

New Representative of a News Media Organization Request Form

Pursuant to the City of McMinnville's Executive Session Media Attendance Policy, those claiming to be representatives of the news media are requested to complete this form. Please provide the requested information below, complete and sign the certification section, and submit the completed form to the City Recorder in advance by: (1) personal delivery to City Hall; (2) sending the completed form via e-mail to claudia.cisneros@mcminnvilleoregon.gov; or (3) delivering a completed copy to city hall located at 230 NE 2nd St., McMinnville, OR 97128

YOUR NAME

NAME OF THE NEWS MEDIA ORGANIZATION REPRESENTED

CERTIFICATION OF REPRESENTATION:

I, _____ certify the following to be true and accurate:

I represent the following:

- A daily newspaper, non-daily, or small-market newspaper/publication, or publication that is released as a digital or multiplatform product that is formally organized for the purpose of gathering and disseminating news.
- A newspaper or publication that the city uses for publication of public notices and meets the requirements of ORS 193.020.
- A news media organization that is formally organized and operated to regularly and continuously publish, broadcast, transmit via the internet or otherwise disseminate news to the public, and that regularly reports on matters of public concern.

I have provided the following credentials sufficient to allow the city to determine that I am a representative of the above identified news media organization (select all that apply):

- A press badge or identification issued by the news media organization, plus proof of my identity;
- A copy of a recently published news article showing my name as a member of the news gathering staff of the news media organization, plus proof of my identity;
- A letter on letterhead from an editor of the news media organization that states that I am covering the meeting for the news media organization, plus proof of my identity; or
- Attached evidence sufficient to show that I am a representative of the above identified news media organization, described as follows: _____

As a representative of the news media, I agree to comply with ORS 192.660(4).

SIGNATURE

DATE