can.

SKILLS

- > Exceptional verbal and written communication skills
- > Passion for world history and current political issues
- > Outstanding interpersonal skills with a strong dedication to the community

PROFESSIONAL EXPERIENCE

Velvet Monkey Tea

Owner, July 2021 - Present

- Manages day to day affairs of the shop; retail sales, financial management, ordering and organization of products
- > Manages marketing and social media accounts
- > Leads projects and renovations

Atticus Hotel

Concierge, July 2018 - May 2021

- > Greeted guests and assisted in preparing travel plans and itineraries for the best travel experience possible
- > Participated in voluntary committee assignments that directed charitable contributions from the company as well as planned and coordinated company wide celebrations

McMinnville Volkswagen

Sales Representative, November 2016 – July 2018

- > Greeted guests and assessed their needs on an individual level, matching them with vehicles meeting their necessities, desires, and standards
- Maintained yearly certifications and product knowledge necessary to provide accurate and precise information
- Educated customers thoroughly in the use, features, functionalities and maintenance ensuring a knowledgeable and safe ownership experience

EDUCATION

Chemeketa Community College

2020 - present

McMinnville High School

2010 - 2014

REFERENCES

Erin Stephenson · Founder and Co-Owner of Live McMinnville LLC

Founder and Co-Owner of Live McMinnville LLC

Heather Terada ·

IT Project Manager, METLife Tokyo

Austin Doran

Former Sales Manager at McMinnville Volkswagen



Name: Raymond Reimer	
Address:_	
City/State: McMinnville, OR	_{Zip:} <u>97128</u>
Phone:	Email:
Occupation/Profession: Tradesman / Entre	preneur
Years living in McMinnville? 9 years	Are you a registered voter?_ Yes
Ward in which you reside: Ward 3	
Educational and occupational background: Hig ELR Apprenticeship Program, Certified	
Why are you interested in serving on the City C To serve our community I am so proud	· · · · · · · · · · · · · · · · · · ·
What needs, challenges, and opportunities do There are so many concerns in our com	you see for the City of McMinnville? munity, public safety & homeless concerns
How would you work to represent all of the resilution listen closely & collaborate others	•
I will regularly attend scheduled counse	
an open mind & bipartisan stance.	0 7 0 0 1
achieve on the City Council? I have served o	plishments that are relevant to what you hope to n many boards & committees over the years. nelped lead & crowd fund multiple projects.
List any other City or County positions on which	n you serve or have served: Here in Mac,
I served on the leadership Mac commit	
have been involved with multiple netwo	rks & the chamber of commerce.
I have sufficient time to devote to this respo	nsibility and will attend the required meetings if
Signed	Date June 7th, 2022



Profile

I have been in the furniture industry over 25 years. I am a family man in an entrepreneur. I have a heart for people, problem solving & living in the Pacific Northwest.

My repair journey began in Seattle Washington. attended college with the hopes of becoming a high school music teacher. While attending school, I worked at a large furniture store as a repair technician. Service calls, recliners, wood repairs, leather repairs, minor upholstery and customer service became a passion he never knew I had. With an ABA, and a desire to stay in the same line of work, I joined the ELR apprenticeship program that would perfect my skills and launch my career forward.

Today, I live with my family in McMinnville Oregon. The journey has been an adventure to say the least, watching companies rise and fall, expanding territory lines, adding corporate accounts and perfecting the customer service experience.

Employment History

Tradesman / Entrepreneur at Ray's Leather Repair & Restoration, McMinnville

January 1997 — Present

I have been working the same field for 25 years. I do all things furniture repair related. Frame repairs, mechanical upholstery, wood repairs & so much more. Our company works very closely with many retailers, manufacturers, corporate clients & private clients in Oregon, Washington & Northern California. We also have a retail side of the business selling commercial grade products both restored & brand new.

Commercial Diver / Director of Marketing at Liquivision Technology , Klamath Falls

November 2008 — December 2010

Inspecting, repairing & cleaning potable water tanks across the country. Head of marketing & sales training.

(I was still actively working Ray's Leather during this time.)

Education

ADC Commercial Diving License , Divers Institute of Technology , Seattle January 2008 — October 2008

Trade Program, European Leather Apprenticeship, Bothell

January 2000 — January 2004

Service calls repairing all types of leather, mentored by the best technicians in the country.

Associate of Business Administration, Edmonds Community College,

Details



Links

Ray's Leather (Business) Furniture Sales (Business) Ray's LinkedIn Profile

Skills

Ability to Work Under Pressure Leadership

Problem Solving Skills

Customer Service

Problem Solving

Edmonds

September 1996 — June 1998

Business & Music

Originally planned on being a high school music teacher, but changed course to pursue business.

High School Diploma, Eagle Point Hight School, Eagle Point

September 1993 — June 1996

References

References available upon request



Name: Jessica L Payne	
Address:	
City/State: McMinnville, OR	_{Zip:} 97128
Phone:	Email:
Occupation/Profession: Principal Real	Estate Broker and Foster Parent Mentor
Years living in McMinnville? 34	Are you a registered voter?Yes
Ward in which you reside: 3	
	H: Mac High Grad, class of 2000. Been in real estate industry are 2006 and principal broker since 2019. Oregon Dept. of
Human Services resource (foster) parent. Chil	ld specific caregiver support (foster parent mentor).
Why are you interested in serving on the (City Council? To support progress and growth in the city; a stronger
	council, inclusivity, therefore organically, less diviseness.
Model for "my" children, neighbors and community	the need to be involved as a form of encouragement to others.
	s do you see for the City of McMinnville? Need for fire ties update, supporing services growth.
	e residents of your Ward? Community engagement, duties and topics/creating understanding of role,
encourage community member v	volunteerism
	ccomplishments that are relevant to what you hope to ation with Yamhill County Court Appointed Special Advocates
	which you serve or have served: Yamhill County nd 2022. Board Chair of Yamhill County Court Appointed
Special Advocates (CASA). 2011-2018 Orego	on Judicial Department CRB board member.
appointed.	responsibility and will attend the required meetings if Date 06/14/2022
Signed	Date

Please return to City of McMinnville – Attn: City Recorder, 230 NE Second Street, McMinnville, OR 97128
Phone: 503.435.5702 Fax: 503.472.4104 Email: claudia.cisneros@mcminnvilleoregon.gov



JESSICA PAYNE

Oregon Principal Real Estate Broker & Foster Parent/Mentor



🖻 PROFILE

Deeply rooted in McMinnville; my entire school career was completed in Mac schools. The last 21 years in real estate has created frequent and ongoing opportunities to learn and stay informed about matters in building and planning, and taxation. Seasoned volunteer in child welfare with training and lived experience in trauma-informed care, OARs and ORS' as they pertain to child welfare/ODHS, systems of care, supports and services, and the judicial process.



OnlineEd, Oregon Principal Broker Licensed August 2019, #200606050 ProSchools, Oregon Real Estate **Broker, Licensed August 2006** Chemeketa Community College

Attended Sept 2000 - June 2001

- · Business Environment
- · Personal Effectiveness
- Sociology

McMinnville High School

Graduated, June 2000

VOLUNTEERISM

Yamhill County Board of Property Tax Appeals Board Member | 2020, 2021 & 2022 Mac Fire Department, Fire and Life Safety Board Member | 4/2019 - Present Oregon Judicial Department, CRB Board Member | 4/2011 - 8/2018 **Court Appointed Special Advocates** Board Member | 6/2015 -6/2021 **Yamhill County Association of Realtors** Executive Board | 12/2008 - 12/2016

A.S.P.I.R.E.

Student Mentor | 4/2011 - 6/2013

Your Community Mediators

Mediator 1 11/2006 - 6/2009

EXPERIENCE

years of experience





Berkshire Hathaway HomeServices Northwest Real Estate June 13, 2022 to Present Principal Real Estate Broker

*Coldwell Banker Professional Group - December 2006 to June 13, 2022 Obtain listings, complete contracts, show homes, coordinate schedule, and assist other brokers when needed. Submit files via paperless system. Answer questions, help clients understand and navigate real estate selling and buying processes. Negotiate all types of sale includes short sales. Annual planning, budgeting, marketing and advertising. Follow procedures.

Maple Star Oregon | Child Specific Caregiver Support May 2022 to Present

Assist resource (foster) parents in navigating systems of care, provide detailed notes to supervisor, community partners and providers, support youth in maintaining placement. Address youth varying and often complex youth needs. Develop structured and positives relationships. Empower youth impacted by trauma. Use a combination of modalities such as collaborative problem solving, trust based relational intervention, and parent-child interaction to accomplish goals.

Oregon Dept. of Human Services | Resource [foster] Parent September 2018 to Present and September 2007-December 2007 Provide a safe, stable, nurturing and flexible environment for children in state foster care. Meet the unique and individual needs of each child using a variety of trust-based parenting techniques, and appropriate systems of care while maintaining compliance with Oregon Department of Human Services case plans and court orders. Maintain and follow required timelines for appointments. Engage and maintain appropriate services to ensure child's safety, health and well-being.

Coldwell Banker Professional Group | Principal Real Estate Broker December 2006 to Present

Obtain listings, complete contracts, show homes, coordinate schedule, and assist other brokers when needed. Submit files via paperless system. Answer questions, help clients understand and navigate real estate selling and buying processes. Negotiate all types of sale includes short sales. Annual planning, budgeting, marketing, and advertising. Follow procedures. 17 of 17