



City of McMinnville

McMinnville Urban Renewal Agency c/o
COMMUNITY DEVELOPMENT DEPT.
231 NE Fifth Street
McMinnville, OR 97128
(503) 434-7311
www.mcminnvilleoregon.gov

McMinnville Urban Renewal Agency

Free Design Assistance Program

Date: _____

Application Fee: \$150.00*

APPLICANT INFORMATION:

Applicant is: Property Owner Tenant Option Holder Other _____

Applicant's Name: _____

Property Address: _____

Mailing Address: _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

Fax: _____

Proof of Ownership: Please provide proof of ownership or fill out the hold harmless agreement providing written authorization from the property owner to proceed with the project.

Taxes: Have all taxes levied on the building and property described in this application been paid to date?

Yes No If no, please attach explanation.

BUILDING INFORMATION:

Year Built: _____ Historic Name(s): _____

Briefly describe what you want to do: _____

DESIGN INFORMATION:

Architect/Design Firm: _____

Phone: _____

Address: _____

E-mail: _____

Fax: _____

- ❖ *The program offers ten (10) free hours of architectural / conceptual / design services – one assignment per property.*
- ❖ *Upon request, the City can provide a list of pre-approved architectural firms.*
- ❖ *Application fee can be used towards the required match for a grant project.*

HOLD HARMLESS AGREEMENT

AND

OWNER AUTHORIZATION FOR TENANT TO CARRY OUT FAÇADE IMPROVEMENT AND/OR REHABILITATION PROJECT

I, _____ hereby authorize _____ to carry out improvements as specified in the accompanying Façade Improvement Grant Application, on my property located at _____, which is within the City of McMinnville's Urban Renewal District.

I also agree to hold harmless the City of McMinnville in the event of property damage or physical injury as a result of working on the aforementioned project.

Property Owner

Date

Notary

STATE OF OREGON)
) ss.
County of Yamhill)

This instrument was acknowledged before me this _____ day of _____, 202, by _____ as the _____ of _____, an Oregon _____.

Notary Public of Oregon
My Commission Expires: _____

Return To:
Heather Richards
Community Development Director
City of McMinnville
231 NE 5th Street
McMinnville, OR 97128
Direct: (503) 474-5107
Planning: (503) 434-7311