

## Business Assistance Grant Q&A

**Q1:** Do you need to submit copies of documents to back up information on the grant when we submit an application?

**A1:** No, the application is the only document needed for review. The review committee may decide to invite applicants for an interview if more information is needed.

If the applicant is awarded the grant, the [contract](#) will require additional documentation including a W-9.

**Q2:** How long will you require a business to submit financial information to see how program funds are spent?

**A2:** The City will require documentation as outlined in the sample contract [here](#). The business must maintain financial records and be able to report until December 31, 2026.

**Q3:** If you have a business in another city, but are moving to McMinnville before the application is due, can you apply for the funds?

**A3:** Yes, as stated in the [application](#) eligibility, the applicant must have a business within the limits of the City of McMinnville.

**Q4:** If the business has existed for 8 to 11 months, can they apply for the funds?

**A4:** As stated in the [application](#) eligibility, the business must have been in business for at least one year from the grant application deadline, July 12, 2023.

**Q5:** What is the employee count requirement?

**A5:** As stated in the [application](#) eligibility, the business must have 30 or less full-time employees.