



**Diversity, Equity & Inclusion Advisory Committee  
Zoom Online Meeting  
Thursday, April 8, 2021  
4:30 p.m. – Regular Meeting**

*You may join online via Zoom Meeting:*

<https://mcminnvilleoregon.zoom.us/j/93562400538?pwd=ZTBFeXRKUkpEWTY0MWxkdKxrcVQ0UT09>

*Meeting ID: 935 6240 0538*

*Zoom Password: 609454*

*Or you can call in and listen via Zoom: +1 253 215 8782 (US)*

*Meeting ID: 935 6240 0538*

*Public Comments: If you wish to address the Diversity, Equity & Inclusion Advisory Committee on any item not on the agenda, you may respond as the Committee Chair calls for "Public Comment." You may also submit written comment via email at any time up to 12:00 pm the day of the meeting to [kylie.bayer@mcminnvilleoregon.gov](mailto:kylie.bayer@mcminnvilleoregon.gov), that email will be provided to Committee members and entered into the record at the meeting.*

---

1. CALL TO ORDER [4:30]
2. APPROVAL OF MINUTES (Council President Drabkin) [4:30]
  - a. March 11, 2021 Meeting Minutes (Exhibit 1)
3. PUBLIC COMMENT (Council President Drabkin) [4:35]
  - a. Council President Drabkin will announce that any interested audience members are invited to provide comments. The Council President may limit comments to 3 minutes per person for a total of 30 minutes. The Council President will read comments emailed to the HR Manager and then any person participating via Zoom.
4. DISCUSSION ITEMS (Kylie Bayer, Human Resources Manager) [4:45]
  - a. Committee Ground Rules
5. COMMITTEE WORK PRIORITIZATION (Kylie Bayer, Human Resources Manager) [5:00]
  - a. Share ideas from other jurisdictions and create preliminary committee work plan
6. ROBERT'S RULES PRESENTATION (Amanda Guile-Hinman, City Attorney) [5:30]

Please submit requests for accommodations, including interpretation for people who are deaf or hard of hearing, at least 48 hours before the meeting to Kylie Bayer, HR Manager (503) 434-7405.

- a. Presentation on subcommittee structure and rules
7. APPOINTMENT OF NEW COMMITTEE MEMBER (Kylie Bayer, Human Resources Manager) [5:35]
  - a. Alisha Overstreet resigned her position and the City has requested the first alternate fill the position. If they are not available the second alternate will be extended the opportunity.
8. ELECTION OF CHAIR & VICE CHAIR, APPOINTMENT OF TERM LENGTHS (Council President Drabkin) [5:40]
9. ADJOURNMENT [6:00]

Please submit requests for accommodations, including interpretation for people who are deaf or hard of hearing, at least 48 hours before the meeting to Kylie Bayer, HR Manager (503) 434-7405.