

PLANNING FEE SCHEDULE (Effective 7/1/2023):

CURRENT PLANNING FEES

TYPE OF APPLICATION	FEE
Annexation	\$14,950.00
Appeal of Planning Commission Decision	\$1,260.00
Appeal of Planning Director Decision	\$333.00
Area Plan Review – Property Owner Initiated	\$11,580.00
Classification of an Unlisted Use*	\$1,575.00
Comprehensive Plan Map Amendment	\$8,210.00
Comprehensive Plan Map Amendment / Zone Map Amendment	\$11,730.00
Comprehensive Plan Text Amendment / Zoning Text Amendment	\$10,285.00
Conditional Use Permit	\$3,505.00
Downtown Design Standards and Guidelines – Administrative Approval*	\$610.00
Downtown Design Standards and Guidelines – Historic Landmarks Committee Approval	\$1,809.00
DMV Certificates	\$287.00
Expedited Land Use Division Application	
Partition	\$2,081.00
Subdivision ≤ 10 Lots	\$4,675.00
Subdivision (more than 10 lots)	\$8,158.00
Appeal Deposit	\$493.00
Plus Per Lot Fees	\$40.00
Historic Landmarks – Certificate of Approval, Alteration	\$1,809.00
Historic Landmarks – Certificate of Approval, Demolition, Move	\$2,863.00
Historic Resources Inventory Amendment	\$1,304.00
Home Occupation	\$333.00
Annual Renewal Fee	\$100.00
Interpretation of Code by Director	\$603.00
Landscape Plan Review	\$1,207.00
Land Use Compatibility Statement – Regular	\$624.00
Land Use Compatibility Statement – Marijuana Change in Business Name	\$582.00
Land Use Compatibility Statement – Marijuana Dispensary	\$1,113.00
Land Use Compatibility Statement – Marijuana Producer / Wholesaler	\$813.00
Land Use Extension	\$753.00
Large Format Commercial Development Design Review	\$4,272.00
Large Format Commercial Development Design Review and Waiver	\$6,900.00
Manufactured Home Park	\$3,505.00
Manufactured Home Park Per Lot Fee	\$35.00
Master Plan	\$6,400.00

Minor Modification	\$1,285.00
Model Home Permit	\$1,125.00
NE Gateway Design Standards and Guidelines – Administrative Approval*	\$667.00
NE Gateway Design Standards and Guidelines – Waiver Request	\$981.00
Parking Lot Review	\$862.50
Parking Variance for Historic Structure – Administrative Approval*	\$981.00
Parking Variance for Historic Structure – Planning Commission Approval	\$1,353.00
Partition of Land (Tentative)*	\$2,087.00
Planned Development (In addition to any applicable zone change fee):	\$6,825.00
Residential Rate (per dwelling unit)	\$59.00
Commercial Rate (per 1000 sf of building)	\$59.00
Industrial Rate (per 1000 sf of building)	\$59.00
Planned Development Amendment –Major Amendment (Planning Commission)	\$4,127.00
Planned Development Amendment – Minor Amendment (Administrative)	\$1,283.00
Property Line Adjustment*	\$1,102.00
Public Hearing Request	\$2,012.50
Recreational Vehicle Park Permit*	\$2,118.00
Resident Occupied Short Term Rental*	\$1,414.50
Annual Renewal Fee	\$235.00
Short Term Rental*	\$1,414.50
Annual Renewal Fee	\$235.00
Sign Permit – Temporary	\$80.00
Sign Permit – Permanent	\$185.00
Sign Standards Exception (Variance)	\$2,609.00
Site and Design Review – Commercial	\$2,461.00
Site and Design Review – Multi-Family	\$2,461.00
Solar Collection System Variance	\$2,609.00
Street Tree Removal	\$160.00
Street Vacation	\$1,000.00
Subdivision (less than or equal to 10 lots)*	\$3,857.00
Plus per lot fee	\$40.00
Subdivision (more than 10 lots)	\$6,994.00
Plus per lot fee	\$40.00
Temporary Living Unit Permit	\$819.00
Semi-Annual Renewal Fee	\$528.00
Three Mile Lane Design Overlay – Administrative Approval*	\$2,087.00
Traffic Impact Analysis Review	\$950.00
Transitional Parking Permit	\$1,241.00
Urban Growth Boundary Amendment	\$18,720.00
Variance (Administrative)*	\$1,190.00
Variance (Land Division)	\$2,629.00
Variance (Zoning)	\$2,867.00
Wireless Communication Facility Review	\$4,871.00
Zone Map Amendment	\$5,667.00
Zoning/Compliance Letters	\$126.50

*Applications are subject to Director’s decision. If a public hearing is requested, the fee for the public hearing request will be applied.

LAND-USE APPLICATIONS NOT SPECIFIED

TYPE OF APPLICATION	FEE
TYPE I: Administrative Decision w/out Notification (permits) not on fee schedule	\$517.50
TYPE II: Administrative Decision w/Notification (land-use) not on fee schedule	\$1,035.00
TYPE III: Planning Commission Decision - not on fee schedule	\$3,507.00
TYPE IV: City Council Decision – not on fee schedule	\$5,750.00

WIRELESS – SMALL CELL FACILITIES

TYPE OF APPLICATION	FEE
Wireless – Small Cell (Initial Fee for Five Small Wireless Facilities)	\$577.00
Wireless – Small Cell (Initial Fee – Each Greater than Five)	\$115.00
Wireless – Small Cell (Annual Recurring Fee for Each Facility)	\$289.00
Wireless – Small Cell “Make Ready” Cost Recovery. (Recovery of any specific costs incurred by the City by the attacher for work within the right-of-way and/or to enable the siting of a Small Wireless Facility on a municipally-owned structure in the right-of-way.	Full Cost Recovery Plus Administrative Fees

Per Resolution No. 2019-24

BUILDING PERMIT REVIEW

TYPE OF APPLICATION	FEE
Commercial/Industrial Building Permit Review	
Value < \$100,000	\$253.00
Value \$100,000 - \$500,000	\$451.00
Value > \$500,000	\$944.00
Residential Building Permit Review	
Value < \$100,000	\$98.00
Value > \$100,000	\$253.00
Multifamily > \$100,000	\$883.00
Residential Design Standards Review*	
Single, Duplex, Triplex, Quadplex, Townhome, ADU*	\$262.50
Cottage Cluster, Single Room Occupancy – Small Housing*	\$577.50
Apartments, Single Room Occupancy – Large Housing*	\$787.50
Revision Review	50% of original fee

*In addition to Residential Building Permit Review fees - can be requested prior to submitting for building permits.

ADMINISTRATIVE FEES

TYPE OF APPLICATION	FEE
Copy fees	\$0.10 per copy
Comprehensive Plan Map (24" x 36")	\$10.00
Development Inspection for Conformance with Approval, Each Inspection after First Inspection	\$75.00
General Records Request	\$73.50/hour
Hourly Rate	\$73.50/hour
Neighborhood Meeting Mailing List	\$65.00
Refund Processing Fee	\$82.00
Research / Staff Time	\$73.50/hour
Return Check Fee (NSF)	\$35.00
Withdrawn Application (Prior to Complete)	Reimburse 75% of Fee
Withdrawn Application (Prior to Notice)	Reimburse 50% of Fee
Withdrawn Application (After Noticed)	No Refund
Zone Map (24" x 36")	\$10.00

Planning permit fees for qualifying affordable housing projects per McMinnville Municipal Code, Section 3.10.060, are reduced by 50% (Resolution No. 2016-81).